

HCM SPREADSHEET LOADER(HSDL)

Create HSDL

Abstract

HCM Spreadsheet Data Loader is also use to load data into HCM cloud application like HCM Data loader (HDL) and it supports most of objects that HDL supports except some objects that use to load image and PDF file.

Ganesh Mahto

Create New HCM Spreadsheet Data Loader (HSDL)

Note: Below steps are given for demonstration purpose and configuration can be vary as per business object and requirement.

Prerequisite: ADF Desktop Integrator for Excel

To use this tool, first need to install ADF Desktop Integrator for Excel.

Tool	s					^
2	Set Preferences	\Box	Announcements	P	Alerts Composer	
Ð	Deep Links		Developer Connect		Approvals	
	Spaces	දුරු	Contact Search	=	Reports and Analytics	
	Scheduled Processes	0	Security Console	(st)	Sales and Service Access Management	
似	File Import and Export	<u>j</u> .	Audit Reports	Ĩ	SmartText	
	Transaction Console	\bigcirc	Notification Preferences	创	Collaboration Messaging	
	Diagnostic Dashboard	ŕ	Data Visualization	<mark>∕</mark>	Download ADF Desktop Integr	ator

After Download, Run installer

adfdi-excel-addin-installer-current-user



Now it is available in Add-ins



Create new Spreadsheet Loader

Navigate to

Data exchange -> HCM Spreadsheet Data Loader->Spreadsheet Templates



Q

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Show Filters

My Templates

Create

Import

Create Template

Туре	Spreadsheet
* Name	XX Project Allowance Element Entry
* Code	XX_PROJECT_A_ELEMENT_ENTRY
* Business Object	Element Entry
Legislative Data Group	GB Legislative Data Group
Supported Action	Create and update
Description	Load Project Allowance Element Entry data
Category	OK Cancel

Search and Select: Business Obje	ct ×
Search	Advanced
Match All Any	
Product Area Global Pa	ayroll - Person Infori \vee
Business Object Name %Elemen	11%
	Search Reset
Product Area	Business Object Name
Global Payroll - Person Information	Assigned Payroll
Global Payroll - Person Information	Element Duration Date
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Global Payroll - Person Information	Element Entry with Costing
Global Payroll - Person Information	Payroll Absence Record
Global Payroll - Person Information	Payroll Assignment Details
Global Payroll - Elements	Payroll Element Definition
Global Payroll - Elements	Payroll Element Definition Translation
Global Payroll - Elements	Payroll Element Details
Global Payroll - Elements	Payroll Element Input Value Translation
4	
	OK Cancel

De	fine: XX P	roject Allowance	Element Entry ©	Preview Validate and Save Cancel
	Define	Name Status Category Legislative Data Group Type	XX Project Allowance Element Entry Draft GB Legislative Data Group Spreadsheet	Code XX_PROJECT_A_ELEMENT_ENTRY Business Object Element Entry Supported Action Create and update Last Updated Date 12/12/24 7:14 AM
8	Add Instructions Role Access	Description	Load Project Allowance Element Entry data	Last Updated By HCM_IMPL1
	Review	Template Security Upload Data As Template Parameters	Session User V	Assign Roles to Template Enabled
		View + × Parameter No data to display.	Value	Description

Click on Design



Select Element Name from Available Attributes, Select "User Key".

Other Mandatory attributes are automatically move to Selected Attributes.

÷	Available Attributes: Element Entry 🔹	🔳 🖏	Selected Attributes: All 🔹
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	Legislative Data Group Name	Element Entry	
	Il Multiple Entry Count	Element Entry	×
	Inz Reason	Element Entry	
	Replace Last Effective End Date	Element Entry	
	IZ Subpriority	Element Entry	

Note : These attributes are element entry attributes, to get Element Entry Value,

Click on Available Attributes, select Element Entry Value

Available Attributes: Element Entry	* = %
	All
Show All	Element Entry
	Element Entry Value
A O Assignment Number	Element Entry

Define: XX P	roject Allowance Element Entry	y	Preview	idate and Save 🔻 <u>C</u> ancel
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Attributes can be arranged

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Entry Value Element Entry Value		Creator Type	Element Entry
		∃ *Multiple Entry Count	Element Entry
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Element Entry Value			

Now Validate and Save spreadsheet

Define: XX Pr	roject Allowance Element E	Entry @		Preview	alidate and Save 🔻 Cancel
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Click on Preview and download spreadsheet template.

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l←	Available Attributes: Element Entry Value	•	Selected Attr	ributes: All 🔻	I
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	Downloads		… ☆ ×		
	GenericHdlSpreadsheet Open file	(2).xlsx			

Open Excel file

It will ask to connect HCM Cloud application

Connect	
You are about to connect to the following application URL	:
Do you want to connect?	
Yes	No

HCM Cloud Application Login Page will appear

Login to application

Data Set and Template I When you create a new data set, a data	Details set name is generated. You can change t	he generated data set name to a uniqu	e name for this spreadsheet template.				
* Data Set Name							
Template Name	XX Project Allowance Element Entr	y					
Supported Action	Create and update						
Business Object	Element Entry						
Business Object Messages							
Execution Status							
To create multiple new rows, select an After uploading your spreadsheet lines, Spreadshee	existing data row, drag the mouse down to refresh the spreadsheet to review the curre et Line Status	include the number of rows you want t int status of each line. Applicati	to create, right click, and select Insert.	•			Element Entry
Changed	Status	Upload Progress	Message	* Legislative Data Group Name []	* Assignment Number []	* Element Name []	Effective Start Date

Configure the attributes and set default value.

