

Meeting Minutes - Brabieon Academy Charter School

Date: August 20, 2025

Time: 6:09 PM

Location: Meridian Library

Attendance

- **Chairperson/President:** Miguel Deluna
- **Co-Chair:** Branden Durst
- **Secretary:** Laura Warden
- **Treasurer:** Tom Moore
- **Director:** Julie Dillehay
- **In-Person Attendees:** Miguel Deluna, Branden Durst, Tom Moore, Laura Warden
- **Over Phone:** Julie Dillehay

Agenda Highlights

- I. Call To Order**
- II. Roll Call**
- III. Invocation**
- IV. Pledge of Allegiance**
- V. Approval of agenda**
- VI. Public Comment (3 Min.)**
- VII. Declaration of appointed Board Members and Terms of Appointment(Action Item)**
- VIII. Administration of oath(Action Item)**
- IX. Annual Organization of the Board(Action Item)**

Discussion: Board discussed a 4-year term, and to uphold state laws and nomination of positions.

Signatories

- Motion, Mr. Durst: To assign Mr. Deluna and Mr. Moore For financial signage.
- Second, Mrs. Warden
- Discussion:
- There will be 2 signatures for all financial decisions.

- Vote: All Ayes

Annual Meeting

Motion, Mr. Durst: To hold annual meeting in Aug. of each year. To make official meeting agenda public, to hold each monthly meeting on the 2nd Monday of each month. To be held at the Meridian Library until a facility is secure.

Second, Mr. Moore

Vote: All Ayes

Committee Assignments

Motion, Mr. Durst: To assign each board member to a committee.

Second, Mrs. Dillehay

- Finance: Tom Moore, Branden Durst
- Facilities: Tom Moore, Branden Durst
- Curriculum: Julie Dillehay, Laura Warden
- Community Outreach: Miguel Deluna, Laura Warden
- Fundraising: Miguel Deluna, Branden Durst

Vote: All Ayes

X. New Business(Action Item)

- By-laws approved with the change of monthly meetings, date and time.
- Legal Representation: Attorney Chris Yorgason

Motion: Mr. Durst Second: Mr. Moore

Vote: All Ayes

Approval of Bank Creation

Motion: Mr. Durst , To assign Mr. Moore and Mr. Deluna to sign for all financial institutions.

Second: Mr. Moore

Vote: All Ayes

Approval for reimbursement for IRS application

Motion: Mrs. Dillehay, To reimburse Mr.. Durst for the application to the IRS for the amount of \$600.00.

Second: Mrs. Warden

Mr. Durst sustaining from Vote

Vote: 4 Ayes

Facilities

Motion: Mr. Durst, To discuss facility options and finance.

Second: Mr. Moore

Discussion

- 3 options for schools
- Facility committee to discuss school options
- No representative, we will represent ourselves
- Reach out to facility (Colliers) lease or purchase options
- Motion to accept discussion: Mrs. Warden Second: Mrs. Dillehay

Vote: All Ayes

Finance Options

Motion: Mr. Durst , To reach out for donations, Grants and funding options

Second: Mr. Moore

Discussion

- Getting grants for the amount of \$1 Million Dollars
- 2 Step approach , Lease to purchase
- National Groups (EFF) for funding loan (Building Hope)
- Private lender(Federally Protected)

Table the topic for later discussion

Vote: None

Partnership Outreach

Motion: Mr. Durst, To put forward a \$1,000.00 towards advertisement after all liabilities are paid and there is \$1,500.00 in the bank.

Second Mr. Moore

Discussion

- Community Outreach committee
- Fundraising
- Reach out to homeschool community
- Reach out to Spanish speaking communities

- Creating yard signs and Banners

Vote: All Ayes

Approval Of Chaplain

Motion: Mr. Durst, To have Mr. Deluna choose a chaplain

Second: Mrs. Dillehay

Vote: All Ayes

XI. Other Business

- Facility secure by March 1,2026
- Pre-operation funding and enrollment by June 1,2026
- All committees to focus on these items
- Fundraising : Possibility for school to be written into a Trust of a citizen
- Sponsorships: Reach out to sporting goods such as Dicks, Adidas for apparel providers
- Grants: CSP(Continuing School Program) Albertsons, individual donations etc.
- Tax Deductions for individual donations
- Family recruitment discussion
- Board Policy and discussion to adopt policy
- Policy discussion for holding kids back according to test results or move forward with an IEP
- Liability insurance: Actions of the board protected by insurance.

Motion For Adjournment:

Motion: Mr. Durst

- Second: Mr. Moore

- Vote: All Ayes

XII. Meeting Adjourned at 7:17pm