

ACTIVE SENIORS, INC. (ASI)

100 Harvest Street; Salinas, CA 93901

Board of Directors Meeting

February 5, 2026

MINUTES

- 1) **Call to Order:** 1:04 P.M. **President Reynolds**
- 2) **Quorum:** confirmed **Secretary Evans**
Present = President Reynolds, 1st VP Piekarski, 2nd VP Beck, Secretary Evans, Treasurer McGregor, Directors Doolittle, Gerletti, Higgins, Wallace. Absent Directors: Ipson, Mraule.
- 3) **Guests/Members**
Jennifer Craddock, Rita Dady, Dwight Freedman, Margaret Neal, Robert Pettit, Laura Ruggieri, Loretta Salinas, Bob Whitlock, Leslie Wolfson.
- 4) **Approval: BOD Minutes** **Secretary Evans**
January 8, 2026: MSC (McGregor/2nd/Approved).
January 15, 2026: MSC (Beck/2nd/Approved).
- 5) **Approval Agenda amendments*: February 5, 2026 MSC (Reynolds/2nd/Approved).**
- 6) **OFFICERS REPORTS:**
 - A) **President's Report** **President Reynolds**
 - Announcements: Executive Committee mtg: 2/24/2026; deadline for agenda items: 2/13. January 15, 2026, approved Bylaws are available in the office.
February 20th is the deadline for agenda items for the March 5th Board meeting.
 - Reminders to BOD: check your inbox; send your issued "Thank You" cards.
 - B) **1st VP Report** **Piekarski**
 - New Committee Chairs, 1/27/2026 Executive Committee action: Activities=Bob Whitlock; Food Distribution=Gerry Reynolds joins Tina England [July 3, 2025] as Food Distribution co-chair.
 - 1/15/2026 Bylaws updated allowable expense expenditure non-approval limit to \$500.
 - President Reynolds assumed responsibility for ASI correspondence.
 - C) **2nd VP Report** **Beck**
 - The Executive Committee appointed the following to the Nominating Committee: Board members Dan Ipson, Yvonne Mraule, & Michael Beck (chair) with Sharon Schurman & Bob Whitlock general members; Linda Evans will provide mentor support.
 - The 2026 Special Event budget is 3k. All applications MUST include financials: repeat events are to also include prior year financials. Board approval is required for expenditures of \$500.
 - Approved 2026 Special Events: Summer Dance with DJ (August 22, 2026) & Friendsgiving Meal (November 24, 2026).
 - D) **Secretary** **Evans**
 - Guests please sign in at the agenda table & Board members at the kiosk.

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February 5, 2026

MINUTES

E) Treasurer McGregor

- Financial report, 1 Jan 2026-31 Jan, 2026 presented. Format updated to better reflect & track expenses.

7) **Old Business:** None President Reynolds

8) **New Business:** Doolittle

- Have begun the process to investigate options for office expansion: will keep Executive Committee informed & bring to the Board as appropriate.

9) **Special Officers Reports:**

A) Finance McGregor

- Liz Kensinger is learning, assisting, & supporting the finance functions in the office.
- The reimbursement form has been updated. It is only accepted once a month and should be submitted at the end of the month at which time it will be paid. Reimbursements are allowed for costs one month in arrears.

B) Office Operations Evans/Whitlock

- Chromebook Application “I Volunteer,” \$15.00/month, appears to work well as our scheduling and sign-up application. We plan to transition to complete online scheduling within the coming months. New volunteers are in the training process and Board members are encouraged to shadow & train to expand their operations knowledge. March 20, 2026, is our quarterly training meeting.

C) Tours Piazza

- Evans reported for Piazza: the Panama Cruise flyer has been corrected & is available. Call Sharon on her listed number with any questions.

10) **Committees**

A. Activities Committee Whitlock

- The Committee has 5 or 6 members; held 1st meeting in January. January Activity Leader {AL} report has been distributed & will also be sent to Board members. I update the Google Calendar; current information is on the website which is immediately updated. Presently most activities are being held on ASI Federal Holiday closures; office volunteer Linda Mendoza has been volunteering to staff the office on these holidays.

B. Communications/Membership/Technology Freedman

- 744 members have paid 2026 dues; 274 members are being informed they have until 15 March to renew before their membership is terminated. 18 new members have joined since the January Board meeting.
- Newly created My Senior Center (MSC) data entry team consists of Sera Hirasuna, Linda Mendoza, Darlene Piconi, & Cynthia Tsukomoto and is meeting bi-monthly.

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10) Committees, continued

C. Facilities Use

Neal

- The Reader's Theater performance is Sunday, February 22nd at noon.

D. Food Distribution

England/Reynolds

- 300 bags of food were distributed; we ran out of food. ASI members donated their food bags to meet the need. Loretta Salinas reports next month ASI will receive 400 food bags.

E. Internet – Web: no report

Tripp

F. Kitchen: no report

Gill

G. Logo [ad hoc]: tabled by Executive Committee to July 2026

Reynolds/Towle

H. Maintenance

Doolittle

- All current maintenance requests have been addressed: Rooms A & B floors cleaned, parking lot no back up parking signs installed, women's toilet fixed, window shade controller replaced, 3rd outside, near gate, kitchen light installed, lock batteries on all door locks have been replaced, bulletin board installed, outside landscaping is being attended to by our gardener & Bob McGregor. Research is underway re: Pajaro Street curb ramps for the parking lot to eliminate scraping car bottoms.
- Robert Pettit stated graffiti is on the parking lot poles; a maintenance request to remove the graffiti is currently in the office & being addressed.

I. Member Assistance

Wallace

- February 9th is our "Launch Date" to begin accepting applications. A generous donation was given to the fund which allows it to be financially viable.

J. Newsletter: no report

Niesen

K. Policies & Procedures [ad hoc]

Beck/Whitlock

- The Executive Committee accepted the Addendum to the Member Termination Policy which delineates the process & actions to be taken once a member is terminated.

L. Programs

Ruggieri

- February luncheon program is Radio Controlled Aviation by member Bob McGregor; April's program will be presented by the Audubon Society. A thank you card was received from the Camerata Singers for the \$100 donation given after their December luncheon performance.

M. Recognition [ad hoc]: no report

Beck, Evans

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MINUTES

10) Committees, continued

N. Safety

Piekarski

- The committee decided that the newsletter is best for disseminating information re: fire, earthquake, and active shooter emergencies.
- The bathrooms emergency SOS alarms are awaiting electrician scheduling to be installed.
- The committee recommends not conducting a fire alarm drill during a luncheon but recommends staff, office members, board members, & activity leaders be trained for such an emergency.
- A 1st annual safety review was recently conducted.
- Planning has begun to conduct a Safety Fair on April 25, 2026: pending Executive Committee approval.

O. Strategic Planning [ad hoc]: no report

Beck

P. Sunshine/Care

Elder-Holifield

- Higgins reported: both sympathy & get-well cards were sent this past month.

10) **Adjournment:**

2:21 P.M.

President Reynolds

Motions Made:

Approvals: January 8 & January 15, 2026, Board minutes

Approval 2.5, 2026 amended agenda

Submitted,

Original signed

Linda Evans,

2026 BOD Secretary

Approved: **March 5, 2026**