

ORDINANCE NO. 2024-04

PASSED: Aug. 20, 2024

AN ORDINANCE CREATING THE POSITION OF VILLAGE SECRETARY FOR THE VILLAGE OF ALEXANDRIA; AND DECLARING AN EMERGENCY.

WHEREAS, Section 733.23 of the Ohio Revised Code mandates that executive power shall be vested in a mayor, clerk, treasurer, marshal, street commissioner, and such other officers and departments as are created by law; and

WHEREAS, Section 733.262 of the Ohio Revised Code provides for combining the elected offices of Clerk and Treasurer for a Fiscal Officer, and the Village has previously created the combined position; and

WHEREAS, the Village of Alexandria has an urgent need for an employee who can assist the Fiscal Officer in the performance of the duties of the Fiscal Officer, particularly preparing minutes of meetings of the Village Council.

NOW THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF ALEXANDRIA, LICKING COUNTY, STATE OF OHIO, THAT:

SECTION 1. The position of Secretary for the Village of Alexandria is created. This position will be part-time, at-will, with no benefits except those set forth by law, and shall be paid a monthly salary of \$ 100. The Village Secretary will be appointed and removed by the Mayor with the concurrence of the majority of Council, or by the action of three quarters of Council without the action of the Mayor. The Village Secretary ~~Officer~~ will primarily perform the duty of taking minutes of Village Council meetings, which will permit the Fiscal Officer to focus attention primarily on the financial management of the Village.

SECTION 2. Any and all ordinances and resolutions inconsistent with this ordinance are hereby repealed.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4. In accordance with ORC Section 731.30, this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public health, welfare and safety of the residents of the Village of Alexandria, insofar as there is a necessity to

provide for the daily management of the Village, and shall go into full force and effect immediately upon passage by the Council of the Village of Alexandria.

Sean Barnes

Sean Barnes, Mayor

ATTEST:

Caroline Gissinger, FO

Caroline Gissinger, Fiscal Officer

APPROVED AS TO FORM:

David T. Ball

David T. Ball, Esq., Solicitor