

Hertford Astronomy Group

Privacy and UK GDPR Policy

1. **Data Collection and Consent:** When you register as a member, the personal information you provide (such as your name, email address, etc.) is collected through secure channels. By submitting your details, you give us your explicit consent to process your data in accordance with GDPR requirements.
2. **Data Storage:**
 - ❖ **Membership Database:** Your core membership details are stored in our secure internal database, which employs strong access controls and encryption protocols to prevent unauthorized access.
 - ❖ **Newsletter Platform:** When you subscribe to our newsletter, your information is added to our Mailchimp database. Mailchimp is a trusted platform that adheres to robust data protection standards.
 - ❖ **Ticketing System:** For any ticket purchases or related transactions, your data is managed via TicketSource, ensuring that all data processing complies with both their policies and GDPR guidelines.
 - ❖ **Optional Zoom Fast Track:** If you choose to join our optional Zoom Fast Track service, your additional details are processed in a dedicated database for that service. Participation in this service is entirely voluntary and subject to your explicit consent.
3. **Data Security Measures:** Across all systems, we implement industry-standard security measures, including encryption during data transmission and storage, to safeguard your data. Access to your data is strictly controlled, limited only to personnel who need it to deliver the services you've signed up for.
4. **User Rights and Control:** You always have the right to decline or withdraw your consent for inclusion in any of these databases. Please note that declining to share your information may restrict your access to certain services or features offered by our platforms.
5. **Regulatory Compliance:** Every step of our data management—from collection and storage to processing and eventual deletion—is designed to comply with the GDPR framework, ensuring transparency and accountability in how your personal data is handled.

This comprehensive approach ensures that your personal data remains secure and is used exclusively for its intended purposes. If you have any more specific questions about any stage of our data handling, or if you'd like further details about the security measures and retention policies, feel free to ask our Data controller/Membership Secretary: membership@hertsastro.org.uk

Details

6. **Membership Database:** Your core membership details are stored in our secure internal database, which employs strong access controls and encryption protocols to prevent unauthorized access.
 - ❖ **Contains:** Full Name, Full address, Telephone contact details, E-mail addresses, Birth date where provided, Visual representation, Payment transactions, Attendance record & Correspondence precis.
7. **Newsletter Platform:** When you subscribe to our newsletter, if you agree your information is added to our Mailchimp database. Mailchimp is a trusted platform that adheres to robust data protection standards.
 - ❖ **Contains:** Full Name, E-mail address & Contact status
8. **Ticketing System:** For any ticket purchases or related transactions, if you agree your data is managed via TicketSource, ensuring that all data processing complies with both their policies and GDPR guidelines.
 - ❖ **Contains:** Full Name, Full address, Telephone contact details & E-mail address
9. **Optional Zoom Fast Track:** If you choose to join our optional Zoom Fast Track service,

We do not share your data with any third parties apart from:

- ❖ Mailchimp
- ❖ Ticket Source
- ❖ Zoom Workspace

and then only by your express consent given on the Membership Application Form

User Rights and Control: You always have the right to decline or withdraw your consent for inclusion in any of these databases. If you withdraw your consent, All of the database's will have your details removed from them, although your Name, Payment details, Attendance record and Correspondence precis, and membership number Will be retained in our **Membership Database** for data analysis. But we will anonymize the data

Please note that declining to share your information may restrict your access to certain services or features offered by our platforms. You can request your data removal by clicking on this link:

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