

Meeting Held: December 14, 2023 | Location: Library

**Attendees:**

Jessica Battistella  
Shannan Reineck  
Melissa Hill

Alex Zimmerman  
Nichole Grady  
Aly Gimroth

Courtney Portlock  
Kelsey Rubio  
Kristin Wells

Approval of Minutes	<ul style="list-style-type: none"> <li>Nichole approved, Courtney Seconded</li> </ul>
Treasurer's Report	<ul style="list-style-type: none"> <li>Bank Balance: \$23,804.83</li> <li>QuickBooks Balance: \$21,404.83 (\$20,284.52 true balance without art docent)</li> <li>Difference: \$2,400 Ck 326 (Foothill Fundraising)</li> <li>Art Docent Balance: \$1,120.31</li> <li>Staff Funding Request: \$294.83 of \$6k budget</li> <li>VIVE18 \$7,900 split 3 ways \$2,633. We need to vote on this so they can book it. Update: Waiting for an invoice.</li> <li>Drama Donation: \$1,112.21, sent meeting minutes to Ann. <ul style="list-style-type: none"> <li>Update: Waiting for an invoice.</li> </ul> </li> <li>Fall Festival: \$4,452.85</li> <li>Airline Fundraiser: \$903.34</li> <li>ButterBraid Fundraiser: \$3,270.17</li> <li>We provided 2 \$100 Target gift cards to Mrs Wells for families in need.</li> <li>Kindergarten Shade: Invoice is for \$20,288.28</li> </ul>
Principal's Report	<ul style="list-style-type: none"> <li>Jan 18th One Pill Can Kill Assembly -one for students, one for parents. Parents will receive 2 doses of Narcan for attending. No cost to school, funded by county</li> <li>Bravest Warrior: Overcoming Anxiety author to speak to K-6 grades</li> <li>Feb 29 Vive18 -childcare will be provided</li> <li>The School's Dashboard (Report Card) will be posted today or tomorrow</li> </ul>
Board Meeting Report	<ul style="list-style-type: none"> <li>Aly attended- nothing new to report</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>Drama Donation -still no invoice from Mrs. Desai however, she was given a budget so she knows how much we have allotted her</li> </ul>
Committee Reports	<ul style="list-style-type: none"> <li>Butter Braids \$3,270.17 down \$800 from previous year <ul style="list-style-type: none"> <li>To be delivered tomorrow 12/15</li> </ul> </li> <li>Spirit Wear- looking into a new vendor. Ask Mr. Swope as he has ordered team clothing</li> <li>See's Candy Fundraiser <ul style="list-style-type: none"> <li>Visit idea of doing both Christmas &amp; Valentine's Day?</li> <li>Gift extra box of candy to student with the most sales</li> </ul> </li> </ul>

# MINUTES

## PTO Monthly Meeting

### New Business

- Talent Show flower donations -we need to find a volunteer to take on finding donations/discounts. Talk to Shana about this
- Vote on shade structure payment \$20,288.28 -half now, remaining balance to be paid by end of year
  - Putting up retaining wall within the year, no expense to PTO, school will be covering the costs
  - Umbrellas to be added in the future
  - Looking into grants, Courtney has one she is currently looking into
  - Shannan Approve, Nichole 2nd
- Staff appreciation Christmas gifts
  - Wed Dec 20th Shannan and Aly spearheading
  - \$200 Budget
- Pizza Factory would like to be involved in a fundraiser for the school. We need to ask BEF if they would like to take this on first so we don't step on toes
- Golden Ticket Winner for front row seats- Only one person entered Jessica Oranges named winner
  - Look into more marketing next year
- 2024 Fall Festival
  - Using the big gym
  - Floor covering already available, planning to utilize it
  - No food or drink allowed inside
  - We need to add more games
  - Look into approved and insured lamp geared for outside where food and drinks will be served
- 2024 Golf Tournament -Kristin will be asking about it with those who wanted to be involved

Meeting Adjourned: 4:05pm

Next Meeting: Jan 11, 2024 | Location: Library