

# Meeting Minutes – Brabieon Academy Charter School



**Date:** November 10,,2025

**Time:** 2 PM

**Location:** Meridian Library Unbound 722 E.2nd St. Meridian, Id. 83642

## Attendance Board Members

- **Chairperson/President:** Miguel Deluna
- **Secretary:** Laura Warden
- **Treasurer:** Tom Moore
- **Director:** Julie Dillehay

## Other Attendees:

- **Head Of School and Sport:** Branden Durst
- **In-Person Attendees:** Miguel Deluna, Branden Durst, Laura Warden, Tom Moore
- **On Phone:** Julie Dillehay
- **Guests:** Head of School Mr. Durst

## Agenda Highlights

### I. Call To Order

Mr. Deluna

### II. Roll Call

Mrs. Warden

### III. Invocation

Mr. Deluna lead the prayer

### IV. Pledge of Allegiance

### V. Board Reorganization:

a) **Nomination for vice chair:** Mrs. Warden make a motion to nominate Mr. Moore for vice chair. Mrs. Dillehay Second

b) **Vote for Vice Chair**

Vote All Ayes, Mr. Moore abstain from vote

## **VI. Approval of Agenda**

Motion to approve Agenda Mr. Moore, Second Mrs. Warden

Vote All Ayes

## **VII. Approval of Meeting Minutes from 10/13/2025-10/29/2025**

**Motion:** Mrs. Dillehay to approve minutes , Second Mr. Moore

Vote All Ayes

## **VIII. Public Comment (3 Min per speaker)**

### **Introduction of Applicants for Hire:**

### **Positions CAO and C.I.A.O**

Mr. Carney and Mr. Franklin outlined their extensive professional background to the board.

No other public comments

### **Public Comment Closed**

## **IX. Committee Reports**

Come back to later move ahead to executive session

## **X. Executive Session**

Motion to start executive session, Idaho code 74-206 Mrs. Warden, Second Mr. Moore

Roll Call: Mr. Moore, Mrs. Warden. Mrs. Dillehay and Mr. Deluna

### **Executive session Started 2:32pm**

#### **Discussion**

**a.) Hiring**

**b.) Acquire an interest in real property not owned by public agency**

Motion to end executive session Mrs. Warden , second Mr. Moore

Vote All Ayes

### **Executive session ended 3:11pm**

## **XI. Possible Action Items From Executive Session**

### **a.) 74-206 (1) (A)**

Board discussed and voted on applicants for hire.

**a.)** Motion to hire Applicant for CAO position with approved budget and contract, Motion Mr. Moore ,second Mrs. Dillehay

Vote All Ayes

**b.)** Motion to hire applicant C.I.A.O postiion

Motion Mr. Moore, Second Mrs Warden Vote All Ayes

**c.)** Motion to hire applicant

Motion Mr. Moore ,second Mrs. Dillehay vote All Ayes

**(b.) 74-206 9(1) (c)**

No motion on real property

## **XII. Old Business ( Possible Action Items)**

**a)** Facilities / contractor selection

Table till next meeting

**b)** Chaplain selection

Table till next meeting

**c)** Reimbursement for costs incurred ( if any)

3 Reimbursements

**d)** CSP grant application update

Mr. Durst working on application, due by the 21<sup>st</sup> Discuss at next meeting

**e)** Board policies-assign committee to review

Mr. Durst recommends a sub committee of the board to go through the policies

Motion Mrs. Warden to select board committee. Second Mr. Moore

Vote All Ayes

**f)** LMS/SIS procurement

Mr. Durst asked to table till next meeting so that our new hire can have imput on the program to be selected.

**g)** Board Trainer Engagement

David Brickman to address and review contract.

Motion to accept general service agreement Mr. Moore , Second Mrs. Warden

Vote All Ayes

**h)** Approve expenditures for ads

Motion Mr. Moore to approve spending premium for 5,000.00 , Second Mrs. Warden  
Vote All Ayes

**Mrs. Warden asks to circle back to old business for reimbursements**

Motion Mrs. Dillehay to reimburse Mr. Moore Second Mrs. Warden

Vote All Ayes Mr. Moore Abstain from vote

**Mr. Deluna asks to circle back to committee reports .**

Mr. Moore presents financial Status and reimbursements. Comment by Mr. Durst on steady enrollments students up to 65.

**XIII. New Business**

**a.)** Search for replacement board member.

Discussion still searching for 1 new board member

**b.)** Approve conflict of interest policy

Approval of conflict of interest policy.

Motion to approve contract Mr. Moore, Second Mrs. Dillehay

Vote All Ayes

**c.)** Enrollment lottery for early adopters

Discussion: Mr. Durst asks for initial lottery from now till Jan. for early enrollment.

Motion to approve early enrollment lottery by Jan 10<sup>th</sup> Mrs. Warden

Second Mr. Moore Vote All Ayes

**d.)** Reschedule Dec. 2025 monthly meeting

Item D to be stricken from agenda

**X. Other Business:**

No other business to discuss.

**XI. Adjournment:**

Motion to adjourn, Mr. Deluna

Vote All Ayes

**Adjourned at 3:53pm**

