

## **PL24 Community Association (PL24CA) Minutes Committee Meeting held on 11.04.22. via video**

**Present:** June Anderson (JA), Ryan Chamberlain (RC), Jenny Moore (JM), Tony Pickup (TP), Dawn Surl (DS), Alison White (AW), Caroline Wildish (CW)

**Apologies:**

Sarah Baker, Tamsin Gunner (TG), Jess Ryan

**Members:** Judy Brereton

Committee Meeting Minutes are first agreed and approved by email and then uploaded onto the PL24 Community Association website.

<b>Item</b>	<b>Discussion notes</b>	<b>Who? Action? By when?</b>
1.	<b>Minutes from last meeting held on 10.01.22. have already been approved by email.</b>	
2.	<p><b>Matters Arising</b></p> <p>Subsequent to an ad in PL24 Magazine, RC and the committee welcomed a new volunteer, Judy Brereton (JB). Going forwards, admin and secretarial support will be shared between 3 volunteers: Judy Brereton (JB) who will be helping with general enquiries and event organisation; Sandra Butler (SBu) who is dealing with Litter Picks; and Alison White (AW) who is continuing in her role as Secretary and will be mainly dealing with policy matters and meetings. Some minor amendments have been made to policies to reflect the above changes and the introduction of a Magazine Team instead of a Magazine Editor.</p> <p>The joint Clean Cornwall and Cornwall Plastic Pollution Coalition (CPPC) campaign against polystyrene body boards has stalled, as the lead from Clean Cornwall has just changed. John Page, PL24CA Litter Pick Lead, informs us that some individual groups have been progressing with their own campaigns and it is PL24CA's intention to do an article on this issue in the June edition of PL24 Magazine. AW has contacted Wave of Waste for further information:</p> <p><a href="https://www.waveofwaste.com/takeaction">https://www.waveofwaste.com/takeaction</a></p>	AW write article by 10.05.22.
3.	<b>Inclusion</b> (paper previously circulated reproduced below) One of the main objectives of PL24 Community Association is to foster inclusivity. AW, Secretary, attended a workshop recently about promoting inclusivity within rural areas. The speakers all came from groups which focused on the cultural and ethnic heritage aspect of inclusion i.e., they described how they were promoting inclusion in respect of people who have arrived in the area from	

<p>outside of the UK. Nobody talked about promoting inclusivity in regard to others who may feel excluded for another reason such as religious beliefs or may be the case with those who identify as LGBT+, have mobility issues, mental health needs and/or learning disabilities. AW asked how the community groups focusing on inclusivity issues dealt with issues such as tokenism and differences between groups who may hold beliefs/promote viewpoints which are unacceptable to others in the community. It was generally felt that the risk of tokenism was outweighed by the fact that at least the individual had a voice (although it was noted that of course it was only one voice and not necessarily representative of the whole "group"). In the case of strong belief systems, it was suggested that the best thing is to focus on the commonalities e.g. a food stall inviting people to taste food from around the world or a music event rather than a discussion on religion. Setting ground rules was considered to be very important, as this facilitated exchanges which otherwise could become difficult. The workshop was an opportunity to reflect upon what we are doing and could do as PL24CA in this area.</p> <p>On the plus side, PL24CA does have a strong and up-to-date Equality and Diversity policy. AW would also suggest that the Facebook page is successful in that the admins have been quick to ban those who have crossed the line in respect of comments e.g. about those moving to Cornwall. PL24 Magazine invites contributions from all, so all potentially have a voice provided they respect PL24CA values. Poems in particular have generated opportunities to promote inclusion e.g. the Spring edition included poems which were accompanied by an information page signposting readers to a wide range of groups which offer support for those experiencing abuse of all types. Discussions have also started on how we might help improve accessibility within the PL24 area, e.g. by providing benches.</p> <p>The challenge though is to involve more volunteers from diverse backgrounds and groups which may have suggestions on how we might further promote inclusivity. Advertising for individuals interested in forming an inclusion group to discuss and advise on these issues has not been successful so far, but AW will persevere and would welcome any ideas on how this might be done and assistance in promoting inclusivity generally.</p> <p>Given the success of the poster style ads, it was agreed to try one for volunteers interested in contributing to the inclusion discussion. The ads will appear in the summer edition of PL24 Magazine and on Facebook.</p> <p><b>Accessibility for All at Par Railway Station Funding Bid</b></p> <p>AW heard by chance of the possibility of a funding bid to improve accessibility at Par Station. After contacting GWR</p>	<p><b>AW write article by 10.05.22.</b></p>
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	<p>for the full information, AW emailed out to individuals, groups and businesses, and the Mayor of Newquay and asking them to lend their support for the bid by emailing Jane Jones, Head of Public Affairs - <a href="mailto:Jane.Jones@gwr.com">Jane.Jones@gwr.com</a> – before the end of day on Tues 12<sup>th</sup> April. The Mayor of Newquay has confirmed he has sent in a letter of support. RC also posted on Facebook. PL24 Community Association is keen to support accessibility in all its aspects, so would ask members and the community to alert them in future if any similar opportunities arise. Jane Jones of GWR has since contacted PL24CA saying: “Thank you, we are having a good response, very grateful to you for the help.”</p>	
4.	<p><b>Treasurer Report</b>  The report covers the period since the last Working Group meeting on 14.03.22.</p> <p><b>Summary of finances as of: 11.04.22</b>  The balance at Bank is: £8654.81  Income has all been from PL24 Magazine paid adverts  Expenditure has included: the printing costs for the Spring edition of the magazine, the Zoom subscription, a magazine dump bin for Par Market and gardening tools for the Spruce-ups.</p>	
5.	<p><b>Finance sub-group proposals</b>  DS said that a lot of the money in the current account was accrued in the early days of the association and it seemed unlikely that there would now be significant opportunities for fundraising. The Finance sub-group has looked at the fixed costs e.g. insurance. In addition the group has built in an amount each year for the replacement of the larger, more expensive items long-term, e.g. the notice-boards. Given how much there was in the current account, and the rise in inflation, it is proposed that the association should also try and open a savings account in which the bulk of the money might accrue some interest. Members suggested researching various accounts including Chase, and Julian Hodges. Following further discussion, a vote took place on the proposals.  Proposer: June Anderson Seconder: Tony Pickup  All the proposals below were passed unanimously.</p> <p>a) <i>To secure the future of PL24 Community Association by establishing a contingency fund of £3000.</i></p> <p>b) <i>To set up a savings account specifically for the contingency fund.</i></p> <p>c) <i>To set aside the sum of £200.00 a year in respect of the 3 PL24CA notice-boards with a view to replacing them at the end of their life.</i></p> <p>d) <i>To set aside the sum of £100.00 a year in respect of the 2 PL24CA magazine dump bins with a view to replacing them at the end of their life.</i></p>	

