



**Minutes of the Annual General Meeting of the  
PL24 Community Association (PL24 CA)  
held on 13<sup>th</sup> October 2025 via video**

**Present:** Christine Bone (CB), Judy Brereton (JB), Sandra Butler (SB), Jenny Moore (JM), Alison White (AW)

**Apologies:** Ryan Chamberlain (RC), Eve Winterbottom (EW), Tamsin Chapman-Gunner (TC)

**Members present:** John Elkington (JE)

Item	Discussion notes	Who? Action? By when?
1.	<p><b>Apologies</b> Ryan Chamberlain, Tamsin Chapman-Gunner</p> <p>Ryan Chamberlain is unable to attend because of work commitments but has sent in his Chair's report, which will be read by Jenny Moore</p> <p>In Ryan's absence, AW and the whole Committee wished to extend their thanks to him for his commitment and dedication to the role of PL24CA Chair, from which he is now stepping down, after 5 years.</p> <p>AW wished to add her personal thanks to Ryan, as follows:</p> <p>"I first met Ryan at the beginning of Covid when Jenny asked me if I would be willing to help with PL24 Community Association, as it was in danger of folding. Tamsin was also on the committee, and we all decided to do the best we could to try and keep the Association going. So, thanks to the efforts of Ryan as Chair and other members of the committee, we find ourselves in a good place. The magazine is thriving; we have had some successful funding bids and these, along with litter picks and planting projects have resulted in much-improved environments locally. No doubt, PL 24 community Association will continue to evolve as different volunteers join us with different skills and interests. In the meantime, though, we wish Ryan all the best for the future."</p>	
2.	<p><b>Proposal – to adopt Minutes of AGM of 2024</b> Proposed by AW, seconded by SB and agreed by all that the AGM Minutes of 14<sup>th</sup> October 2024 be approved</p>	

**3. PL24 Chair's Report, 2025  
Ryan Chamberlain**

The year we have just had at PL24 Community Association was a fantastic example of how, when we reformed our organisation, we did so that we could maintain a high standard with our output. Once again, we have run litter picks, successfully applied for funding, purchased and installed planters and benches, and produced a fantastic local reference for our community with our magazine.

Once again, Sandra and Linzi have done a fantastic job with administration of our litter picks.

"A big thank you to all our volunteers who have taken part in litter picks over this past year. Although a smaller number of litter picks have taken place, volunteers have nonetheless picked up over 50 bags of litter. This actually equates to an economic value of more than £900 at minimum wage levels" - Sandra

Personally, I don't like the cash value sum of the litter picks but it is a metric that our partner organisations offer and it may be a metric that appeals to others that may be persuaded to join us. My personal measure of success is that *the more that we litter pick, the less litter we find and we have to go further afield to find the same amount of litter*. My discussions with Sandra and all our volunteer colleagues this year have led us to agree we have stopped picking up old litter but we are picking up the litter that has gathered only since our last pick.

Unfortunately, although well worthwhile, keeping our community tidy is a Sisyphean task and as such we need more volunteers to help us administrate our great group of volunteers.

"What we really need in order for the litter picks to continue into next year are more volunteers willing to take charge on the day. No dates have yet been set for 2026. We would very much welcome suggestions and offers of help from volunteers going forward." – Sandra

"There are two main aspects to organising the litter picks.

Firstly, the admin work which is completed beforehand, including arranging the disposal of the rubbish bags collected and secondly, the collecting and returning of the equipment needed from the container on the day." – Sandra

If you'd like to help Sandra next year, please email [pl24events@gmail.com](mailto:pl24events@gmail.com).

At this stage, I'd like to thank Linzi for her help with the litter picks over the years. Unfortunately, Linzi is one of the committee members we have had to say goodbye to this year. On that note, I would also like to say a huge thank you to Dawn and June, both of whom have made fantastic contributions to our committee meetings and correspondence. June was one of the earliest committee members to our organisation and a huge font of local knowledge. Everyone will be sorely missed. Thankfully, we won't be left short-handed as Tamsin and Christine have both decided to rejoin the committee. Christine

has joined to once again help with the meeting minutes and Tamsin will help advise us on our funding bids.

