
	<h1 style="text-align: center;">Health & Safety Risk Assessment Form</h1>		
Ref: CF:005:05	RE: General Risk Assessment Form		
Issue date:	October 2017	Revised Date:	June 2023 Driving
Author(s):	National Health & Safety Function		
Legislation	Under Section 19 of the Safety, Health and Welfare at Work Act, 2005 and associated Regulations, it is the duty of the employer to identify the hazards and assess the associated risks in the workplace. All risk assessments must be in writing and the necessary control measures to eliminate or minimise the risks documented and implemented.		
Note:¹	<p>Please note exposure to COVID-19 may present a health risk to staff and others at our places of work. It is essential that the latest public health advice is followed and suitable control measures identified and implemented to mitigate the risk of COVID-19 infection.</p> <p>When conducting risk assessments consideration should be paid to the risk presented and the means of avoiding and mitigating any such risk so far as is reasonably practicable.</p> <p>Where 2 metre worker separation cannot be ensured a specific activity risk assessment must be conducted and alternative protective measures must be put in place e.g. comprehensive hygiene measures, minimising the frequency and time staff are within 2 metres of each other, minimising the number of staff involved in the task, physical barriers, provision of face masks.</p> <p><i>It is responsibility of local management to implement any remedial actions identified.</i></p>		

¹ Please note this cover does not require printing for every Risk Assessment



General Risk Assessment Form

Division: CHO 8 Midlands Louth Meath			Source of Risk: Driving for Work Vehicle		
HG/CHO/NAS/Function: CHO8 Older Person's Services			Primary Impact Category: Harm to Person		
Hospital Site/Service: Drogheda Service for Older People			Risk Type: Operational		
Dept/Service Site: The Village Residence			Name of Risk Owner (BLOCKS): Seamus Mc Caul		
Date of Assessment: 21/09/2023			Signature of Risk Owner:		
Unique ID No: RA11			Risk Co-Ordinator: Andrea Doorly		
			*Risk Assessor (s):Seamus Mc Caul/Leena Varghese		
**HAZARD & RISK DESCRIPTION	EXISTING CONTROL MEASURES	ADDITIONAL CONTROLS REQUIRED	ACTION OWNER (i.e. the Person responsible for the action)	DUE DATE	
Vehicle – <ul style="list-style-type: none"> • Risk of breakdown from poorly maintained vehicles resulting in staff member being isolated with the potential for psychosocial injury • Risk of collision resulting in potential injury to staff, service users, other road users due to driver becoming distracted from service user behaviour while driving a HSE vehicle 	All staff ensure their cars are road worthy and have an NCT where appropriate <ul style="list-style-type: none"> • All staff ensure their cars serviced and maintained in accordance with manufacturer's recommendations • Breakdown assist available on some insurance policies • Service user care plans are reviewed prior to undertaking journeys and necessary controls put in place 	Vehicle driver daily pre-checks to be completed in line with HSA/RSA/An Garda Siochana guidance Ongoing monitoring and review	Relevant Staff	Ongoing	
INITIAL RISK			Risk Status		
Likelihood	Impact	Initial Risk Rating	Open	Monitor	Closed
2	2	4	✓		

*Risk Assessor to be recorded for OSH risks only.

**Where the risk being assessed relates to an OSH risk please ensure that the HAZARD and associated risk are recorded on the form. All other risk assessments require a risk description only.