



# Wyton on the Hill Primary School Pre-School Class



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# WELCOME

We are delighted to welcome you to our Pre-School Class at Wyton on the Hill Primary School. The Pre-School forms part of our Early Years Foundation Stage and is available for all children in the term following your child's third birthday, term time only. See school website for term dates.



At Wyton on the Hill Primary School, we aim to provide the highest quality early education, securing strong foundations for children to build on in later life through teacher led provision. We believe in building strong positive partnerships between home and school and look forward to welcoming you to our school community.



This document aims to explain how we will provide for your child during their time in Pre-School. Please do not hesitate to contact a member of the school team if you require any further information.



## OUR LEARNING ENVIRONMENT



Our purpose built Early Years unit was opened in February 2019 and is directly connected to the main school building, with a separate office and entrance. The environment consists of a large class base and a custom designed outdoor area. The class has its own kitchen space, toilets and cloakroom. The unit's environment contains new furnishings and equipment.

The children will have access to both the indoor and the outdoor classroom throughout each session and in ALL weathers. Children will be encouraged to make use of all areas of the Pre-School. This will be within teacher led activities as well as those that are initiated by children themselves.



## SETTLING IN



Our settling in procedure is designed to help your child to make the best start. As this is your child's introduction to school life, we aim to make the transition from home to school as smooth as possible.

- At the start of term you will be invited to a taster session. This will provide you and your child time to explore the setting and meet key

members of school staff.

- Following your taster session you will have the opportunity to come in and meet with the Pre-School Room Leader to discuss your child's progress to date, needs and also to answer any questions you may have.
- On their first day children may be accompanied by a parent, carer or child minder who can stay for the length of time to settle your child in to the routine.
- Settling time into a new setting is unique for each child. Our staff understand that the level of parental support needed will vary from child to child. As a result, our settling period is variable. For children that are ready to be left immediately, this can begin after their first day. Other induction periods can be negotiated according to your child's need.



## YOUR CHILD'S PROGRESS

At Wyton on the Hill, we understand that when parents/carers and professionals work together, the results have a positive impact on children's development.

As a result, we actively encourage parents to share experiences or raise concerns as they occur. Our open door policy, means that staff are available to talk to on a daily basis.

At Wyton on the Hill Primary School we document your child's learning through an online learning journey called 'Tapestry'. We invite you to contribute to your child's learning journey by adding comments, accounts of special days and outings, photographs or anything else that helps build a picture of your child's achievements. You will be sent an email link to activate your account as soon as your child starts.

During the year, parental consultations and written reports will provide you with an overview of your child's development across all areas of the Early Years Foundation Stage Curriculum.



Wyton on the Hill Primary School Pre-School Class Information

# THE CURRICULUM

We focus on three 'prime areas of learning':

1. Personal, Social and Emotional Development  
Making relationships, self-confidence and self-awareness and managing feelings and behaviour.
2. Physical Development  
Moving, handling and self-care.
3. Communication and Language  
Listening, attention, understanding and speaking.



These three prime areas are particularly crucial for igniting children's curiosity and enthusiasm for learning and building their capacity to learn, form relationships and thrive.

We also plan and deliver activities based upon the 'specific areas of learning' below:

- A) Literacy — reading and writing.
- B) Mathematics — numbers, shape, space and measure.
- C) Understanding the World—pupil and communities, the world and technology.
- D) Expressive Arts and Design — media, materials and being imaginative.

## CHARACTERISTICS OF LEARNING

The Early Years Foundation Stage (EYFS) is a framework which supports your child's learning and development. The framework is based on three important Characteristics of Learning.

Playing and exploring - Engagement	Active learning - Motivation	Creating and thinking critically - Thinking
<ul style="list-style-type: none"><li>• Finding out and exploring</li><li>• Playing with what they know</li><li>• Being willing to 'have a go'</li></ul>	<ul style="list-style-type: none"><li>• Being involved and concentrating</li><li>• Keep trying</li><li>• Enjoying achieving what they set out to do</li></ul>	<ul style="list-style-type: none"><li>• Having their own ideas</li><li>• Making links</li><li>• Choosing ways to do things</li></ul>

All learning opportunities within our Pre-School are based on developing these key aspects. Teaching and learning across the prime and specific areas are driven by these skills.



# Timings and Funding

The Pre-School offers sessions in 3-hour blocks.

## Funded hours

### 15 hour funded places

All children are entitled to 15 hours of funded Government hours per week and we offer children funded places for children from the beginning of the next term after they've turned 3.

The timings for sessions for children with 15 hours are as follows:

#### **Morning Session**

08:45 - 11:45 Monday to Friday

#### **Afternoon Session**

12:15 - 15:15 Monday to Friday

### 30 hour funded places

Some children may be eligible for the extended entitlement of 30 hours of Government funding per week. Please see this website <https://www.gov.uk/apply-30-hours-free-tax-free-childcare> to check eligibility.

The timings for sessions for children entitled to 30 hours are as follows:

#### **Morning Session**

08:45 - 11:45 Monday to Friday

#### **Lunch and Afternoon Session**

11:45 - 14:45 Monday to Friday

## Top up hours

For children entitled to 30 hours, there is the option of purchasing additional 30 minute top-up sessions from 14:45 until school finishes at 15:15. The cost of these sessions are £3 per day.

For children entitled to the 15 hours, additional 3-hour top-up sessions can be purchased if there are spare places and the cost of extra sessions is £20 each. You will need to contact the School Business Manager ([finance@wyton.cambs.sch.uk](mailto:finance@wyton.cambs.sch.uk)) to check on availability.

