



Coastal Rainforest Realty Corp.

FULL SERVICE PROPERTY MANAGEMENT

Real Estate Sales • Strata Management • Rental Management

OWNER/ REALTOR REQUEST FORM

Please check boxes and fill in blank lines where appropriate

REGULAR SERVICE (Email \$5)		RUSH SERVICE (Email \$5)		
+5 BUSINESS DAYS (1 Week)		3-6 BUSINESS DAYS	1-2 BUSINESS DAYS	SAME DAY
FORM F	<input type="checkbox"/> \$15+\$5+GST	<input type="checkbox"/> \$15+\$5+ \$135=\$155+GST	<input type="checkbox"/> \$15+\$5+\$175=\$195+GST	<input type="checkbox"/> \$15+\$5+\$250=\$270+GST
FORM B	<input type="checkbox"/> \$35+\$5+GST	<input type="checkbox"/> \$35+\$5+ \$135=\$175+GST	<input type="checkbox"/> \$35+\$5+ \$175=\$215+GST	<input type="checkbox"/> \$35+\$5+ \$250=\$290+GST
FORM H	<input type="checkbox"/> \$5+GST	<input type="checkbox"/> \$5+ \$135= \$140+GST	<input type="checkbox"/> \$5+\$175=\$180+GST	<input type="checkbox"/> \$5+ \$250= \$255+GST

REGULAR SERVICE +10 BUSINESS DAYS	Email \$5 (Included)	RUSH SERVICE (\$5 Email, included)		
		+3 BUSINESS DAYS	+2 BUSINESS DAYS	NEXT BUSINESS DAYS
BYLAWS	\$35+GST	\$35+\$135=\$170+GST	\$35+\$175=\$210+GST	\$35+\$250=\$285+GST
FINANCIAL STATEMENTS				
MINUTES 2 YEARS (AGM+SGM+Insurance)				
STRATA PLAN	\$11+GST	\$11+\$135=\$146+GST	\$11+\$175=\$186+GST	\$11+\$250=\$261+GST
Depreciation REPORT	\$26+GST	\$26+\$135=\$161+GST	\$26+\$175=\$201+GST	\$26+\$250=\$276+GST
OTHER (PLEASE SPECIFY):				

UNIT DETAILS: STRATA PLAN: _____ STRATA LOT: _____ PARCEL ID: _____

ADDRESS: _____

DOCUMENTS ORDERED FOR: SALE REFINANCING OTHER

OWNERS NAME(S): _____ COMPLETION DATE (if known) _____

DOCUMENTS ORDERED BY:

Registered owner of the unit above

Agent authorized by an owner and entitled to receive the documents ordered (proof of authorization attached)

I agree to pay the applicable document fees as outlined above. Payment must be sent by VISA, MasterCard or debit and received prior to the release of any documents and will be arranged via email. If the Owner or authorized Agent is unable to correspond directly, written authorization must be provided for a representative to act on their behalf via email. I understand that any personal information provided is collected and used for communication, identification, and the management of the strata corporation. I authorize Coastal Rainforest Realty Corp. to use this information for these purposes.

NAME: _____ COMPANY: _____

ADDRESS: _____

PHONE #: _____ CELL: _____ EMAIL: _____

SIGNATURE: _____ DATE: _____