



Serbia

Work Visa

**E-VISA TYPE D FOR 180 DAYS +
RESIDENCE PERMIT for 1 year**

Documents from the candidate:

- The first page of the passport - scan.
- Digital White Background Photo
- Resume - if available

Documents from the employer:

- invitation letter;
- employment contract.

Documents are issued for 1 year.

Additional information:

- Electronic visas are issued. The candidate receives a sticker in the passport when he/she arrives in Serbia;



V 4 VISA SERVICES L.L.C

Contact: +971527225449 | Email: info@v4uae.com | Ajman - U.A.E.



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COOK'S ASSISTANT

City: Belgrade.

We invite to work: candidates under the age of 60.
Salary: from 7.67 EUR per hour gross.

Schedule:

- Monday - Friday;
- shift schedule;
- night shift / day shift.

Responsibilities:

- food preparation;
- maintaining the highest standards of cleanliness;
- compliance with safety and hygiene rules.

Requirements:

- desire to work in the restaurant industry
- excellent attention to detail
- excellent oral communication skills
- understanding of what excellent guest service looks like.

Accommodation:

- provided by the employer;
- payment for utilities - 50 euros.



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WAREHOUSE OPERATOR

Activity: A fast-growing e-commerce and mail order company that supplies high quality products nationally and internationally.

City: Belgrade

Salary: 7 EUR pounds per hour (9 EUR per hour after a successful probationary period).

Working hours: Monday through Friday.

Responsibilities:

- receiving and placing incoming inventory;
- regular manual unloading of full containers;
- moving goods to several areas;
- general cleaning of the warehouse;

Requirements:

- good physical shape;
- previous experience in a warehouse is an advantage;
- experience in forklift operation or a license will be an advantage, but is not required.



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PRODUCTION WORKER AT THE FACTORY

City: Belgrade.

Salary: 9.12 euros per hour gross.

Work schedule:

- 8-hour shift;
- Monday through Friday;
- 40 hours per week;
- 8:00-16:00 or 17:00-1:45.

Responsibilities:

- Operation of the control line and fruit crushing line. Removal of any unwanted physical

contaminants;

- controlling the feed of raw materials to the multi-head scales and adjusting the feed according to the

size of the bag;

- packaging of finished products to receive goods in the warehouse;
- filling out production documentation;
- efficient and quality cleaning of equipment.

Requirements:

- attention to detail;
- candidates must be physically fit;

ATTENTION! The company processes the following: nuts, soybeans, sesame seeds, products containing gluten, products containing sulfur dioxide, and dairy product



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MAID TO THE HOTEL

Age restrictions: 18-50 years old.

City: Belgrade.

Salary: 1150 - 1250 euros gross.

Schedule:

- Monday-Friday;
- day shift.

Responsibilities:

- Cleaning rooms, corridors and other work areas in accordance with company standards;
- Reporting faulty equipment to the technical service or head maid
- ensuring cleanliness and order in all service areas;
- report service problems to the head maid;
- clean the bedrooms as needed;
- return all dishes and cutlery to their proper place if they are used for room service;
- effective teamwork;
- replenish supplies in bedrooms as needed.



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FORWARDING DRIVER

Activities: The company specializes in supplying the market with food products with a short shelf life. There are 16 regional sales offices and a fleet of refrigerated trucks that deliver sandwiches, salty pastries and snacks throughout Serbia Belgrade 7 days a week, 363 days a year.

City: Belgrade.

We invite to work: candidates under the age of 60.

Salary:

- 1000-1200 euros per month gross;
- annual paid vacation 28 days.

Working hours:

- 5 days a week;
- 7-10 hours a day;
- days off will vary as part of a pre-planned rotation system;
- start of work at 06:30

Responsibilities:

- daily delivery of chilled products to our customers along a defined route;
- provide a high level of customer service and the ability to think on your feet
- effectively manage inventory to maximize customer sales;
- safely and responsibly drive company vans weighing up to 3.5 tons

Work clothes: Stylish uniforms and safety shoes provided by the employer.

Additional information:

- ongoing training program to ensure the best customer service;
- pension savings(with life insurance) - optional;
- private medical insurance (for a small fee) - optional;
- company website benefits, including accessto many discounts at major retailers.

Accommodation:

- provided by the employer;
- payment for utilities - 50 euros



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SECURITY OFFICER

Activity: Customer service.

City: Belgrade.

Salary: 1050 - 1150 euros per month. Double payment on holidays. Opportunity to earn more by regularly working overtime.

Work schedule: average 42 hours per week, working 4 hours a day and 4 days off, nights and weekends. Working hours 18.00 / 19:00* – 07.00 (1 hour unpaid break). 5, 6 weeks prorated annual leave.

Accommodation: are provided. The cost of utilities starts from 50 euros per month.

