

Meeting Minutes – Brabieon Academy Charter School



Date: November 10,,2025

Time: 2 PM

Location: Meridian Library Unbound 722 E.2nd St. Meridian, Id. 83642

Attendance Board Members

- **Chairperson/President:** Miguel Deluna
- **Secretary:** Laura Warden
- **Treasurer:** Tom Moore
- **Director:** Julie Dillehay

Other Attendees:

- **Head Of School and Sport:** Branden Durst
- **In-Person Attendees:** Miguel Deluna, Branden Durst, Laura Warden, Tom Moore
- **On Phone:** Julie Dillehay
- **Guests:** Head of School Mr. Durst

Agenda Highlights

I. Call To Order

Mr. Deluna

II. Roll Call

Mrs. Warden

III. Invocation

Mr. Deluna lead the prayer

IV. Pledge of Allegiance

V. Board Reorganization:

- a) **Nomination for vice chair:** Mrs. Warden make a motion to nominate Mr. Moore for vice chair. Mrs. Dillehay Second

b) Vote for Vice Chair

Vote All Ayes, Mr. Moore abstain from vote

VI. Approval of Agenda

Motion to approve Agenda Mr. Moore, Second Mrs. Warden

Vote All Ayes

VII. Approval of Meeting Minutes from 10/13/2025-10/29/2025

Motion: Mrs. Dillehay to approve minutes , Second Mr. Moore

Vote All Ayes

VIII. Public Comment (3 Min per speaker)

Introduction of Applicants for Hire:

Positions CAO and C.I.A.O

Mr. Carney and Mr. Franklin outlined their extensive professional background to the board.

No other public comments

Public Comment Closed

IX. Committee Reports

Come back to later move ahead to executive session

X.Executive Session

Motion to start executive session, Idaho code 74-206 Mrs. Warden, Second Mr. Moore

Roll Call: Mr. Moore, Mrs. Warden. Mrs. Dillehay and Mr. Deluna

Executive session Started 2:32pm

Discussion

a.) Hiring

b.) Acquire an interest in real property not owned by public agency

Motion to end executive session Mrs. Warden , second Mr. Moore

Vote All Ayes

Executive session ended 3:11pm

XI.Possible Action Items From Executive Session

a.) 74-206 (1) (A)

Board discussed and voted on applicants for hire.

a.) Motion to hire Applicant for CAO position with approved budget and contract,
Motion Mr. Moore ,second Mrs. Dillehay

Vote All Ayes

b.) Motion to hire applicant C.I.A.O position

Motion Mr. Moore, Second Mrs Warden Vote All Ayes

c.) Motion to hire applicant

Motion Mr. Moore ,second Mrs. Dillehay vote All Ayes

(b.) 74-206 9(1) (c)

No motion on real property

XII. Old Business (Possible Action Items)

a) Facilities / contractor selection

Table till next meeting

b) Chaplain selection

Table till next meeting

c) Reimbursement for costs incurred (if any)

3 Reimbursements

d) CSP grant application update

Mr. Durst working on application, due by the 21st Discuss at next meeting

e) Board policies-assign committee to review

Mr. Durst recommends a sub committee of the board to go through the policies

Motion Mrs. Warden to select board committee. Second Mr. Moore

Vote All Ayes

f) LMS/SIS procurement

Mr. Durst asked to table till next meeting so that our new hire can have input on the program to be selected.

g) Board Trainer Engagement

David Brickman to address and review contract.

Motion to accept general service agreement Mr. Moore , Second Mrs. Warden

Vote All Ayes

h) Approve expenditures for ads

Motion Mr. Moore to approve spending premium for 5,000.00 , Second Mrs. Warden
Vote All Ayes

Mrs. Warden asks to circle back to old business for reimbursements

Motion Mrs. Dillehay to reimburse Mr. Moore Second Mrs. Warden

Vote All Ayes Mr. Moore Abstain from vote

Mr. Deluna asks to circle back to committee reports .

Mr. Moore presents financial Status and reimbursements. Comment by Mr. Durst on steady enrollments students up to 65.

XIII. New Business

a.) Search for replacement board member.

Discussion still searching for 1 new board member

b.) Approve conflict of interest policy

Approval of conflict of interest policy.

Motion to approve contract Mr. Moore, Second Mrs. Dillehay

Vote All Ayes

c.) Enrollment lottery for early adopters

Discussion: Mr. Durst asks for initial lottery from now till Jan.for early enrollment.

Motion to approve early enrollment lottery by Jan 10th Mrs. Warden

Second Mr. Moore Vote All Ayes

d.) Reschedule Dec. 2025 monthly meeting

Item D to be stricken form agenda

X.Other Business:

No other business to discuss.

XI. Adjournment:

Motion to adjourn, Mr. Deluna

Vote All Ayes

Adjourned at 3:53pm