	<p>e) To increase the sums set aside as necessary in the event of the purchase of additional notice-boards and/or magazine dump bins.</p> <p>f) To adopt the above procedures whenever any other assets valued singly above £100.00 are purchased.</p> <p><i>In order to secure the financial future of PL24 Community Association and to ensure that members feel that all areas of PL24 are being treated equally, it is proposed that any single project proposal which will necessitate significant funding should be at least partially financed by external grant funding and/or specific fund-raising activities</i></p>	<p><b>DS</b> action proposals ASAP</p>
<p><b>6.</b></p>	<p><b>Media Report</b></p> <p><b>PL24 Magazine</b></p> <p>A Magazine Stand has been purchased for Par Market. John Elkington (JE) has set up a form for organisations to submit if they wish to advertise community events in the PL24 Summer of Fun Diary. RC is posting on Facebook too and will private message organisations if he sees new events posted.</p> <p>4 new proofreaders have volunteered as a result of the ad in the Spring edition. This will be a great help in covering illness and holidays and should mean that we can get through the process quicker. This will be particularly helpful in respect of the Summer edition as we are aiming to get the magazine out earlier in the community before the end of May, as the Jubilee Weekend starts on the 2<sup>nd</sup> of June. JE suggests that we have 2500 copies printed for June and the committee agreed to this proposal.</p> <p><b>Website</b></p> <p>The website is being updated as time allows. JE is adding photos to a photo gallery. The focus is on creating a modern day archive starting with photos showing man-made structures juxtaposed with nature e.g. the StARR works. All contributions to the page are welcome. JE will also be starting a poetry page too as soon as he has time. RC is updating the directories and information pages.</p> <p><b>Facebook</b></p> <p>RC said that PL24CA Facebook continues to grow and all those present agreed that the post approval system is working well. RC said this is mainly due to TG's efforts and that protocols are well established with the rules on the About page. For example, there is a tight control on any posts linked to local acts of vandalism or similar as PL24CA has been advised by the police that it is vital for such posts to be limited in case they affect current investigations. The main aim is for PL24CA Facebook posts to be reflective of the type of comments which people might make and be happy to hear/read in a public forum e.g. at a community meeting or event. RC drops a</p>	<p><b>JE/AW</b></p> <p>PL24 Summer of Fun Diary by beginning of May</p>

