

# VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING MINUTES

December 2, 2025

Meeting was called to order by Mayor Sean Barnes at 7:00 pm.

Pledge of Allegiance.

<b>Council Members Present:</b>	Jeff Baer Herb Lower Mike Miller	Sarah Chambers Cari Meng Lyle Simpson
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<b>Village Representation Present:</b>	Mayor Sean Barnes Administrator Kendra Borror Fiscal Officer Carol Gissinger	Solicitor David Ball
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**Village Representatives Not Present:** Police Chief Dan Bunting & Zoning Inspector Jacob Brooks

**Citizens Present:** Mitch Peters, Spencer Giese & Stephanie Taylor

## Approval of Council Minutes

Councilwoman Meng made a motion; seconded by Councilman Baer, to approve the 11/18/2025 Regular Council Meeting minutes. Roll Call Vote: All Yes Chambers Abstain. Chair declares motion carried.

## VILLAGE OFFICE REPORTS

### **Administrator's Report**

- We have successfully updated Microsoft and all village emails to the business edition.
- Ceremony for SSGT Robert Hickman was reported as a huge success.
- Granville water usage bill has been averaging \$6986 per month so far for 2025, that is a \$4000 dollar a month savings from 2023 & 2024.
- Brian Dague has completed the repair of the sinkhole on N. Liberty St.
- Christmas in the Village is scheduled for this coming Saturday 12/6/2025 from 10-7.
- Working with Carol on Oath of Office and employment packets for newly elected Council Members including mandatory training i.e.: Sunshine Law, Ohio Ethics Law & Fraud training. Please get email addresses to us if you haven't already.
- All employees please have planned vacation and time off requests for 2026 turned in to their Dept Head by Feb 2026.
- Maintenance Report –leaf pick up completed, patching small potholes, helped with decorating village office for Christmas, and removal of old damaged no outlet sign on S. Liberty and replaced post and reset sign & snow removal.
- Water Department Report – there are 4 accounts currently delinquent in amounts around \$500 or less. Door hangers have been placed. Shutoff scheduled for Wed 12/3/2025 if not paid.

### **Fiscal Officer's Report**

- 2026 appropriations hopefully will be sent out by Friday 12/5, scheduled finance committee meeting to review for Monday 12/8 at 6 pm.

### **Solicitor's Report**

- Issues regarding police dept
- Update to Village employee handbook
- Laura Vanscoy challenging judges' decision for village to get first draw from her inheritance settlement.
- No decision from judge in the Jersey Township litigation.

### **Mayor's Report**

- Met with Dan and David regarding Police Dept operations
- Captain Scott house update
- Township building update

### **Zoning Inspector Report**

- None given

### **Police Department**

- None Given

### **Planning Commission Report**

- Andrew Botter-Dillen resigned from Planning Commission. Scott Maples has stepped up to fill that position
- Working on comprehensive plan. Tomorrow night at 4 pm Planning Committee Workshop Meeting and at 5:30 pm Alex-Next Comprehensive Plan Public Meeting.

## **OLD BUSINESS**

Captain Scott house lease – revised by David Ball. Lease for \$1.00 a year future potential for annexation for that small lot. Will be executed by resolution with 3 readings after the first of the year. Potential for additional contract edits.

Alexandria License for Easement with Jacob Brooks. Execute with resolution with 3 readings.

Cari Meng was thinking over open space concept discussed at last meeting with newly elected Trustees. Looked at Granville's joint comprehensive plan. 1998 1 mill levy by Granville Township. Hoping Township to drive this forward, does not think it can be driven forward by Village.

## **NEW BUSINESS**

Park signs have been taken down i.e.: Welcome to Parkers Park & the park hours sign. They were taken down as a part for the road paving so the drive could be shifted. Looking into putting back up. Township may have posts if we do not. Look into locating or getting new signs

3 potential people to form park board.

### **Citizen Comments (3-minute time limit)**

### **Meeting Announcements**

Planning Commission Meeting Dec 3, 2025, at 5:30 pm

Safety Committee Meeting Dec 16, 2025, at 7pm.

Public Service Meeting Dec 16, 2025, at 7pm

- Regular Council Meeting Dec 16, 2025, at 7pm.
- Planning Commission Meeting Dec 10, 2025, at 5:30 pm

## EXECUTIVE SESSION

### Executive Session

Councilman Miller motioned to move into Executive Session at 7:49 pm to consider the employment and compensation of public employees & to consider the purchase of property for public purposes. Second, by Councilman Baer. Roll Call VOTE: All Yes. Chair declares motion carried

Invited into Executive Session: David Ball, Carol Gissinger, Kendra Borror, Spencer Giese & Mitch Peters

Councilman Miller moved to return from Executive Session to the Regular Council Meeting at 9:21 pm. Second, by Councilman Meng. VOTE: All Yes. Chair declares motion carried

### Adjournment

There was no more business to come from Council.

Councilwoman Chambers made a motion, seconded by Councilwoman Baer to adjourn the council meeting. All voted in favor; the Chair declared the meeting adjourned at 9:22p.m.

Respectfully submitted, (Dec 30, 2025)



Kendra Borror, Administrator

Certified Sean Barnes  
Sean Barnes, Mayor/Chairperson

Date 12/30/2025  
Approved: 12/30/2025

Village of Alexandria  
 Income Tax Collections from R.I.T.A.  
 Fiscal Years 2020 thru 2024

Year	Collection Year	Estimate from R.I.T.A.	Actual Tax Collect	+/-
2020	1st year Collection	\$ 43,000	\$ 64,497	\$ 21,497
2021	2nd year Collection	\$ 101,000	\$ 148,214	\$ 47,214
2022	* 3rd year Collection	\$ 144,425	\$ 154,935	\$ 10,510
2023	4th year Collection	\$ 144,425	\$ 189,033	\$ 44,608
2024	5th year Collection	\$ 144,425	\$ 201,902	\$ 57,477
2025	New Estimate	\$ 180,956	\$ -	\$ -
		<hr/>	<hr/>	<hr/>
		\$ 758,231	\$ 758,581	\$ 181,306

\* In 2019, RITA estimated income tax collected would take 3 years to reach max collection.

For the past, 5 years have used the estimated amount the Village should receive in a fiscal year that RITA provided. Each year the income was over the estimated amount.

Moving forward, we can budget new the estimate that RITA presented in November for 2025 \$180,956