With bids in mind, I'd like to thank Alison who, amongst keeping all our spinning plates in the air as PL24 secretary, has also worked with "Denise and others (Thank you) to continue to put in bids." Unfortunately, Alison also reports, "... it is increasingly difficult to attract funding and PL24 CA continues to subsidise successful bids from our own reserves."

Thankfully, this last year successful bids for donations to Tywardreath and Par Parish Council and Imerys resulted in: The Equipment Store which we now share with GrowStBlazey, St Blaise Feast and Fete and FoSAWR. The Store is a great example of PL24 CA pooling our resources and co-ordinating with all other local groups towards a common goal. Thank you to everyone involved in that project.

Another successful project this year is: a successful bid has meant "GWR has also funded two planters and a bench which were installed by PL24 CA and Par Community Garden volunteers on the grass verge bus stop opposite Par Station." – Alison

This is a great example of how our different fields of expertise and interests overlap, as we have some volunteers happy to enter bids and others, like Judy, who are happy to be more hands on. "We were pleased to help with the installation of a new bench and planters at the station bus stop and have received many thanks and compliments from local residents, pleased with how attractive the area now looks."

Judy, as our committee member responsible for our planters, trees and such, also reports, "Cormac have continued to mow the orchard at Polmear Parc and the apple trees have looked really nice this year with lots of fruit and very little damage. We hope to have a spruce-up before the end of October and will prune again in January. The crab apple at Hamleys Corner is now starting to fill out and large pots have been placed into the raised beds to add seasonal colour, fuchsias and begonias to be replaced with winter pansies as the seasons change."

If you'd like to email Judy to find out more about our work, please do so at [pl24community@gmail.com](mailto:pl24community@gmail.com). I must also thank the Par Bay Community Garden team who helped instal our bench and planters.

When it comes to examples of hands-on volunteers, we must thank Mick who has continued to refurbish and repaint benches following requests from local residents, and thanks to Jo for continuing to update the website.

In 2026, the PL24 Magazine is still the jewel in our organisation's crown. Unfortunately, some advertisers have had to cut their budgets but, thanks to new advertisers seeing the value in advertising in the magazine, the magazine is still on a sound footing. Thanks to John for all his work on the advertising and distribution front and thank you, Alison, for organising the content from our contributors. The magazine wouldn't be what it is without all the contributors, advertisers and distributors, so thank you to everyone involved.

	<p>Unfortunately, this is my last Chairperson's Report (...for now). I have come to the end of a 5-year term and I have some personal commitments that mean I can't give the Chair position of PL24 CA the time I would like.</p> <p>A volunteer organisation always struggles to retain people. Without a wage holding us here, volunteers have to like what they do, like the people they work with and think what they are doing is worthwhile. Let me say that PL24 CA is one of the best worthwhile causes there is. You will see from the report that it is full of other people's names and allusions to other volunteers that work hard for our community. PL24 CA has always been a team effort and I'm pleased to say our team is thriving. I'm also proud to say I count the team as my friends and that in the future, PL24 Community Association is in safe hands.</p>	
4.	<p><b>Proposal: To elect Alison White as Chair</b> Proposed by JM, seconded by EW, all in favour</p>	
5.	<p><b>Proposal: To elect Jenny Moore as Vice Chair</b> Proposed by JB, seconded by AW, all in favour</p>	
6.	<p><b>Proposal: To elect Judy Brereton as Joint Secretary</b> Proposed by JE, seconded by AW, all in favour</p>	
7.	<p><b>Proposal: To elect Sandra Butler as Joint Secretary</b> Proposed by JE, seconded by AW, all in favour</p>	
8.	<p><b>Proposal: To elect Chris Bone as Minutes Secretary</b> Proposed by AW, seconded by EW, all in favour</p>	
9.	<p><b>Proposal: To elect Tamsin Chapman-Gunner as FB Admin</b> Proposed by AW, seconded by RC, all in favour</p>	
10.	<p><b>Adoption of revised Constitution (as recommended by the Committee)</b> Proposed by JM, seconded by JB, all in favour</p>	
11.	<p><b>13.10.25 Treasurer Report for AGM year ended 31.08.25</b>  <b>The accounting year for PL24 Community Association ends 31st August</b>  <b>Opening Current Account Balance (01.09.24): £7,540.73</b>  <b>Opening Deposit Account Balance (01.09.24): £3,027.65</b>  <b>Total ..... £10,568.38</b></p> <p><b>Income received</b>  The income received by the Community Association this year came from both the revenue for advertising in the quarterly PL24 Community magazine, combined with contributions from Imerys, Tywardreath and Par Parish Council and Grow St Blazey of £2,409 towards the costs of a storage container, and a grant from of £1,409 from GWR to install a bench and planters at the Par station bus stop. We have also maintained funds in a deposit account, the interest from which served to defray the</p>	

service charges which the bank introduced during the course of the year.