Responsibilities:

- providing a smart and visible security presence at our clients' sites;
- conducting external and / or internal patrols;
- blocking and unblocking client sites;
- response to video surveillance, fire and / or security alarms;
- liaise with police, Alarm Response Centers (ARC), dispatch, customer representative and other agencies as required;
- writing complete and accurate incident and handoff reports;
- using the latest tracking and security technologies.

Requirements:

- excellent oral and written communication skills;
- good timekeeper, knows how to plan his workload;
- previous mobile security experience is helpful but not required as full initial and ongoing training is provided.

Additional information:

- a full-fledged free uniform issued by the company;
- continuous learning and career growth;
- opportunities for promotion: get access to employee benefits from day one, including discounts at local stores, restaurants, bars and gym membership discounts; workplace pension scheme.



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FOOD DELIVERY

Place of work: Belgrade, Subotica

Age restrictions: 18-55 years old.

Salary: 600-900 euros net / month;

Working hours:

- 10 hours a day;
- 2 non-fixed days off.

Accommodation: provided by the employer for 2-3 people in a room.
Health insurance: provided by the employer in Serbia.

Responsibilities:

- Uber/Bolt food delivery on scooters, bicycles or cars;
- if you have a driver's license, driving a car;
- foreign driver's license of category B.

Requirements:

- basic English to communicate with the company and colleagues
- working skills in delivering goods and food in urban environments;

Contract duration: 12 months.



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CONSTRUCTION HANDYMAN

Place of work: Belgrade, Subotica.

Age restrictions: 18-55 years old.

Salary: ± 700-1000 euros net / month, depending on the number of hours.

Work schedule: 8-10 hours / day
Monday-Saturday, Sunday is a day off
Overtime work by agreement.

Accommodation is provided by the employer of 2-3 people in a room.
Type of work: bricklaying, wall laying, pouring concrete, drywall, plasterboard

Responsibilities:

Work in teams on the construction of private houses. Construction of a shopping centre - 6-year project. Both internal and external work! We are looking for need people with work experience!

Requirements:

- Primary education, at least basic knowledge of English to communicate with the company and colleagues.

Additional information:

- Medical insurance is provided;
- Accommodation and meals - provided;
- Contract duration: 12 months.

Type of employment: official employment only. A contract is signed with the employee.
The term of documents production: 10-15 days.



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CLEANERS

Place of work: Belgrade, Jagodina, Subotica, Sremska Mitrovica.

Age restrictions: 18-55 years old.

Salary: ±600-900 EUR net / month, depending on number of hours.

Work schedule: 9-10 hours (additional hours are possible upon agreement) per day. 6:30 AM – 4:00 PM, 5 working / 2 no fixed weekend-days.

Accommodation: provided an employer of 2-3 people in a room.

Responsibilities:

- general cleaners of offices, shopping centers or apartments.
Only with at least 2 years of cleaning experience

Requirements:

- Secondary School Graduation, at least able to speak basic English to communicate with Company and colleagues.

Additional information:

- Medical & Insurance - provided;
- food is not provided;
- contract period - 24 months.

Type of employment: only official employment. A contract is signed with the employee.
The term of documents production: 10-15 days.

PAYMENT PLAN FOR WORK PERMIT

1
PHASE

Consultation
is Free of
Charge

2
PHASE

First payment:
Submission of
initial documents
to Start Application
for job offer letter
and work permit.

3
PHASE

Second payment:
Remaining Amount.
Release of
All original
document and
submit to Embassy.

4
PHASE

Assistance on
the day of the
Appointment

We are ready to help you no matter what.

REQUIREMENTS FOR SKILLED WORKER

- HIGH QUALITY DIGITAL PHOTO OF THE CANDIDATE
- PASSPORT VALID FOR AT LEAST 6 MONTHS
- RESUME
- ENGLISH LANGUAGE PROFICIENCY A2
- AT LEAST PRIMARY EDUCATION

Please find bank account info:

Name : V 4 VISA SERVICES L.L.C
Account Number : 019101591980
IBAN Number : AE320330000019101591980
Currency : AED
Bank Name : Mashreq Bank
Account type : Current Account
SWIFT code : BOMLAHAD

Why Choose V 4 Visa Services?

Expertise and Experience:

With years of experience handling European visa applications, we understand the specific requirements and procedures of different European countries. Our experts ensure that your visa application is accurate, timely, and submitted without hassle.

Tailored Solutions:

Whether you're seeking a tourist visa to explore Europe's rich history and culture or a work visa to begin your professional journey, we offer customized solutions that suit your specific needs.

Speed and Efficiency:

We know that time is valuable. Our streamlined processes ensure quick and efficient visa applications, giving you peace of mind and allowing you to focus on planning your trip or career.





Contact Us:

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 **www.v4uae.com**