



VISITATION POSITION - JOB DESCRIPTION

POSITION OVERVIEW

The Parish Associate for Visitation serves as a collaborative colleague in ministry, working closely with the Pastor/Head of Staff and Congregational Care Moderator to nurture meaningful relationships within the congregation. This role focuses primarily on congregational care, visitation, and spiritual support, fostering connection throughout the church community. The Parish Associate will be a visible and trusted presence through visitation, occasional leadership in worship, and engagement in the broader church life. He or she is encouraged to share their gifts and experience in spiritual care, particularly the practice of active listening, to strengthen and support the church family.

PRIMARY RESPONSIBILITIES

- Serve as a colleague with the Pastor in providing care, encouragement, and spiritual support to church members and visitors, especially those who are homebound, hospitalized, or in need of connection.
- Communicate in a sensitive and timely manner with the Pastor about congregational needs.
- During visitation be prepared to offer prayer, scripture reading, and spiritual encouragement.
- Build meaningful relationships through regular contact and presence.
- Once a month, assist in worship leadership (monthly attendance) and preaching (2-4 times per year) as directed by the Pastor.
- On occasion, support the Prayer and Share Group in coordinating concerns and keeping list updated.

QUALIFICATIONS

M.Div., M.SW, or comparative educational studies, experience in parish ministry, chaplaincy, or professional visitation. Must have personal transportation. Strong interpersonal skills and discretion.

COMMITMENT

This is a part-time position beginning July 1 for 15-20 hours per week. Mileage calculated from the church address to the visitation site will be reimbursed per government mileage rate. No additional benefits at this time.

APPLY

Contact The Rev. Caroline Jinkins at (910)256-2819 ext. 103 or pastor@littlechapel.org.

Our Mission:

Little Chapel on the Boardwalk is a welcoming congregation
who worships our Lord Jesus Christ,
connects with God's people,
and serves by faith.