

**VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING
OCTOBER 15, 2024
MINUTES**

Mayor Sean Barnes called to order the Village of Alexandria Regular Council Meeting of October 15, 2024, at 7:01 p.m. The Pledge of Allegiance was recited.

Roll Call:

Council Members Present: Jeff Baer, Herb Lower, Cari Meng, Mike Miller

Council Members Absent Andrew Bottar-Dillin, Kelly Reed

Village Representation: Present: Mayor Sean Barnes, Solicitor David Ball, Fiscal Officer Carol Gissinger, Village Administrator Lisa Homan, Police Chief Dan Bunting, Village Secretary Sarah Chambers, Zoning Inspector Jacob Brooks.

Citizens Attending: None

Meeting Minutes for the Regular Council Meeting 10-01-2023

The minutes from the Regular Council Meeting held on October 1, 2024, were read, amended to clarify the posted locations for meeting and to correct some typos, approved as amended. The motion to approve the minutes was made by Jeff Baer and seconded by Cari Meng. The motion carried unanimously.

Public Hearings/Communications:

N/A

Legislation-

ORDINANCE (Review only – no number yet assigned). 2nd Reading AN ORDINANCE ESTABLISHING AND DESIGNATING CERTAIN TIME LIMITS ON PARKING PLACES LOCATED IN THE BUSINESS DISTRICT AND HANDICAPPED PARKING.

ORDINANCE (Review only – no number yet assigned). 1st Reading AN ORDINANCE ESTABLISHING AND DESIGNATING RESPONSIBILITY FOR MANAGING TREES

Discussion:

This is Step 1 towards seeking Tree City USA certification.

RESOLUTION NO. R2024-17 GIVING FINAL APPROVAL TO THE MAYOR'S APPOINTMENT OF JORDAN LEE AS A PART-TIME POLICE OFFICER FOR THE VILLAGE OF ALEXANDRIA, OHIO AND DECLARING AN EMERGENCY.

There were not enough members present to vote on this resolution. Mike Miller made a motion, seconded by Jeff Baer, to table this resolution until the next Council Meeting. The vote was unanimous to table and the Chair declared the motion passed.

Village Office Reports

Administrator's Report – Lisa Homan

Two residents reported receiving a letter, supposedly from an Attorney's Office in Columbus, referencing a lawsuit by the Village of Alexandria. Upon inspection of the letters, it is really from a debt relief company and is an advertising flyer. Council asked David Ball if he would send a

Cease-and-Desist letter to the company requesting they not use the Village of Alexandria in their advertising. These letters are misleading and cause undue stress to the recipients.

Fiscal Officer's Report- Carol Gissinger

Carol has begun work on the 2025 appropriations. A rough draft will be mailed to all Council members on October 16, 2024. (Council Members are to ignore the email received on October 15th as the totals are not correct.) Not included in the appropriations list in the email are Police, Museum, or Park appropriations. A temporary list will be rolled forward, with a permanent one to be finalized by mid-February. The election is 3 weeks away and the results will guide the final appropriations list.

Solicitor's Report - David Ball

- He and Chip Moats are finishing the review of the Zoning Code from the Planning Commission and will have it completed by the Planning Commissions deadline of October 23, 2024..
- MORPC Resolution will be ready by the next meeting.
- He has been working on the legislation brought before Council at tonight's October 15th meeting.

Mayor's Report- Sean Barnes

- Mayor Barnes has been working on the first step towards Alexandria becoming designated as a Tree City USA. The steps are:
 1. Create the Tree Ordinance
 2. Show proof of a designation of a Tree Department/Board
 3. Spend \$2.00 per capita on trees
 4. Conduct an Arbor Day celebration. The plan would be to have one event each season in conjunction with other events in town. Example – First Night Tree Lighting on December 6th.
- JAG is still meeting and waiting on hearing back on some items. Discussion includes potential rebranding to better describe the function of the group as a municipal cooperative.
- The first Town Hall meeting to discuss the tax levy was held on October 8th, but residents other than Council Members attended. Since then, the Village Newsletter, which lists the two upcoming meetings was mailed with the water bill. Additionally, Mayor Barnes sent an email to the listserv members. The meeting dates will also be posted on the Village's Facebook page and website.

Zoning Inspector Report –Jacob Brooks

- He has spent time researching how other communities handle zoning issues.
- 14 West Main Street Update – the County is waiting on the owner to submit requested items. The owner can come before the Public Safety Committee to request removal of the Unsafe Building designation once the County approves his permits. Jacob said that at this time, the County has not received the requested change documentation from the owners and as of this date, no permits have been issued
- The Museum Building will be inspected.
- Lisa has created a temporary Zoning Violation form to be used until new forms are ordered.

Police Department – Dan Bunting

Part-time officers are still working. He has officers scheduled for Trick or Treat on October 31, 2024.

