



Coastal Rainforest Realty Corp.

FULL SERVICE PROPERTY MANAGEMENT

Real Estate Sales • Strata Management • Rental Management

NOTARY/ LAWYER REQUEST FORM

Please check boxes and fill in blank lines where appropriate

REGULAR SERVICE (Email \$5)		RUSH SERVICE (Email \$5)		
+5 BUSINESS DAY (1 Week)		3-6 BUSINESS DAYS	1-2 BUSINESS DAYS	SAME DAY
FORM F	☐ \$15+\$5+GST	☐ \$15+\$5+ \$135=\$155+GST	☐ \$15+\$5+\$175=\$195+GST	☐ \$15+\$5+\$250=\$270+GST
FORM B	☐ \$35+\$5+GST	☐ \$35+\$5+ \$135=\$175+GST	☐ \$35+\$5+ \$175=\$215+GST	☐ \$35+\$5+ \$250=\$290+GST
FORM H	☐ \$5+GST	☐ \$5+ \$135= \$140+GST	☐ \$5+\$175=\$180+GST	☐ \$5+ \$250= \$255+GST

Requestor Information:

Notaries / Lawyers Name: _____ File# _____

Requestor Contact Name: _____ E-Mail : _____

Requestor Phone Number: _____ Ext: _____

Requestor Address: _____

Strata Corporation Information:

Civic Address: _____

Legal Address: _____ Strata Plan # _____

Strata Lot # _____ Unit # _____

PID # _____ Refinance Title Change Purchase Other _____

Seller's Full Name: _____ Seller's Lawyer: _____

Purchaser Names: _____ Purchaser Residing? Yes ☐ No ☐ Completion Date _____

If above is NO, mailing address of purchaser: _____

Purchaser's phone numbers: _____ Email: _____

Name: _____ Signature: _____ Date: _____

Requests for documents can only be made upon us receiving a COMPLETED request form. Requests submitted after 12 noon will be dealt with the next business day.

All cancellations must be made within 24hrs of the original request, otherwise full charges will apply. *Same day service can only be honored if request is made before 12 noon that day.*