### **Payments made:**

By far the largest expense relates to the printing of the four editions of the PL24 magazine. The project to install the storage container – to be used by GrowStBlazey, FoSAWR, St Blaise Feast and Fete, and PL24CA - was completed at a total cost of £2,454 and all the contributions were spent in this regard, the balance being provided from our funds.

The bench and planters were also installed at the bus stop opposite Par Station using the GWR grant supplemented by our funds.

Apart from that, we have made other annual expense payments for the hosting of the website; software for the magazine formatting; video conferencing subscription for meetings; insurance for public events; and sundry payments for hi-vis vests for litter picking, bank charges and phone costs. We also made a £500 donation to Friends of Par Beach towards their aim of providing a defibrillator station at Par Beach.

As illustrated above, money in the savings account can be used for a wide range of purposes, provided that they are in line with our Finance Policy.

At present:

- We set aside £500.00 for contingency in respect of each project bid for external funding, as costs can rise between the time of the funding bid submission and the start of the project. At present, we have 3 projects on which we are bidding, so £1 500 has been “ring-fenced” for these.
- We pay for smaller project-associated items to keep bids as low as possible when necessary, e.g. for the plaques on the benches.
- We pay for plants in PL24CA maintained planters.
- Some reserves are also maintained to ensure the long-term production of PL24 Magazine in which community groups and charities can publicise their activities for free.

**Closing Current Account Balance (31.08.25.): £2,027.99**

**Closing Savings Account Balance (31.08.25.): £6,076.23**

**Total ..... £8,104.22**

### **Notes**

- The annual accounts have been submitted for an independent inspection.

AW has arranged for an independent examination of the Accounts by a trusted bookkeeper and this will be carried out as soon as possible, when EW is back from holiday.

**AW**

12.	<p><b>AOB</b></p> <p><b>Meeting times</b> - AW to contact TCG re changing the time of future meetings to 6.00 pm and will report back to the Committee.</p> <p><b>Number of meetings</b> -The number of meetings per year will remain at five, unless a member of the Committee needs to call another.</p> <p><b>St Blaise Feast and Fete (Chair, Colin Parrock)</b> – It was said that the Risk Assessment for insurance purposes has not come through yet and needs to be received by PL24CA by 3<sup>rd</sup> November 2025. AW to contact Colin Parrock to confirm that the St Blaise Feast and Fete is going ahead. If so, then the relevant documentation is required and PL24CA needs to know how best to support the Feast and Fete.</p> <p><b>Litter pick update</b> – There was only SB and RC at the Litter Pick outside the St Blazey Coop, along with SB's husband and another two couples. Nine bags of rubbish were collected. Re Spit Beach Litter Picks – No more volunteers forthcoming, as yet. SB is happy to continue with the litter pick admin for the moment but does not want to be doing this ad infinitum. The third Sunday of every month is too much. SB proposed carrying out litter picks in March, April and May and would see how she feels at that point. The litter picks therefore to be advertised for March, April and May 2026 in the winter issue of the PL24 Magazine. JM was happy to accompany SB on a litter pick.</p> <p><b>Volunteers</b> - It was said that a push for more volunteers must be made, in order for PL24 to be more resilient. The December issue of the magazine, with follow-ups in further editions, to be used as a vehicle for appealing for more volunteers.</p> <p><b>Magazine</b> - JE reported that it looks like three colour pages will be required in the next issue of the magazine. Advertising is looking very resilient and TCG has offered to be the back-up for setting pages, if required. There is, potentially, another volunteer for the admin side of advertising, which is encouraging.</p>	<p><b>AW</b></p> <p><b>AW</b></p>
13.	<p><b>The meeting closed at 7.05 pm.</b></p>	

**Committee meetings and AGM** are held over Zoom.

The next committee meeting will be early in 2026.

All members will be informed of upcoming meetings by email and are welcome to attend.