

**VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING
OCTOBER 1, 2024
MINUTES**

Mayor Sean Barnes called to order the Village of Alexandria Regular Council Meeting of October 1, 2024, at 7:01 p.m. The Pledge of Allegiance was recited.

Roll Call:

Council Members Present: Jeff Baer, Andrew Bottar-Dillen, Herb Lower, Cari Meng, Mike Miller, Kelly Reed.

Village Representation: Present: Mayor Sean Barnes, Solicitor David Ball, Fiscal Officer Carol Gissinger, Village Administrator Lisa Homan, Police Chief Dan Bunting, Village Secretary Sarah Chambers, Zoning Inspector Jacob Brooks.

Citizens Attending: None

Meeting Minutes for the Regular Council Meeting 9-17-2023

The minutes from the Regular Council Meeting held on September 17, 2024, were read, amended and approved as amended. The motion to approve the minutes was made by Jeff Baer and seconded by Kelly Reed. The motion carried unanimously.

Public Hearings/Communications:

N/A

Legislation-

RESOLUTION NO. R2024-16 AMENDING CERTAIN RULES OF THE COUNCIL OF THE VILLAGE OF ALEXANDRIA, LICKING COUNTY, OHIO, AND DECLARING IT AN EMERGENCY

Jeff Baer made a motion, seconded by Andrew Bottar-Dillen, to suspend the readings of **RESOLUTION NO. 2024-16**. The motion was passed unanimously. The Chair declared the motion carried.

Questions/Discussion:

- This resolution is changing from Notice of all regular and special meetings from 5 locations to 3 locations – the door of the Village Office, at the Library, and at the Post Office.

Jeff Baer made a motion, seconded by Mike Miller, to pass **RESOLUTION NO. 2024-16**. The vote was 5 for and 1 abstention by Herb Lower. The Chair declared the motion carried.

ORDINANCE DRAFT (Review only – no number yet assigned). DRAFT AN ORDINANCE ESTABLISHING AND DESIGNATING CERTAIN TIME LIMITS ON PARKING PLACES LOCATED IN THE BUSINESS DISTRICT AND HANDICAPPED PARKING.

Discussion Only:

- The Ordinance designates the same spots that Andrew Bottar-Dillen presented at the last Council Meeting.
- How is the Loading Zone affected beside the Post Office as well as the parking spot behind the Loading Zone?

- Anytime parking for unspecified parking spots (not designated as 15 minutes or 2-hour parking) should not exceed 72 hours. It was agreed that a new section was not necessary.
- Where would Village employees be able to park or people on Village business that would last more than two hours? There is no designated spot. Answer: consensus was just past the alley to an open parking spot as well as the Museum parking lot.
- How will signs be posted?
- Will poles require breaking the concrete sidewalks?
- Current signs will need to be changed to reflect the time limit change from 8:30 a.m. – 5:30 p.m. to 8:00 a.m. – 6:00 p.m.
- Solicitor David Ball requested guidance from the Council on the new section regarding parking. The new section would follow Section 2.
- There will be three readings, not as an emergency.

Village Office Reports

Administrator's Report – Lisa Homan

Nothing to report at this time.

Fiscal Officer's Report- Carol Gissinger

Carol has begun work on the 2025 appropriations. A rough draft should be ready by the next meeting. She asked Council Members to submit their wish lists, but no action will be taken until after the election. A temporary list will be rolled forward, with a permanent one to be finalized by mid-February.

The audit deadline has been extended to at least October 31, 2024.

Solicitor's Report - David Ball

- He and Chip Moats are continuing the review of the Zoning Code from the Planning Commission.
- The parking ordinance has been revised, consolidating 11 ordinances into one.
- He is reviewing the contract related to the Museum property.

Mayor's Report- Sean Barnes

The first JAG (initial conversation) was held with Southwest Licking regarding water and sewer.

Zoning Inspector Report –Jacob Brooks

- No new updates from the County.
- An inquiry was received from the owner of the vacant property at 158 Granville Street regarding the current zoning. The 2009 Map seems to be the latest that is available.

Questions/Discussion:

- Discussion on citation methods led to the recommendation of ordering a new citation book by the end of the year in anticipation of January 1st enforcement of the Zoning Code.
- How would someone would report a violation. Answer is to reach out to Jacob. Herb Lower requested that Jacob inspect the property at 45 S. Liberty, where there are downed trees and vehicles in high grass.

