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| **Location** | | | | | **Activity** | | |
| Wyton on the Hill Primary School | | | | | Escape Rooms – 17th May 2025 | | |
| **Issue** | | | | | Safety Officer: Jason Tuxworth; First aider: Jason Tuxworth | | |
| Ensure the safety of the visitors and helpers throughout the event. | | | | | | | |
| **Number** | **Hazards and effects** | **Who could be harmed?** | **Risk rating H, M, L** | **Detail controls** | | **Detail further action required to reduce risk** | **Revised risk rating  H, M, L** |
| 1 | Cuts from items used in the rooms | Children | M | Ensure all objects used are safe.  Cover any points or edges likely to cause harm. | | Have first aid kits at hand | L |
| 2 | Items falling causing cuts, bruises or crush injuries | All present | M | Ensure all items are situated in safe positions.  Any stacked items need to be secure.  Avoid anything stacked above head height.  Encourage children to walk around in a controlled manner. | | Ensure children are supervised  Have first aid kits at hand |  |
| 3 | Physical harm from tripping | All present | M | Adequate space to walk around.  Avoid items on the floor creating trip hazards such as cables.  Encourage children to walk around in a controlled manner. | |  | L |
| 4 | Slipping from spilt liquid | All present | H | The area surrounding any liquid that is spilt is cordoned off.  The liquid is cleaned immediately. | | The area is left cordoned off until it is completely dry and safe. | L |
| 6 | Physical harm resulting from falling in the toilet area | All present | H | WSCA member to inspect the toilets and its condition regularly throughout the event. | | Water to be cleaned up straight away | L |
| 7 | Physical harm from a fire within the site | All present | M | Alarm will sound and visitors evacuated into the car park. | | Safety officer will be point of contact during emergency. Fire alarm talk with visitors prior to event starting. | L |
| 8 | Injury or severe ill health | All present | L | Dial 999 in the event of an emergency.  Keep first aid kit in the hall. | | Have a first aider present | **L** |

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| **Number** | **Hazards and effects** | **Who could be harmed?** | **Risk rating H, M, L** | **Detail controls** | **Detail further action required to reduce risk** | **Revised risk rating  H, M, L** |
| 9 | Theft and vandalism resulting from security of school building after the event. | Property damage | M | Organisers - to inspect the school ensuring everyone has left before the school is locked up | School key holder to lock the school when search has been completed. | L |
| 10 | Security of money | N/A | H | Cash is kept in locked cash box.  Money will be retained and kept in a locked cupboard in the school. | Two members of the WSCA will count up profit from all sales and document the amount. | L |
| 11 | Children betting | Children | M | Person responsible for taking bets always ensures an adult is present with the child. | Everyone present reminded that children cannot hand over money for betting unaccompanied. | L |