



Risk Assessment Form for hazard on Security

Division: Midlands Louth- Meath		Source of Risk: Risk Assessment on Security		
HG/CHO/NAS/Function: CHO 8		Primary Impact Category: Harm to Person/ Compliance/Service User Experience		
Hospital Site/Service: Drogheda Service for Older People		Risk Type: <u>Operational</u>		
Dept/Service Site: The Village Residence		Name of Risk Owner (BLOCKS): SEAMUS MC CAUL		
Date of Assessment: 21/09/ 2023		Signature of Risk Owner:		
Unique ID No: RA 12		Risk Co-Ordinator: Andrea Doorly		
SECURITY		*Risk Assessor (s): Leenamma Varghese		
**HAZARD & RISK DESCRIPTION	EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER (i.e. the Person responsible for the action)	DUE DATE
Hazard: Security Risk: Unauthorised entry to off limits areas, Theft of belongings, security breaches	<ul style="list-style-type: none">• Security measures includes where practicable controlled access to the premises via secure code locking• Kitchen staff ensure locking of basement exit/entrance• There are divisions between public areas and clinical/office spaces (waiting areas) where practicable• Additional security checks and locking systems by twilight staff• Windows and doors to be secured when not in use• Valuables and belongings are to be secured by the owner and not left unattended in an unsecured location	On-going monitoring	PIC All relevant staff	Ongoing monitoring and to review in April 2024 or sooner if needed.

*Risk Assessor to be recorded for OSH risks only.

**Where the risk being assessed relates to an OSH risk please ensure that the HAZARD and associated risk are recorded on the form. All other risk assessments require a risk description only.



			<ul style="list-style-type: none"> • Procedure to be in place for security breaches • Incident reporting system in place and review of all incidents • Make sure the house alarm turned on at 9 pm. • Staff to report any faults to the house alarm to the relevant staff • Maintenance personal to make sure the CCTV system is working and check the efficiency regularly. 			
INITIAL RISK			Risk Status			
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed	
Possible	moderate	9		On-going		

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