Go back to spreadsheet template, Select attribute to set default value, and click edit

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		✓ ✓ ♥ ■ ↑↓ ×	🍫 🗌 Show excluded attributes
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Edit: Legislative Da	ta Group Name		
Edit List of Values	Configure Custom Filter Criteria		Î
Sequence Number	1		
* Column Heading	Legislative Data Group Name		
Description	The name of the legislative data group.		
Required	~		
List Display T <mark>ype</mark>	Free Form Text V		
Default	Value None		
	Constant value		
	GB Legislative Data Group		
Visible			
Enabled	~		

Edit: Element Name

Edit List of Values	Configure Custom Filter Criteria	
Sequence Number	3	
* Column Heading	Element Name	
Description	The name of the element this entry is for, such as Performance B	
Required	×	
List Display Type	Free Form Text	
Default	Value None	
	Constant value V	
	XX Project Allowance	
Visible		
Enabled	×	
Read Only		
	OK Cancel	

Edit: Effective Start Date

Edit List of Values	Configure Custom Filter Criteria
Sequence Number	4
* Column Heading	Effective Start Date
Description	The start date of the record or of date-effective changes to the rec
Required	
List Display Type	Free Form Text V
Default	Value None
	~
	m/d/yy
Visible	
Enabled	
Read Only	

Edit: Entry Type

Edit List of Values	Configure Custom Filter Criteria
Sequence Number	5
* Column Heading	Entry Type
Description	The type of record, such as element entry, or override.
Required	_
List Display Type	Free Form Text V
Default	Value None
	Constant value V
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Visible	
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Read Only	

dit: Creator Type

Edit	List of Values	Configure Custom Filter Criteria
Seq	uence Number	6
* Co	olumn Heading	Creator Type
	Description	The name for the type of user or process that created the record,
	Required	
Lis	t Display Type	Free Form Text V
	Default	Value None
		Constant value V
	(Н
	Visible	
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	Read Only	

Edit: Multiple Entry Count

Edit	List of Values	Configure Custom Filter Criteria
Seq	uence Number	7
* Column Heading		Multiple Entry Count
	Description	A number to uniquely identify the element entry when multiple ent
	Required	\checkmark
Lis	t Display Type	Free Form Text V
	Default	Value None
		Constant value
		1
	Visible	
	Enabled	\checkmark
	Read Only	

There are 2 input values require for this element, so need to create one more input value using "Duplicate" button, highlighted in blue circle.

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* Number of Instances 1 ^ ~			E *Multiple Entry Count	Element Entry
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Element Entry Value	«		Entry Value	Element Entry Value

Edit: Input Value Name (Hours Worked)

Edit List of Va	alues Configure Custom Filter Criteria
Sequence Nu	mber 13
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Edit: Entry Value	
Edit List of Values	Configure Custom Filter Criteria
Sequence Number	19
* Column Heading	Hours Worked
Description	The entry for input values available for each entry of the element.
Required	
List Display Type	Free Form Text
Default	Value None
	~
Visible	
Enabled	
Read Only	
	OK Cancel

Edit: Input Value Name (Rate)

Edit List of Values	Configure Custom Filter Criteria
Sequence Number	22
* Column Heading	Input Value Name (Rate)
Description	The name of the input value this element entry value is for.
Required	\checkmark
List Display Type	Free Form Text V
Default	Value None
	Constant value V
	Rate
Visible	
Enabled	\checkmark
Read Only	

Edit: Entry Value

Edit	List of Values	Configure Custom Filter Criteria
Seq	uence Number	28
* Column Heading		Rate
	Description	The entry for input values available for each entry of the element.
	Required	
Lis	st Display Type	Free Form Text V
	Default	Value None
		\sim
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	Read Only	

Click on Preview to Generate Spreadsheet template

Click on "Create Date Set", It will create Data Set name automatically that can be modify.

Double click on cell that not defaulted	
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\checkmark : $\times \checkmark f_x$							
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*				GB Legislative Data Group	E10089	XX Project Allowance	01-10

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Instructions Spreadsheet Load								

Click on More Drop down and select "Upload"

В	C	D	E	F	G	Н
Data Set and Template D	Details					
When you create a new data set, a data	set name is generated. You can change the	he generated data set name to a ur	ique name for this spreadsheet ten	nplate.		
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Supported Action	Create and update		Upload Options	×.		
Business Object	Element Entry		On failure, continue to up	bload subsequent rows		
Business Object Messages			Download all rows after	successful upload		
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Leave the defaulted checked box and click OK

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Now verify loaded Element Entry data on Employee Assignment Screen.

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