## Early Years Pupil Premium

If you are receiving additional income support such as Universal Credit, it may mean that the school can receive an additional premium to assist with your child's education called the Early Years Pupil Premium (EYPP). We use this to assist in the purchasing of resources, sometimes in providing additional adult support where

required but also to help reduce the cost of 'extras' to parents. This can include top-up sessions and staying for lunches. A breakdown of our charges for children entitled to EYPP is as follows with the full cost of each in brackets:

	Cost
Extra sessions (3 hours)	<b>£10</b> (£20)
Lunch Club with packed lunch	<b>£1</b> (£3.50)
Lunch Club with school dinner	<b>£1</b> (£6)
Educational Visits	<b>Free</b>

### **Lunch Club**

Children entitled to 15 hours are welcome to stay for lunch if they attend the morning session or come in early if they're attending in the afternoon. You can either provide your child with a packed lunch and the cost will just be for the childcare (£3.50) or pay £6 which includes the hot school dinner and childcare, please see the school website for the menu. The lunch session takes place between 11:45 and 12:15.

### **Wraparound care**

We offer both Breakfast and After School Clubs for our pre-school children and if you would like your child to attend, this can be arranged with the pre-school staff. Children can attend Breakfast Club from 8am onwards and After School Club runs from straight after pre-school finishes until 6pm (5:30pm on Fridays).

### **Payments**

Invoices detailing the funding the school is claiming for your child and any costs incurred will be issued each calendar month.

All payments to the Pre-School must be made via our online payment system ParentPay. Upon admission you will be provided with login details. If you have any difficulties setting up your ParentPay account, please inform School Business Manager ([finance@wyton.cambs.sch.uk](mailto:finance@wyton.cambs.sch.uk)) and support will be provided.

# UNIFORM

We strongly encourage all pupils to wear our school uniform. This will provide a sense of belonging to our school community, as well as being an inexpensive and flexible option. Pre-School is a busy place with lots of creative opportunities, where children can get quite messy and we would not want the children to ruin their non-school uniform.

Please also provide wellie boots which can stay at school. Please ensure that all clothing is clearly **labelled** with your child's name.



Uniform can be purchased via the online payment system ParentPay.

Our uniform includes:

- Navy blue sweatshirt/cardigan with school logo or plain Navy blue sweatshirt
- Plain pale blue polo shirt (also available with school logo)
- Grey skirt/ pinafore dress/gingham dress or grey trousers/shorts
- Velcro shoes (no shoelaces please!)

Navy sweatshirt



Navy cardigan



Sky blue polo shirt





## Practical Matters

### Snack

We provide a range of healthy snacks throughout the day. Children will be encouraged to help prepare these. They will have access to water throughout the day and also provided with a carton of milk

### Book bags

The purchase and use of book bags is encouraged. This will enable your child to carry their books back and forth to school as well as providing an easy way to transport letters and other information. This also supports the children in being part of the school community.



### Communication

Wyton on the Hill uses an online school to home communication system called Tapestry. This enables school to email letters and other important information quickly and easily straight into your inbox.

## Additional Information



### Absence

Please notify the School Office on the first day of any illness or absence. This can be done by calling 01480 572995 option 1 and leaving a message. Email can also be used and the address is [office@wyton.cambs.sch.uk](mailto:office@wyton.cambs.sch.uk). Please note that in the case of sickness and diarrhoea, 48 hours must be given between the last bout and returning to the setting.

### Toilets

The Pre-School has its own small toilets and sinks. Children are encouraged to be independent with their use of the toilets. Staff would really appreciate your efforts in teaching your child to use the toilet independently. We understand that accidents happen and will ensure that children are changed with minimal fuss. All pupils will need a spare full set of clothes on their peg. If your child is not yet fully toilet trained you will need to provide nappies, wipes and nappy bags.

### Collecting Children

For safeguarding purposes, staff will need to know who is collecting your child at the end of each session. When there is a sudden change of plan, please could you notify the Pre-School staff.

### First Aid

There is always a fully trained first aider within the Pre-School class. If your child has an accident, the first aider will attend to them and the accident will be logged. You will be informed of any accidents that may occur either by a first aid slip or verbally.

## What Our Parents Say!



"She loves **going to pre-school** every morning ☺ We are delighted to her development every day, especially with her speech and drawings. She is become a very confident and social person!"

"I have been really happy with the progress my son has made so far. His confidence and speech have improved so much and it's lovely to see him making friends"

"She settled in so well and is disappointed when it's the weekend"

"Staff are very helpful and approachable, they always give you time to discuss anything"

## Timings and Prices

15-hour entitlement		
Morning Session 08:45-11:45	Lunch Club 11:45-12:15	Afternoon Session 12:15-15:15
Lunch Club with packed lunch	£3.50	
Lunch Club with school dinner	£6	
Extra sessions <i>(based on availability)</i>	£20	

30-hour entitlement		
Morning Session 08:45-11:45	Lunch Club 11:45-12:15	Afternoon Session 12:15-15:15
Packed lunch brought from home	Free	
School dinner	£2.90	
Top-up sessions <i>(14:45-15:15)</i>	£3	

Wraparound Care		
Breakfast Club	08:00-08:45	£3.50 per session
After School Club	15:15-18:00 (Mon-Thurs), 15:15-17:30 (Fri)	£10 (£5 if collected by 4pm)
After School Club tea	£2	

