

# VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING MINUTES

Dec 30, 2025

Meeting was called to order by Mayor Sean Barnes at 7:01pm.

Pledge of Allegiance.

## Council Members Present:

Jeff Baer  
Herb Lower  
Mike Miller

Sarah Chambers  
Cari Meng  
Lyle Simpson

## Village Representation Present:

Mayor Sean Barnes  
Administrator Kendra Borrer  
Zoning Inspector Jacob Brooks

Solicitor David Ball  
Police Chief Dan Bunting

## Village Representation Absent:

Fiscal Officer Carol Gissinger

## Citizens Present:

Mitch Peters, Jack Liggett & Spencer Giese

## Approval of Council Minutes

Councilman Miller made a motion, seconded by Councilwoman Chambers, to approve as amended the 12-2-2025 Regular Council Meeting minutes. Roll Call Vote: All Yes. Chair declares motion carried.

## LEGISLATION

### **ORDINANCE NO. 2025-12 PROVIDING TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE VILLAGE OF ALEXANDRIA, OHIO, THROUGH JANUARY 31, 2026, AND DECLARING AN EMERGENCY**

Councilman Miller made a motion seconded by Councilwoman Chambers to suspend reading of Ordinance 2025-12. Roll Call Vote: All Yes. Chair declared motion carried

Councilman Baer made a motion seconded by Councilwoman Meng to pass Ordinance 2025-12. Roll Call Vote: All Yes. Chair declared motion carried.

## VILLAGE COMMITTEE REPORTS

### **Fiscal Committee**

- Councilman Miller opened discussion for Jack Liggett to get a long overdue raise. Other districts offer 3 days a week \$45,000 annual salary. Proposed to increase salary to \$45,000. Jeff Baer discussed this would be appropriate to consider a raise up to \$4000 a month. Discussed setting a salary chart to determine raises in a timely manner. Cari Meng also in agreement with proposal discussed.

### **MOTION**

Councilman Baer made a motion to direct Fiscal Officer to build an increase of \$3750 per month totaling \$45,000 but not to exceed \$4000 a month totaling \$48,000 per year starting Feb 1, 2026, for Jack Liggett, seconded by Councilman Miller. Roll Call Vote: All Yes. Chair declares motion carried.

- With Carol being sick Mike Miller mentioned in event of fiscal officer being incapacitated to find a traveling fiscal officer to fill in for paying of bills.
- David Ball is looking for guidance on what Ordinance does he need to create. Ordinance for an assistant

fiscal officer. Salaries are due to be paid.

- David Ball to create a Resolution for someone to be added to the bank account to sign checks. President Pro Tem, Mayor & Fiscal Officer.
- Kendra to contact Auditors Office to find traveling fiscal officer.

#### **Public Safety Committee**

- Dan Bunting updated Virgil Clayton is resigning & possibly 2 more moving from part time to auxiliary. Jeff Finley is looking at retirement in January. 1 new applicant looking to be auxiliary.
- Putting together Yearend report to be presented at Jan 6<sup>th</sup> meeting.
- Has created contracts for officers
- Booklet with wages and salaries through other districts for council to review.

Kendra & Sean met with ODOT regarding crosswalk & sidewalk grant.

#### **Service Committee**

- Jeff Baer discussed main concern with maintenance person, feeling confident and comfortable.
- Kendra informed council Jeff Disbennett is no longer with the village effective 12/18/2025. We are now in search of a new maintenance worker.

### **OLD BUSINESS**

Sean Barnes updated on the township building behind the office we offered to purchase. Township countered with \$38,000 as their final offer. Jeff Baer thinks we should move forward, Sarah Chambers agrees. Mitch and Spencer say they agree to purchase. Dan Bunting stated there are several deficits. Looking into grants, bonds and other funding options.

### **MOTION**

Jeff Baer made a motion to approve Sean Barnes to enter in agreement with St. Albans Township for the purchase of the township building located at 19 N. Liberty St., Alexandria, Ohio for \$38,000.00, seconded by Councilman Mike Miller. Roll Call Vote: 5 Yes 1 Abstain. Chair declares motion carried.

Mitch Peters and Spencer Giese agree in support of the purchase.

### **NEW BUSINESS**

None

#### **Citizen Comments (3-minute time limit)**

Sean Barnes thanked Jeff Baer and Mike Miller for their time served for the Village. Any progress on the park board will be discussed at Jan 6<sup>th</sup> meeting.

#### **Meeting Announcements**

Regular Council Meeting Jan 6, 2026, at 7:00pm.

Planning Commission Meeting Jan 14, 2026 5:30 pm

Safety Committee Meeting Jan 20, 2026, at 7pm.

Public Service Meeting Jan 20, 2026, at 7pm

Regular Council Meeting Jan 20, 2026, at 7pm.

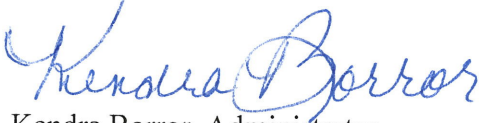
Planning Commission Meeting: Jan 28, 2026, at 5:30pm

## Adjournment

There was no more business to come from Council.

Councilman Miller made a motion, seconded by Councilman Baer to adjourn the council meeting. All voted in favor; the Chair declared the meeting adjourned at 8:25p.m.

Respectfully submitted, (Jan 6, 2026)



Kendra Borrer, Administrator

Certified



Sean Barnes, Mayor/Chairperson

Date

1/6/26

Approved: Jan 6, 2026

