



Adnan Rafique

Supply Chain, Logistics, Warehousing, Procurement / Contracting,
Transportation & HRM

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Accomplished **Logistics professional** with **13+ years** of expertise in **Supply Chain** operations, achieving **20%** cost reductions in **Procurement** and **99% Inventory accuracy**. Proficient in **Human Resource Management, Budgeting**, optimizing **Transportation Fleet performance**, managing **Large-Warehouses** with diverse goods, and enhancing **accommodation** facilities for **500+** personnel. Led **feasibility studies, inquiries, cost evaluations**, and **security setups**. Strong analytical skills with extensive training in logistics, auditing, safety, and industry standards.

LANGUAGES

Urdu / Hindi — Native/Bilingual

Punjabi — Native/Bilingual

English — Fluent

Arabic — Conversational

French — Basic

WORK EXPERIENCE

2016 – 2025

Rawalpindi /
Karachi, Pakistan

Deputy Director / Senior Manager (equiv.), Government of Pakistan

Built on 5+ years of foundational experience, I excelled in the **next 8+ years** by delivering measurable results in key areas of complex **Supply Chain and Logistics** operations:

Transportation Fleet Management:

- Directed **400+ vehicles & 200+ drivers**, increased efficiency by **20%** by optimizing utilization and maintenance schedules. Lessened downtime by **15%** through proactive inspections and compliance audits.

Procurement, Warehousing & Distribution:

- Cut procurement costs by **15%** through vendor negotiations. Achieved **99%** inventory accuracy, eliminating waste by **25%**. Redefined warehousing operations, increasing storage capacity utilization by **30%** through layout optimization and digital inventory solutions. Accelerated delivery times by **25%** via streamlined logistics. Managed a varied range including **Metals, Chemicals, Fuels, Clothing, Fresh, Dry & Frozen food** articles.

Budgeting:

- Consistently delivered projects within budget, reallocating resources to achieve **15%** annual savings. Administered **\$100M+ in Contracts and Budgets**.

Human Resource Management:

- Reduced turnover by **20%** through revamped recruitment and development programs. Resolved **95%** of workplace conflicts, enhancing team performance of **1000+ personnel** through **50+ training** programs.

Headquarters Coordination:

- Spearheaded inter-organizational conflicts resolution, addressing issues which remained unresolved for **10+ years** and improving operational alignment. Influenced strategic decisions, leveraging **data-driven** insights to support high-level planning and enhanced organizational efficiency.

2011 – 2016

Attock, Pakistan

Asst. Director / Manager (equiv.), Government of Pakistan

Built a solid foundation in logistics and operations management for over **5+ years**, driving measurable improvements in managing **large-scale Warehouse Management:**

Diverse Goods Handling: Successfully managed **90 thousand plus** active inventory items in **10+ huge warehouses** with a total storage capacity exceeding **800,000 square feet**, including **Metals, Plastics, Wood, Rubber, Chemicals, Fuels, Clothing, and Scrap**, ensuring seamless operations and **100% compliance** with safety protocols and operational standards.

Hazardous Materials Safety: Reduced incidents by **20%** by enforcing strict safety protocols and segregation measures for hazardous and sensitive goods.

Lifecycle Management: Improved stock condition monitoring, extending the lifespan of temperature-sensitive items and reducing spoilage by **15%**.

Inventory Accuracy: Achieved **98%** inventory tracking accuracy by conducting regular audits and implementing automated inventory control systems.

2011 – 2025
Pakistan

Alongside core logistics duties, I gained extensive experience in **Kitchen** operations, **Accommodations** for **500+ personnel**, **Sports** facilities, **Project** planning, 24/7 CCTV **Security** protocols, and **Inquiries**, leveraging analytical expertise for **Feasibility** surveys, **Cost evaluations**, and **Incident resolutions** with actionable outcomes.

MAJOR PROJECTS

Complete Relocation of Large-Scale Warehouses (90 thousand Inventory, 100% Accuracy), July to Sep 2021 (2.5 months)

Emergency Transportation Support Operation (100+ vehicles, 80+ Drivers, 20 Locations), May 2018 (1 month)

Auction / Disposal of Scrap & Surplus Stores (100+ Tons of metals, plastics, wood, rubber, chemicals), March 2014 (1 month)

EDUCATION / DEGREES

2024 – 2025 **Diploma (Level 7) in "Logistics & Supply Chain Management", OTHM, The United Kingdom**

2015 – 2017 **Master of Business Administration (Executive), Comsats University, Pakistan**

2009 – 2011 **Bachelor of Science (Aero Sciences), Peshawar University, Pakistan**

CERTIFICATIONS / COURSES / WORKSHOPS

Project Management Professional (PMP)
PMI, USA
under process

Lean Six Sigma Black Belt
CSSC, USA
under process

NEBOSH IGC & IOSH
UK
under process

OSHA 30
OSHAA, USA
2025

ISO 9001 : 2015 QMS LA
LICQual - UK
2025

ISO 14001 : 2015 EMS LA
LICQual - UK
2025

ISO 45001 : 2018 OHSMS LA
LICQual - UK
2025

Business Analytics (Power BI & Excel)
Analytix Camp, Pak
2025

SAP MM S4 HANA Consultant Level
DTS, Pak
2025

Supply Chain Management
LUMS, Karachi, Pak
2024

Premium Graphic Designing & AI
YETP, Lahore, Pak
2024

United Nations Logistics Officers Course (UNLOC)
Port Dickson, Malaysia
2024

Advance Logistics Course
SOL, Kohat, Pak
2018

Halal Meat Awareness & Process Program
Red Cow Meat, Lahore, Pak
2017

Internal Auditor Course AS 9100 REV 'C' STANDARD
MRF, Kamra, Pak
2014

Presentation Skills for Managers
PIM, Lahore, Pak
2013

Automated Logistics Management System (EV)
ILM, Rawalpindi, Pak
2013

Textile Materials & Testing
NTU, Faisalabad, Pak
2012

Fire Prevention & Safety Course for Industries
NIFT, Islamabad, Pak
2012

Logistics & ALMS (6-M)
SOL, Kohat, Pak
2011

PERSONAL SKILLS

- Teamwork oriented & Problem Solver
- Goal-oriented & Optimistic
- Organizing & Decision making
- Good Listener & Communicator
- Adaptable & Analytical
- Time Management & Attention to Details

DIGITAL SKILLS

Office tools
Microsoft Office & Google Workspace

Social Media Platforms
Facebook, Instagram, LinkedIn, X

Graphic Designing & Video editing
Photoshop, Illustrator & Filmora

INTERESTS

Growth in SCM & Logistics field

Continuous Personal Development

Sports & Gardening

Books reading