

Health and Safety General Risk Assessment Form					
Division: Midlands Louth Meath CHO			Source of Risk: External area St Mary's Hospital		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: St Mary's Hospital			Risk Type: Slips/Trips/Falls		
Dept/Service Site: External areas of St Mary's Hospital			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL(PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 001			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION		EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE
External area is not suitable for Residents to walk freely and safely. There is a risk of slips/trip/fall and possible injury to resident or others from vehicles.		Grass areas kept neatly cut Winter and Summer Contract gardener employed to keep trees pruned. Potholes repaired if they occur in a timely manner. The door accessing out to the external area has signage Lighting is in place and maintained to ensure they are working. CCTV cameras are in place for health and safety and security reasons. Walking areas marked with signs Yellow boxes and yellow lines in place to indicate where it is unsafe to park Liaison with shared services.		Administrator PIC	Review date January 2019
INITIAL RISK			RISK STATUS		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
possible	low	2	yes	yes	open

Health and Safety General Risk Assessment Form				
Division: Midlands Louth Meath CHO		Source of Risk: Slips, Trips, Falls & Assisted Falls		
HG/CHO/NAS/Function: Older Persons		Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: St Mary's Hospital		Risk Type: slips/trips/falls		
Dept/Service Site:		Name of Risk Owner (BLOCKS): EIMEAR HICKEY (PIC)		
Date of Assessment: July 2018		Signature of Risk Owner:		
Unique ID No: 002		Risk Co-Ordinator: Yvonne Buckley		
		Risk Assessor (s): Eimear Hickey		
HAZARD & RISK DESCRIPTION	EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE
Slips, Trips, Falls & Assisted Falls	<ul style="list-style-type: none"> Comprehensive pre-admission assessment and assessment on admission All residents have individualised risk assessment and care plan. Comprehensive reporting of incidents adhered to MDT case conferencing held for all residents with two or more falls to ensure quality improvement plan is developed as an outcome for the resident to mitigate a further fall. Mobility Assessments in place. Alarm cushions in place Low-low beds available/crash mats Input from Allied Health professionals: <ul style="list-style-type: none"> OT Seating assessments in place. Dietician input & bone supplements provided. Physiotherapist input – hip protectors & safe 	Review of Falls Policy for 2018 to include fall leaves alert system	PIC All Staff	July 2018 Next review date January 2019

	<p>shoes programme.</p> <ul style="list-style-type: none"> • 3-4 monthly medication reviews & sooner if required. Notification on high risk drugs, which may cause falls. • Supervisor to ensure Residents are not left unsupervised in sitting rooms when staff are delivering direct care to other Residents. • All incidents comprehensively reviewed at the management and staff meetings where by further actions and outcomes of improvement for the resident can be developed and agreed by the team. • Comprehensive risk assessments completed and a register of risks to be kept live in the Centre. • Falling star to distinguish residents at risk of falling. • PIC to keep under review the number of Slips, Trips & Falls and Assisted Falls incidents in the centre developing improvement plans with the team and keep under review the outcomes of same. • Promotion of resident independence and restraint- free environment. • Notification sent to HIQA as appropriate • All areas kept clutter free. • Comprehensive Risk Assessments completed and reviewed at monthly management meetings • External areas and pathways kept moss and debris free. 			
--	---	--	--	--

National Health and Safety Function, Workplace Health and Wellbeing Unit, National HR Division

			<ul style="list-style-type: none"> • Supervision of residents by staff • Caution signs utilised as required. • Ongoing review of practice guidance and supervision provided. • Relevant storage for all equipment • Clinical Supervisor ensure Residents are not left unsupervised in sitting rooms when staff are delivering direct care to other residents • All incidents are comprehensively reviewed at the management and staff meetings where by further actions and outcomes of improvement for the resident can be developed and agreed by the team 					
INITIAL RISK			RISK STATUS					
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed			
Almost certain	high	15	yes	yes				

