

# Meeting Minutes – Brabieon Academy Charter School

**Date:** October 13, 2025

**Time:** 2:30 PM

**Location:** Meridian Library Unbound 722 E.2nd St. Meridian, Id. 83642



## Attendance

- **Chairperson/President:** Miguel Deluna
- **Co-Chair:** Branden Durst
- **Secretary:** Laura Warden
- **Treasurer:** Tom Moore
- **Director:** Julie Dillehay
- **In-Person Attendees:** Miguel Deluna, Branden Durst, Laura Warden, Tom Moore
- **Absent:** Julie Dillehay

## Agenda Highlights

### I. Call To Order

Mr. Deluna

### II. Roll Call

Mrs. Warden

### III. Invocation

Mr. Deluna lead the prayer

### IV. Pledge of Allegiance

### V. Approval of agenda

Motion- Mr. Durst to approve agenda

Second- Mr. Moore

Vote All Ayes

### VI. Approval of Meeting Minutes from 9/8/2025

Motion- Mr. Durst ,Second- Mrs. Warden

Vote All Ayes

### VII. Public comment (3 Min)

No Public Comment

### VIII. Committee Reports

Mr. Moore comments , Brabeion has \$2,100.00 in the Bank, Board to discuss facilities when we discuss old business. There has been more enrollment interest most of them with families with multiple children.

## **IX. Old Business**

- a) **Facilities Update:** Discussion, Mr. Deluna commented on the Facility that he toured and liked the building the openness, parking and feels it has good bones and is a good candidate for the school. Mr. Durst commented he has walked through three buildings the first building is not available, the second is a good option and the third is an attainable price for the school and looks like it could meet the March first deadline.
- b) **Chaplain Selection:** Mr. Deluna commented, there is a Billy Graham group that we could possibly get a chaplain through, He is still reaching out to find a chaplain. Discussion, Attorney Mr. Yorganson to look into the legalities of attaining a chaplain for a public school and having prayer in a public school.
- c) **Reimbursement For Costs Incurred:** Motion: Mr. Durst to reimburse Mrs. Warden for Business cards and brochures. Second: Mr. Moore, Mrs. Warden to abstain from vote. Vote: All Ayes
- d) **Board Policies Timeline Discussion:** Mr. Durst commented , asking attorney about different policy manuals, Attorney Mr. Yorganson recommended we look at other school districts , there are typically 9 sections to a policy he suggest that he could generate a list of the policies we are required to have. Policy on uniforms should be universal not gender specific. He recommends we have a policy in place prior to lottery somewhere between Mar. and Aug. of 2026. Discussion on early lottery for enrollment for staff, founders and teachers to have priority at least 10% of student enrollment for stage 1 and then have a stage 2 lottery. Mr. Deluna asked about facility security, suggested having a security assessment done for premise. Discussion on the Board to approve security to carry fire arms Attorney Mr. Yorganson said this does not need to be made public and recommended to contact local law enforcement of those working security etc. Board to review policies with the help of Mr. Yorganson by the end of the month.
- e) **LMS/SIS Procurement:** Discussion, Mr. Durst would like approval to look at affordable options for IC reporting. Board agreed to table the vote for now and review options later.

## **X. New Business(Possible Action Items)**

- a) **Engagement with Roundtable Funding:**

Motion, Mr. Durst to invite Round table Funding, an advisory firm to present there presentation before the board. Round Table has worked with many charter schools they recommend that the Bonds used are Tax exempt they will help with the building

funding, work on the budget, help with contractors etc. There fee percentage would be 1.5% of the total cost of development, there would be a 1 year involvement to monitor everything the Bond rate would be 7% to start and possibly 5%. Discussed Capitol Appreciation Bonds brought up by Mr. Moore. This does not seem like a good option. Discussion on Bonds in general, 3 months to attain a bond , 6 months for construction side of facility, with a possible close date of Feb. on the facility. Attorney Mr. Yorganson reviewed Roundtable agreement and approves the agreement, if the bond doesn't fund or we don't agree then there would be no fees. Mr. Moore asked for clarification on the charter commission term date of March 1,2026. Motion. Mr. Durst to approve engagement letter by Roundtable. Second, Mr. Moore vote, All Ayes Roundtable agreement signed by Mr. Deluna.

**b) Engagement with Red Apple:**

Motion, Mr. Durst to invite Red Apple to present there presentation before the board. Mr. Biesinger has worked with 50 charter schools in multiple states including Id. Matt Lovel is the ID. Representative for Red Apple. Red Apple is a business management firm for funding, accounting and payroll clerk etc. Mr. Durst commented on the importance to have a business managing company instead of hiring an individual for the business manager position. Mr. Moore asked Mr. Beisinger on the amount of coverage on bonds and grants and where the accounts are located , ei. ( Banks etc.) Discussion on funds and types of financial institutions we could use, state funded options. Discussed , states require audits annually in addition to that states can also require an in depth audit on certain programs. Usually a third party entity such as Quest Firm will do the audits. Mr. Deluna asked about idle funds discussion on possible investing idle funds. Comment by Roundtable , recommends putting money aside. Motion, Mr. Moore to approve Red Apple Agreement Mrs. Warden Seconds Vote , All Ayes

**c) Engagement with Hartwell:**

Motion, Mr. Durst to postpone till next meeting.

**d) CSP Grant Application:**

Mr. Durst commented there is a mandatory training to apply for a grant of 2 million dollars for operating. All are welcome to attend the Webinar. Brabeion is the only charter school opening in 2026.

**e) Hiring for Head of School and Sport:**

Discussion on the charter admin to be called Head of School and Sport, Mr. Durst to recuse form discussion as he has interest in this position. Motion , Mr. Moore to elect Mr. Durst as Head of school and sport with a contract to be signed , and salary to be paid when school gets established and fully funded. Attorney, Mr. Yorganson commented on salary of Head of School to be deferred compensation for work that has

been done. Motion, Mr. Moore to amend for deferred compensation for Head of School. Second, Mrs. Warden vote, All Ayes Mr.. Durst recused form vote.

**f) Other Hiring Decisions:**

Discussion, next meeting Mr. Durst to resign form board Possible replacements, Jim Baxter and Marilyn to fill board vacancy, Mr. Durst to work on hiring requirements. Possibly looking out of state for a sports director. Discuss the Ford Idaho Center at a later date.

**g) Opening PERSI Account:**

Mr. Durst commented on opening a PERSI account at some point and will look into this.

**h) Introductory From Chris Yorganson:**

Mr. Yorganson introduced himself and his experience to the board and all present. Mr. Deluna asked how we can reach out to home school families to see if there is interest in them enrolling in the charter school. Discussed option with Mr. Yorganson.

**XI. Other Business:**

None

**XII. Adjournment:** Motion- Mr. Moore second Mrs. Warden

Vote All Ayes

**Meeting Adjourned:** 4:22pm