	<p>message to those who advertise on Facebook and encourages them to sign up to the PL24CA website directories (for businesses, charities and local community groups). RC also signposts people to the directories if they are looking for a particular service e.g. a carpenter. AW said that she thought RC's PL24CA ads, with the one coloured background – based on the logo - were very eye-catching and effective. RC explained that he is aiming for brand consistency, based on the logo.</p>	
7.	<p><b>Events</b></p> <p><b>Pinnock Tunnel</b></p> <p>Imerys has advised us that currently they are unable to give permission for any events to take place in Pinnock Tunnel. CW and JA both emphasised the importance of the tunnel to the local community (including Fowey) and as an important feature of our heritage. Discussion turned to whether it is on the Cornwall Council Heritage Register. JM offered to investigate further.</p> <p><b>Cornubia Fairs:</b> PL24CA continues to have a stand at Cornubia Fairs every 3 months or so, and positive comments have been received about the quality of the information on display e.g. about what we do and how people can help improve things in PL24. We are looking for more friendly volunteers willing to give an hour or two on the stand. It is literally a question of signposting people to the information on the stand and/or encouraging them to leave their contact details for volunteering. RC puts up and takes down the stand, so there is no heavy lifting required. The next fair is on Sunday 5<sup>th</sup> June. A lot of committee members are already booked elsewhere, but it was agreed that the stand of information could go up anyway. TP may be able to assist on the day too.</p> <p><b>Litter Picks:</b> John Page, Litter Pick Lead, has thanked BIFFA for their kind donation of 15 litter pickers and hoops which are in the care of RC. JP and RC continue to organise litter picks with assistance from Sandra Butler (SBu) on the administrative side; and RC reported that 6 volunteers have turned up for the last 2 events. Several volunteers have also come forward to assist with the putting up and taking down of posters, so this aspect is now well covered. RC reported that the latest photos from the Par Green Litter Pick had been added to the Litter Pick poster and shared to the PL24CA and other community Facebook pages which had generated a lot of positive comments. RC said that if other groups wished to borrow the litter picks – which BIFFA has supplied at no costs - he would be willing to monitor the process. All agreed with this.</p> <p><b>Spruce-ups:</b> Both TPPC and St Blaise TC have been pleased to accept PL24's offer to organise occasional</p>	JM Pinnock tunnel ASAP

	<p>spruce-ups on land which they either own or manage. As a first step, it was decided to purchase a small number of tools to lend out if necessary to those who come along and don't bring/have their own. Given the cost of the tools, the purchase was agreed on the basis that they will <b>not</b> be loaned to others. CW has kindly agreed to store the spruce-up tools. PL24CA has also asked the community for donations of good quality gardening tools. We are grateful to John Elkington and John Cloke of the Community Garden Team who have agreed to accept the donations at the Community Garden in Par on Sunday mornings between 10.00 am and 12 noon. John E and John C will also check that the tools are safe and refurbish where appropriate and feasible. So far, there have been no donations, but we will keep asking. CW organised the first spruce-up in Tywardreath Butter Market on Sunday 3<sup>rd</sup> April and a follow-up one on 10<sup>th</sup> April. PL24CA would welcome any volunteers who may be interested in organising or assisting with future spruce-ups across PL24.</p> <p><b>Cormac Volunteer Scheme (CVS):</b>  CW said that she would like to carry out a spruce-up in the Community Orchard above Polmear Parc (aka Polmear Parc Play Area). As it is Cornwall Council owned land, this will involve liaison with Cormac as all such voluntary work has to go through the CVS. AW agreed to go back and look at the information required and draft an appropriate Risk Assessment template for Cormac to approve. Doing it this way, and under PL24CA insurance, means that we will avoid unnecessary paperwork for volunteers.</p> <p><b>Tree Planting:</b> RC will investigate later towards the autumn which is the best time for planting.</p> <p><b>Meet and Greet:</b> TP and CW have suggested that a social event of some nature might be possible at some point in the relatively near future. RC said that maybe people could be encouraged to bring along food from diverse cultures. This item was referred to the next meeting for discussion.</p>	<p><b>AW</b> draft RA template and get CVS approval  <b>CW</b> Lead on Spruce-up and organise date ASAP</p>
8.	<p><b>Update on the Armillary Sphere at Par Track</b>  RC has met with James Clarke (Manager, Par Track Ltd), Duncan Mitchell (MPower Kernow CIC) and Mike Davies (Mike Davies Fabrication) at the Armillary Sphere. It was noted that the Armillary Sphere had not been designed to last as long as it has, but examination and drilling a hole in the loop, showed that the wear on the Sphere is superficial.</p> <p>It was felt that it was structurally sound enough to stay in place at least another year. A discussion took place at the site about what would be required to renovate the sphere. RC reported that even if volunteers or others did the work for free, the cost of materials alone is likely to be in the thousands of pounds. In the past, it had been agreed that</p>	

	<p>the sphere would transfer to Par Track. RC said that if the renovation were carried out, he had been advised that the works should ensure that the sphere would last 10 years more.</p> <p>RC has contacted Par Track Ltd to check whether a) they would still be willing to take ownership of the Armillary Sphere and b) if so, whether Par Track Ltd. would assume responsibility for ongoing maintenance costs. At the moment RC is awaiting a response on a) and b) from Par Track, so it was decided to delay further discussion until a response is received.</p> <p><i>(Since the meeting a review of the minutes from 2014 - when PL24CA was known as Par Community Association - has raised a query as to whether the Armillary Sphere was in fact transferred /gifted to Cornwall Council at the time of the Sphere's relocation to Par Athletics Track. If this were the case, it is likely that ownership of the Sphere now lies with Par Track Ltd. RC is following this up with Par Track Ltd.)</i></p>	
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**The next Committee Meeting open to all members will be via Zoom on:  
Monday 20<sup>th</sup> June at 6.30pm.**

**The Agenda and Zoom link will be sent out nearer the time.**