Questions/Discussion:

Jeff Baer asked how many people are living in the park? Dan said there are none at this time. An individual stayed there for 2 – 3 days but he was asked to move on.

Committee Reports-

Finance Committee- Mike Miller

He did not have a statement but he has gone through all of the mail that has been received.

Public Safety- Cari Meng

- The next Committee Meeting is scheduled to fall on Election Day, so the Council has moved the meeting to October 29th at 5:30. Cari asked Lisa to update the Village calendar, which will show on the Village website. Cari will post the notices at the Library and Post Office.
- Steve Baldwin, owner of 14 West Main, can bring permits and plans to the Safety Committee's October 29th meeting to petition to have the unsafe designation of the building removed. He must have everything squared away with the County first. Martha's Bath and Body is anxious to get into the space before the Holiday season. The Committee can then make a recommendation to Council regarding the Unsafe Building designation.
- Sean presented a report showing the hours the officers worked from May – September. Mike Miller made a motion, seconded by Cari Meng, to accept Sean's report and recommendations regarding the Police Officers. The vote was unanimous and the Chari declared the motion carried.
- Cloud based Storage Space for Files was discussed. Currently, the Village uses One Drive. Sean and Lisa will work on determining which platform would be best for the Village.

Service-Jeff Baer:

- Herb Lower stated that he no longer wishes to chair the Service Committee. He will remain a member of the Committee. Since Council is responsible for appointing a chair and members of the Committee, Jeff Baer was appointed the new Chairperson by unanimous vote of Council.
- Jeff Baer said that Jim Jasper has sent in all the TAP Grant paperwork.

Planning Commission:

- The code has been submitted to the Village Solicitor for final review. Final review and vote is expected to be completed at the October 23rd special meeting.
- Next steps are planning for 1, 2, 5, 10+ year future plans.
- A letter was submitted to the Township regarding the JEDD and the conversation continues. Sean attended a meeting with Trustee Lane, Township Administrator Todd Poole, and the developer/planner of Evans Farm, Orange Township, Delaware County and said that there was a meaningful conversation toward planning for our area.

Old Business:

- Discussion was held about the tap fees for Louis Miller. Council have verbally agreed at a meeting in the past to honor the price of the tap fee before they were amended and will honor that agreement. There is no indication that any paperwork has been filed. If not, Mr. Miller should complete the application or submit a letter of intent. Mike will inform him of this and that the fees will be retroactive.

- Council agreed to approve more hours for Dan Bunting and to adjusting hours for October to equal to new increased hours. A motion was made by Mike Miller, seconded by Jeff Baer, and all Council members voted yes. The Chair declared that the motion passed.
- A motion was made to reallocate officers to reserve/auxiliary status. The chair declared the motion passed.

Questions/Discussion – Do the officers moving to Reserve/Auxiliary Status return their gear? Dan Bunting said they would return the gear when they are not on duty.

- Trick or Treat at the Village Office – no political (levy) information will be handed out, just candy.

New Business:

- The next Council meeting falls on Election Day. Council rescheduled the meeting to Thursday, November 7th at 7:00 p.m.
- Leaf Pickup – No date has been announced for Leaf Pickup at this time there will be Leaf Pickup.
- Lisa will have the ability to utilize the codes for the office doors.
- Questions/Discussion – Who gets notified by the alarm company? The Sheriff's Office is notified. Dan will check on getting his name added to the list.
- RITA – Village Employees who live and work in the Village can have RITA tax deducted from their pay checks.

Citizen Comments: No Citizens attended

- Comments by Herb Lower – Jim Jasper did a great job at the Park. If shelters are rented, Jim or Herb should be alerted so that they can go clean out the shelter, sweep the leaves, etc.
- Mike Miller asked about the EPA Inspection of the Water/Sewer plant. Sean said that Jack and Jim had taken care of it and it was completed.

Meeting Announcements

Planning Commission Special Meeting October 23 to finalize Zoning Code Review at 5:30 p.m.

Safety Committee Meeting Tuesday, October 29, 2024, at 6:00 p.m. (Note rescheduled date)

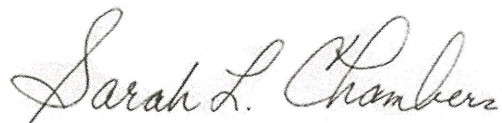
Regular Council Meeting November 7, 2024, at 7:00 p.m. (Note rescheduled date)

Service Committee November 14, 2024, at 5:30 p.m.

Adjournment

Mike Miller made a motion, seconded by Jeff Baer, to adjourn the meeting. The vote was unanimous, and the Chair declared the motion carried. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,



Sarah Chambers
Village Secretary

11/7/2024

Date

Minutes Certified by:



Sean Barnes
Chairperson, Mayor

11/7/2024
Date

