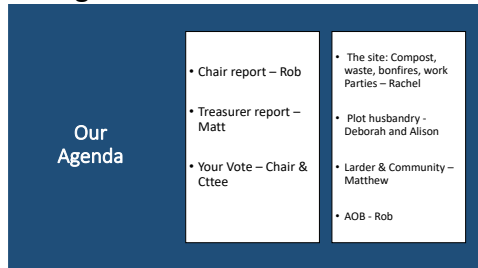


# Minutes of Cutteslowe Allotment Association AGM - Sunday 12 Jan 2025

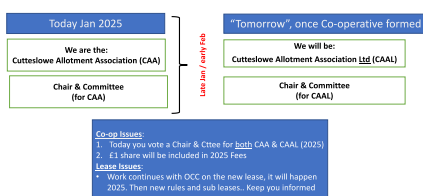
Actions / Agreements shown in RED

- Attendance: Cutteslowe Community Centre, 17 members attended with 7 apologies.  
Agenda was as shown below:



- Chair: journey from Association to a Co-op Society limited & key issues of 2024 and 2025

## Chair: Journey to a Co-operative Society

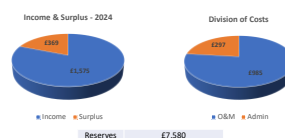


- > **CL grant 2024:**
  - > £2163 – "Spare Produce Shed" – build Q1. Request Members support Larder = 10% + of your produce. Delivered each Wednesday to Larder
- > **Trees:**
  - > £500 = have pruned / removed 4 trees. Note, the new lease will severely control Tree issues, hence action now.
- > **Community 2024 & 2025:**
  - > Plot 4 – a success, supporting Cutteslowe Community Larder, mental health & produce, school children introduction. Want to maintain and build on success into 2025
  - > D'Overbroecks school...
  - > A Community Food Alliance
- > **CL Grant Applications 2025:**
  - > Spring applications in by mid-March. What do we want?
- > **Communications:**
  - > New Cttee member: comms / info via website, start external – position CAA
- > **Members & waiting list:**

- Treasurer: At end 2024. In broad terms: a contingency fund of just over £7000, income at circa £1570 + £70 interest, admin costs circa £300, Op & Maintenance costs circa £1000, giving a surplus of circa £350. This is tight.



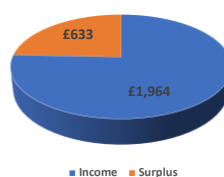
## Income, costs, surplus & reserves - 2024



- Treasurer: Inflation has increased costs and will continue to so do, contingency fund is stable but must increase to meet future liabilities. Therefore it was voted & agreed:
  - Fees will increase by 20% backdated to 1 Jan 2025. Note: if any member struggles with the fee increase, please contact the Chair; we support our Members.
  - Fees 2025 would include £1 for the Co-op Soc individual share purchase.
 This should result in circa £600 surplus per year, for the contingency fund - see below.

## Income & surplus - 2025

This reflects Fees up 20%, costs + 4% inflation



## 5. Chair: Committee for 2025.

### Chair & Committee – Your vote for 2025

- Please vote now for both CAA then CAAL

Role	Name	Volunteer for 2025	Comments
Chair	Rob Davies	Yes	
Secretary	Carrie Dodd	Yes	
Treasurer	Matt Todd	Yes	
Site Secretary	Rachel Croft	Standing down Q1	Volunteer sought
Plot Secretary	Deborah Mayweed	Yes	
Plot Secretary	Allison Miell	Yes	
Technical	Dave Chen	Yes	
Communications	Tim Bailey	A Volunteer, thank you...	

- The above Chair & Committee were voted for 2025. Thank you Tim for joining. We still seek a Site Cttee member please to replace Rachel in Q1/2.

## 6. Rachel: Site issues. Much discussion. Agreements shown below:



- **Compost:**
  - All are responsible for their own compost.
  - Big composters are for Work Party use only – major green waste. Compost from here can be used by anyone, but may contain seeds etc as this is the green waste from clearing)
- **Waste:**
  - All are responsible for removing their own waste, please.
  - For will hire a skip (£200+) for at least 1 Work Party for larger waste items.
- **Reuse area –**
  - How is this working for people?



- **Bonfires – Decision required:**
  - Building a big pile at the front that gets wet does not work (it will not burn) does not work. When there are work party bonfires, anyone there (who has dried out material from their plot) can add it once the fire is going
- **Work parties – Decision required.**
  - Today = 4 a year, members requested to attend at least 2 - or pay the "opt out levy". A gap between those who turn up and those who pay opt out.
  - Tomorrow? What suggestions do you have going forwards?

- Work Parties (WPs): 4 per year: 2 on Saturday, 2 on Sunday. You can either (a) opt out start of year and pay £20, or (b) attend at least 2 WPs. Note: age is no longer a limiter to participation and non-physical tasks will be identified for older members such as taking a note of attendees/helping with refreshments'.
- Compost: Make on your own site please, over time we will develop a more sustainable system for the site.
- Waste: Just take it home, it is not our job to clear up your waste.
- Bonfires: on your own plot, the site next to the front gate is for WPs only.

## 8. Community. Mathew outlined the great progress made in last 12 months.

### 7. AOB - issues raised by AGM attendees:

- Equipment Maintenance:
  - Agreed, I will arrange a maintenance morning in Q1 for all our communal kit.
- Grass cutting: Have a rota system for members to cut the grass rather than, as today, employ a family member
  - Agreed, we will use the "soon to be revised / updated" website as a planning tool
- CIL / grant application projects. A water collection system? Industrial composter?
  - These are examples of what we should be considering for 2025 grant applications.