Health and Safety General Risk Assessment Form

Division: Midlands Louth Meath CHO			Source of Risk: Waste Management		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: Drogheda Services for Older People			Risk Type: Risk of Injury		
Dept/Service Site: St. Mary's Hospital			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL (PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 003			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION	EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE	
Waste Management Risk of poor management and contamination.	Education and training for all staff on segregation of waste. All waste is segregated and disposed of in a safe and responsible manner. Household waste, white bin with black label, Recycling is green bin and food waste is brown bin. Clinical Waste yellow bin and sharps container. Portable sharps bins, trays and large sharp bins available. All sharps and bins kept in clinical rooms and key access only. Traceability on all clinical waste by tagging and signing off. Needle stick injury policy in place Signage in place Clinical waste bin locked into external cage		Administrator, PIC and all staff	Review Date January 2019	
INITIAL RISK			RISK STATUS		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
possible	low	3	yes	yes	

Health and Safety General Risk Assessment Form

Division: Midlands Louth Meath CHO			Source of Risk: Storage of Chemicals – Waste Compound		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: Drogheda Services for Older People			Risk Type: Risk of skin irritation or inhalation. Risk of fire and destruction to buildings. Harm to residents and staff		
Dept/Service Site: St Mary's Hospital			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL(PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 004			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION		EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE
Storage and use of chemicals / fuels/ and waste Waste Compound Maintenance Shed and Garden Sheds Risk of skin irritation or inhalation. Risk of fire and destruction to buildings. Harm to residents and staff		Restricted access. All pesticide weed killers are locked in a secure area. Full PPE provided and utilised. Appropriate signage Staff training in place Chemical safety data sheets available Emergency plan and fire policy in place		Administrator, PIC and all staff	Review date January 2019
INITIAL RISK			RISK STATUS		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
possible	low	2	Yes	yes	

Health and Safety General Risk Assessment Form					
Division: Midlands Louth Meath CHO			Source of Risk: Dining rooms		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: Drogheda Services for Older People			Risk Type: Scald or burn from Electric Kettle, Scald or burn from heated food trolley		
Dept/Service Site: Boyne View House			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL(PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 005			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION		EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE
Dining rooms Scald or burn from Electric Kettle, Scald or burn from heated trolley		Supervision of Residents at risk. Awareness of potential harm. Awareness of potential harm for all other staff and visitors. Signage displayed. Electric kettle to be put in press when not in use and out of sight for the Residents Signage in place alerting staff/residents that the surface could be hot to touch.		Administrator, PIC and all staff	Review date January 2019
INITIAL RISK			RISK STATUS		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
possible	low	4	Yes	yes	

Health and Safety General Risk Assessment Form

Division: Midlands Louth Meath CHO			Source of Risk: Use of sharp implements and equipment ie. Knives		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: Drogheda Services for Older People			Risk Type: Risk of Injury		
Dept/Service Site: St. Mary's Hospital			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL (PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 006			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION		EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE
Use of sharp implements and equipment ie. Knives. Risk of needle-stick injury, cutting from knives and sharp edges		Staff vigilance when using equipment Equipment stored safely when not in use Use equipment as per the manufacturers guidance Incident reporting and kept under review and management and team meetings First Aid kit available Needle stick policy in place		Administrator, Catering Team, PIC & All staff	Review Date January 2019
INITIAL RISK			RISK STATUS		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
possible	low	4	yes	yes	

Health and Safety General Risk Assessment Form

Division: Midlands Louth Meath CHO			Source of Risk: Risk of survival of pathogens and toxins		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: Drogheda Services for Older People			Risk Type: Risk of food contamination and cross infection		
Dept/Service Site: Kitchen in St Mary's Hospital			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL (PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 007			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION		EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE
Risk of survival of pathogens and toxins Risk of food contamination and cross infection		HACCP Plan to ensure strict procedures with regard to zoning of kitchen, and safe handling of foodstuffs EHO Inspections and Action plans Cleaning schedules All equipment serviced and maintained Food labelling and Temperature controls Staff training PPPG in place in kitchen available for all staff		Administrator, Chef, Catering Team and PIC	Review Date January 2019
INITIAL RISK			RISK STATUS		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
possible	minor	6	yes	yes	

