

Main Procedures

Main Procedure	Subcategories	Purpose	Forms/Records
Method Statements	Work at Height	Ensures safe practices for activities conducted above ground level.	Work at Height Method Statement
			Scaffolding Erection/Dismantling MS
			Fall Protection Measures MS
	Excavation	Prevents risks of collapse or falls into excavation areas.	Excavation Safety MS
			Shoring/Battering Procedures MS
	Demolition	Details safe dismantling and removal of structures.	Demolition Method Statement
			Temporary Works MS
	Confined Spaces	Mitigates risks of working in areas with limited access and ventilation.	Confined Spaces MS
			Emergency Evacuation MS
	Lifting Operations	Controls risks in the use of cranes and lifting equipment.	Crane Operations MS
			Lifting Plan and Load Assessment
	Hot Works	Reduces fire risks from welding, cutting, or grinding activities.	Hot Works Method Statement
			Fire Safety MS
Risk Assessments	Task-Specific RA	Identifies hazards for individual site tasks.	Task-Specific RA Template



Main Procedures

			Completed RAs for Excavation, Lifting, etc.
	COSHH (Hazardous Substances)	Ensures safe handling of hazardous materials.	COSHH RA Forms
			Monitoring Logs
	Manual Handling	Prevents injuries from lifting or carrying tasks.	Manual Handling RA
			Load Weight Assessment
	Fire Risk	Identifies and mitigates fire hazards on-site.	Fire Risk Assessment Template
			Site-Specific Fire RA
	Noise and Vibration	Prevents exposure to excessive noise and vibration.	Noise Assessment RA
			Vibration Monitoring Logs
Permit-to-Work	Hot Works	Controls high-risk fire activities.	Hot Works Permit Form
			Checklist for Fire Watch
	Confined Spaces	Ensures safety in restricted environments.	Confined Spaces Entry Permit
			Gas Testing Logs
	Lifting Operations	Authorizes lifting of heavy loads.	Lifting Operations Permit
			Crane Inspection Logs



Main Procedures

	Excavation	Ensures safe excavation practices.	Excavation Permit Form
			Daily Excavation Inspection Checklist
PPE Management	Head Protection	Ensures workers are equipped with helmets for site safety.	Helmet Distribution Log
			Inspection Reports
	Eye Protection	Protects against debris and hazardous substances.	Safety Goggles Issuance Record
			Maintenance Log
	Respiratory Protection	Prevents inhalation of harmful dust or gases.	RPE Fit Test Records
			Maintenance and Usage Logs
	High-Visibility Clothing	Improves worker visibility to prevent accidents.	Hi-Vis Jacket Distribution Log
			Daily Compliance Checks
Fire Safety	Fire Extinguisher Placement	Ensures availability of fire-fighting equipment.	Fire Extinguisher Log
			Inspection Records
	Emergency Exit and Evacuation Plans	Provides clear evacuation procedures.	Evacuation Plan
			Drill Reports
	Waste Disposal	Prevents fire hazards from improper waste handling.	Waste Disposal Logs



Main Procedures

			Waste Storage Area Inspection
Excavation Safety	Shoring and Battering	Prevents collapse of excavation walls.	Shoring System Design Logs
			Installation Checklist
	Access and Egress	Ensures safe entry and exit for workers.	Excavation Access Plan
			Signage Placement Log
	Material Storage	Prevents accidents from falling or displaced materials.	Material Storage Log
			Inspection Records
Temporary Works	Structural Propping	Supports partially built structures.	Propping Design Approval
			Weekly Inspection Logs
	Scaffolding	Ensures safe installation and use of scaffolding.	Scaffolding Inspection Records
			Scaffolding Design Compliance Certificates
	Formwork	Prevents collapse of temporary molds during concrete work.	Formwork Design Plan
			Daily Usage Checklist
Signage Management	Safety Signs	Warns workers and visitors of site hazards.	Signage Inventory List
			Installation Records



Main Procedures

	Directional Signs	Guides people to exits, rest areas, or first aid points.	Directional Sign Placement Map
			Maintenance Records
	Temporary Work Signs	Highlights restricted or hazardous areas.	Restricted Area Sign Logs
			Daily Compliance Checks