



## ROTTINGDEAN VILLAGE FAIR

Dear Prospective Stallholder,

Thank you for downloading the Stallholder Booking Request Form from our site!

As you may already know, the 2025 Rottingdean Village Fair was a resounding success with a 100% sell out of all our pitches. It was also attended by a record number of eager visitors and remained consistently busy throughout the day until the end at 4pm! Happily, the weather was perfect too, and we obviously hope for the same again this year. However, should the unthinkable occur, we do have our now well-rehearsed contingency 'indoors plan', created in the washout weather of 2023! Hopefully we won't be tested again, and we very much look forward to welcoming you to The Green on August 1<sup>st</sup> for another fabulous and fruitful day.

If you would like to participate in the 2026 Fair, please complete and return the form below with appropriate payment and documentation.

Please keep this page as it details important information for the day.

To assist us with stall placement, please give an honest indication of the pitch size you require but please do not exceed the following maximum footprints:

<b>Small stall, single table only:</b>	<b>Maximum 2m x 1m</b>	<b>-</b>	<b>£35</b>
<b>Medium stall, gazebo size:</b>	<b>Maximum 3m x 3m</b>	<b>-</b>	<b>£55</b>

- Public Liability Insurance is a requirement for ALL stalls. Please indicate your insurance status on the booking form. If you do not have your own insurance, we have arranged an extension option under our own policy at a cost of £15 per stallholder.
- Pitches will be assigned by the fair team and you will be notified on the day.
- On arrival (at any time after 7.45am but not later than 9.15am) please look for fair team members wearing fluorescent vests.
- It is not possible to drive alongside most pitches (unless by prior arrangement for special cases).
- Goods can be dropped off at the verge (double yellow lined area) on the west side of the Village Green (north on the one-way system). It can be helpful to bring a trolley or similar and someone to help you to carry your goods to your pitch.
- For those stalls allocated to the front of St Margaret's Church, you will be advised of your location and drop off arrangements in a separate note.
- Please bring your own table/chairs/gazebo.
- As soon as you have emptied your vehicle, please move it to allow space for others to unload. The car park opens at 8am. It is in a field 20 yards further up the road on the left. A £1 donation is requested to cover our costs.
- Please make sure your stall is safe without any trip hazards etc.
- Toilets are located in the Whiteway Community Centre, in The Grange opposite The Plough and there are public toilets in Park Road just off the High Street.
- A complimentary Fair programme will be given out to each stall.
- We are now required to pay for waste collection, so please keep rubbish to a minimum and take it home yourself. We are encouraging low plastic use and if you are using raffle tickets with names/phone numbers please ensure that you dispose of them by either burning or shredding.
- The fair closes at 4pm. Please do not pack up before then or attempt to leave – we expect all stalls to be functioning until the end of the fair.
- Booking fees will not be returned if the event has to be cancelled.



**ROTTINGDEAN  
VILLAGE FAIR**

**COMMERCIAL STALL BOOKING FORM**

To reserve a pitch, please return this form by April 25<sup>th</sup> 2026

Business/Trading Name:

Contact name:

Address:

Description of your stall  
e.g. goods / activity:

- Please indicate your preferences and insurance status with a tick
- A booking confirmation and invoice will be sent within 7 days detailing payment due

COMMERCIAL PITCHES				ARE YOU ALREADY INSURED?			
Options	Tick	Price	Actual size		Tick		Tick
Small stall/table Max 2m x 1m		£35		Yes. Copy of my policy attached		No. Please add me to Fair policy for £15	
Medium stall Max 3m <sup>2</sup> gazebo		£55		Yes. Copy of my policy attached		No. Please add me to the Fair policy for £15	

Email this form to [stalls@rottingdeanvillagefair.co.uk](mailto:stalls@rottingdeanvillagefair.co.uk) OR post/drop off to:

Rottingdean Village Fair STALLS, c/o Neat Feet, 108 High Street, Rottingdean BN2 7HF

Your booking will be confirmed by email along with an invoice for payment