Health and Safety General Risk Assessment Form

Division: Midlands Louth Meath CHOArea 8			Source of Risk: Windows and Radiators		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents in the Centre		
Hospital Site/Service: Drogheda Services for Older People			Risk Type: Harm caused due to going missing		
Dept/Service Site: St Mary's Hospital			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL (PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 008			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION		EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED		ACTION OWNER
Resident may wander and go missing		Missing Person Policy in place Pre-admission assessment carried out prior to acceptance to Boyne View House. Monitoring system in place for those at risk. CCTV externally in place Missing person information sheet formulated for all residents Key pad locks on doors.			
			RISK STATUS		
Likelihood	Impact		Open	Monitor	Closed
possible	minor	6	yes	yes	open

Health and Safety General Risk Assessment Form

Division: Midlands Louth Meath CHO Area 8			Source of Risk: Windows and Radiators		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: Drogheda Services for Older People			Risk Type: Serious Harm		
Dept/Service Site: St Mary's Hospital			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL (PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 009			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION		EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE
<p>Windows and Radiators are old and in need of upgrading</p> <p>Windows can be draughty in the Winter time</p> <p>The radiators temperatures are difficult to control and Residents could sustain a burn from them</p> <p>Serious harm to Residents/staff/visitors</p>		<p>Staff all aware of hot Radiators and the need to protect the residents</p> <p>Staff inform Maintenance if Radiators are too hot and maintenance will turn off heating until cool down</p> <p>Radiator covers in place where appropriate</p> <p>If rooms are cold, additional heaters are available</p> <p>On going review of incidents at Monthly staff team meetings and Management Team Meeting</p> <p>Comprehensive review of all incidents by PIC and management team</p>		Administrator, PIC and all staff	Review Date January 2019
INITIAL RISK			RISK STATUS		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
possible	Minor	6	yes	yes	

Health and Safety General Risk Assessment Form

Division: Midlands Louth Meath CHO			Source of Risk:		
HG/CHO/NAS/Function: Older Persons			Primary Impact Category: Residents/visitors/staff in the Centre		
Hospital Site/Service: Drogheda Services for Older People			Risk Type: Aggression & violence		
Dept/Service Site: St Mary's Hospital			Name of Risk Owner (BLOCKS): SEAMUS MCCAUL (PIC)		
Date of Assessment: July 2018			Signature of Risk Owner:		
Unique ID No: 010			Risk Co-Ordinator: Yvonne Buckley		
			Risk Assessor (s): Seamus McCaul		
HAZARD & RISK DESCRIPTION		EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER	DUE DATE
<p>Residents can sometimes touch other Residents and take them by the hand when they may not want to.</p> <p>Residents can be over friendly with other Female Residents which is inappropriate and unacceptable to some.</p> <p>Risk of distress to other Residents, in the Unit.</p> <p>Risk of distress to staff working and managing the Unit</p> <p>Risk of distress to visitors who may witness this behaviour when visiting.</p>		<p>Individual Risk Assessment completed and in Personal Care Plan for Residents who present with this behaviour.</p> <p>Staff have PMAV training which includes diversional therapy when Residents display behaviour which is challenging</p> <p>Staff aware to diffuse situation and take Residents away from situation immediately.</p> <p>Diversional activities therapist in place</p> <p>ABC charts commenced to identify possible triggers for behaviour</p> <p>Close supervision required for all residents as much as possible.</p> <p>Individualised activity care plans for each Resident to ensure they have interests and activities provided.</p> <p>Pre admission assessment carried out and residents displaying this type of behaviour before admission are excluded for admission as per admissions policy.</p>		<p>All Nursing and Care Staff in Boyne View House</p> <p>CNM</p>	<p>Review Date January 2019</p>
INITIAL RISK			RISK STATUS		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
possible	minor	6	yes	yes	

