



# Wyton On The Hill Primary School Attendance Improvement Plan 2025-26

## Current Position Summary (September 2025)

Attendance data for 2024-25 indicates that Wyton On The Hill Primary School demonstrates strong attendance performance with an overall attendance rate of 96.3%, which is 1.6% higher than the median of 20 similar schools, ranking 1st among them. Persistent absence stands at 9.6%, which is 2.8% lower than the median, placing the school 3rd in comparison to similar schools. Attendance strengths are notably high on Tuesday mornings and Monday and Tuesday afternoons, outperforming all comparable schools in these sessions. The school context includes higher than average pupil mobility, including pupils from military families, which presents unique challenges for maintaining consistent attendance.

OFSTED comments highlight that pupils settle quickly and feel safe, supported by strong relationships and a welcoming environment. The school's inclusive ethos and commitment to individual needs contribute positively to attendance and pupil engagement. Leaders ensure attendance is monitored effectively, and behaviour policies support pupils to focus on learning. However, the school faces ongoing challenges related to mixed year groups, staffing capacity, and ensuring sustained support for vulnerable groups, including those with SEND.

Given this context, Wyton On The Hill is well placed to maintain and build upon its attendance success by embedding a strategic plan that targets whole-school culture, targeted support for at-risk pupils, family engagement, and robust monitoring systems aligned with the school's vision for inclusive, lifelong learning and respectful citizenship.



## Objective 1: Maintain and Enhance Whole-School Attendance Culture

Actions	Person Responsible	Resources Needed	Timeframe	Success Criteria
Review and refresh whole-school attendance policy to reflect vision and values	Headteacher & Senior Leadership Team (SLT)	Updated policy templates, staff meeting time	By end of September 2025	<ul style="list-style-type: none"><li>- Updated attendance policy ratified by governors</li><li>- Policy visibly communicated to staff, pupils, and families</li><li>- Staff demonstrate consistent application of policy</li></ul>
Promote attendance through regular assemblies and class discussions linked to school values	Class Teachers & Attendance Officer	Assembly plans, attendance data visuals	Ongoing, starting September 5 <sup>th</sup> , Link to Rights Respecting Schools from January 12 <sup>th</sup> 2026	<ul style="list-style-type: none"><li>- Increased pupil awareness of attendance importance</li><li>- Positive feedback from pupil surveys on attendance culture</li></ul>
Celebrate high attendance with termly rewards and recognition events	Attendance Officer & Headteacher	Reward budget, certificates, event planning	Termly starting January 31 <sup>st</sup> 2026	<ul style="list-style-type: none"><li>- Increase in pupils with 100% or above 96% attendance</li><li>- Positive parental feedback on recognition initiatives</li></ul>



## Objective 2: Targeted Support for Pupils at Risk of Persistent Absence

Actions	Person Responsible	Resources Needed	Timeframe	Success Criteria
Continue to identify pupils at risk of persistent absence early through weekly attendance monitoring	Attendance Officer & SENCO	Attendance tracking software, MIS reports	Weekly from September 5 <sup>th</sup>	<ul style="list-style-type: none"><li>- Early identification of pupils with attendance below 90%</li><li>- Reduction in pupils entering persistent absence category by 10% within academic year</li></ul>
Develop and implement tailored attendance plans with families for at-risk pupils	Attendance Officer, SENCO, Family Liaison Officer	Meeting time, intervention resources	Within 2 weeks of identification	<ul style="list-style-type: none"><li>- Attendance plans in place for all identified pupils</li><li>- Improvement in attendance for targeted pupils by at least 5% within 6 weeks</li></ul>
Provide additional in-school support and mentoring for pupils with SEND and other vulnerabilities	SENCO & Class Teachers	Mentoring resources, staff training	From Term 2, 2026	<ul style="list-style-type: none"><li>- Increased attendance rates among pupils with SEND</li><li>- Positive feedback from pupils and parents on support effectiveness</li></ul>



### Objective 3: Strengthen Family and Community Engagement to Support Attendance

Actions	Person Responsible	Resources Needed	Timeframe	Success Criteria
Organise regular workshops and communication sessions for families on the importance of attendance	Family Liaison Officer & Headteacher	Venue, presentation materials, translation services if needed	Termly starting January, 2026	<ul style="list-style-type: none"><li>- Increased parental attendance at workshops</li><li>- Positive feedback and understanding demonstrated in follow-up surveys</li></ul>
Develop attendance information packs for new and mobile families, including military families	Attendance Officer & Office Staff	Printing, digital materials	Termly starting January, 2026	<ul style="list-style-type: none"><li>- All new families receive attendance information</li><li>- Improved attendance rates for new and mobile pupils</li></ul>
Collaborate with local agencies and community groups to support families facing attendance barriers	Headteacher & Family Liaison Officer	Contact networks, referral pathways	Ongoing	<ul style="list-style-type: none"><li>- Established referral pathways documented</li><li>- Improved attendance outcomes for families receiving support</li></ul>



## Objective 4: Enhance Systems and Data Monitoring for Proactive Attendance Management

Actions	Person Responsible	Resources Needed	Timeframe	Success Criteria
Continue to implement weekly attendance data reviews with SLT and class teachers	Attendance Officer & SLT	MIS reports, meeting time	Weekly from September 5 <sup>th</sup>	<ul style="list-style-type: none"><li>- Weekly attendance reports generated and discussed</li><li>- Timely interventions initiated for attendance dips</li></ul>
Continue to use data to identify patterns (e.g., days or sessions with lower attendance) and address them	Attendance Officer & Headteacher	Data analysis tools	Termly analysis September 5 <sup>th</sup>	<ul style="list-style-type: none"><li>- Identification of attendance trends</li><li>- Targeted actions to improve attendance on identified days/sessions</li></ul>
Whole staff training session on attendance data interpretation and intervention strategies to support attendance	Attendance Officer & Headteacher	Training materials, budget for trainer	By September 2 <sup>nd</sup> - as part of Basic Safeguarding Refresher Training Day	<ul style="list-style-type: none"><li>- All relevant staff trained</li><li>- Increased confidence in using attendance data for interventions</li></ul>



## Objective 5: Support Staff Well-being and Capacity to Sustain Attendance Improvements

Actions	Person Responsible	Resources Needed	Timeframe	Success Criteria
Monitor staff workload related to attendance interventions and provide support as needed	Headteacher & SBM	Staff surveys, workload data	Termly – at the end of each term	<ul style="list-style-type: none"> <li>- Staff report manageable workload in relation to attendance duties</li> <li>- Reduced absenteeism among staff due to stress related to attendance management</li> </ul>
Provide further professional development opportunities focused on attendance strategies and inclusive practice	Headteacher & CPD Coordinator	Training budget, external providers	Annually – at Safeguarding Refresher in September or if data indicates the need	<ul style="list-style-type: none"> <li>- Staff complete targeted CPD</li> <li>- Improved staff confidence and skills in supporting attendance</li> </ul>
Ensure clear delegation and succession planning for attendance responsibilities, including SEND handover	Head teacher & SLT	Role descriptions, training sessions	By end of academic year 2026	<ul style="list-style-type: none"> <li>- Smooth handover of SEND and attendance roles</li> <li>- Continuity in attendance management despite staffing changes</li> </ul>

This Attendance Improvement Plan aligns with Wyton On The Hill Primary School's mission to foster an inclusive, respectful, and aspirational learning environment. It builds on existing strengths while addressing challenges through targeted, data-informed, and community-focused strategies. Progress will be monitored regularly to ensure continuous improvement in attendance outcomes for all pupils.