



Concern Arises

COMMUNITY SETTING

- Staff immediately ensure safety of client.
- Staff informs Line Manager and Safeguarding & Protection Team
- Contact An Garda Síochána as appropriate.
- Ensure referral to Tusla where a child is identified as being at risk of harm.
- Staff outlines in writing all relevant information.

SERVICE SETTING

- Staff immediately ensure safety of client.
- Staff informs Designated Officer and Line Manager.
- Line Manager assesses the need for support and/or intervention.
- Contact An Garda Síochána as appropriate
- Ensure referral to Tusla where a child is identified as being at risk of harm.
- Staff outlines in writing all relevant information.

Line Manager and Safeguarding & Protection Team will ensure that the preliminary screening is undertaken and all necessary actions are taken.

Line Manager, Director of Services and Designated Officer will meet to ensure that the Preliminary Screening is undertaken and all necessary actions are taken.

If Designated Centre, Person in Charge will give notice, in writing, to the Chief Inspector (HIQA).

The Line Manager will notify the Safeguarding and Protection Team.

PRELIMINARY SCREENING

No grounds for further investigation

Additional information required

Reasonable grounds for concern exist. Immediate safety issues addressed

Lessons for clinical/care service

Immediate safety issues addressed

Safeguarding Plan Implemented Within 3 weeks

Local Informal Process

Assessment & Management by the Safeguarding & Protection Team

Internal Enquiry

Independent Inquiry

Day 1

Within 3 days