Police Department – Dan Bunting

Dan distributed the September stats spreadsheet showing officer hours.

Questions/Discussion:

Jeff Baer asked how many people are living in the park? Dan said there are none at this time. An individual stayed there for 2 – 3 days but he was asked to move on.

Committee Reports-

Finance Committee- Mike Miller

Mike said he had a statement of the budget.

Public Safety- Cari Meng

- The committee approved a plan to double Dan Bunting's hours for October, November, and December, with the possibility of making up for lost hours in October by doubling weekly hours or adjusting accordingly. There is room in the budget for this.
- Carol and Sean will review the hours and finalize a cost estimate. The ordinance will allocate 120 hours for the remainder of the calendar year.
- Part time Officers are not working up to the allotted hours. Sean will be bringing a report to the next Council meeting regarding staffing for the part-time officers and hours. Council could vote at the next meeting and a vote may follow.

Service-Jeff Baer:

The ODOT TAP Grant paperwork has been submitted. Jeff will ask Jim Jasper to come to a or Service Committee meeting to talk about it. ODOT has already measured sidewalks and will help with the grant writing. More discussion is to take place on October 10th committee meeting.

Planning Commission:

The Planning Commission is finalizing the review and revisions of the Zoning Code, with completion expected by the October 9th meeting. The code will then be submitted to the Village Solicitor for final review. OWBC grant deadline is in October for paving. Jeannette Gunn has been working on this grant for submission.

Questions/Discussion:

- Why was the crosswalk added near the triangle? Jim painted this for the safety of our children doing trick or treat.
- Jim is planning to paint more crosswalks at Northridge and by the Hawks Nest.

Old Business: None

New Business:

MORPC Membership:

Benefits include access to a grant writing tool, a grant research team, zoning workshops, and other resources such as continuing education with local universities. The Council would need to pass a resolution to join, with an annual fee of \$1,250. The would need to be passed by the first week of December and membership would begin in January.

Questions/Discussion:

- Herb Lower questioned the benefits to the Village of spending this money. Sean reiterated the benefit including the assistance we need for planning and grants. Sean has taken advantage of the membership several times.
- Which budget account would fund the membership? It would come from next year's budget.

Museum/Beauty Shop:

The concern is that the building next to the Museum is an underutilized asset.

- The current contract for the building is valid until February 24, 2031.
- The Museum Board has decision making over the building, including the contract.
- A letter from Martha Sturgill, President of the Museum Board, was read by Sean, outlining the benefits of the Museum and Beauty Salon to the Village. The contract holder pays utilities, taxes for the building, and maintains the interior. Additionally, some exterior work has been done, including replacing sidewalks and keeping the landscaping presentable.
- The building is in questionable shape and the Museum Board would probably recommend that it be razed at the end of the 2031 contract. There were questions about the foundation. Council asked Jacob Brooks to do a building inspection to see if he sees any immediate issues that should be concerning to Council.

Questions/Discussion:

- Who is the named insurer (Village?),
- Who is the loss payee, and who pays the insurance premium? The lessee must carry the insurance policy.
- Who is overseeing the policy to make sure there is compliance?
- Is there a conflict of interest in having the contract holder on the Museum Board? Answer – as long as she abstains on anything to do with the building, there is no conflict. The contract was in place before she was on the Museum Board.

Meeting Announcements

Planning Commission Meeting October 2, 2024, and October 9, 2024, at 5:30 p.m.

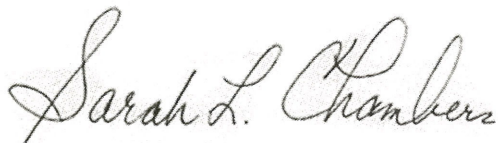
Safety Committee Meeting Tuesday, November 5 at 6:00 p.m., prior to the Council meeting

Regular Council Meeting October 15, 2024, at 7:00 p.m.

Service Committee 2nd Thursday of every month at 5:30 p.m. –next meeting is October 10th
October 14th is Columbus Day and offices are closed.

Adjournment

Mike Miller made a motion, seconded by Jeff Baer, to adjourn the meeting. The vote was unanimous, and the Chair declared the motion carried. The meeting was adjourned at 8:35 p.m.
Respectfully submitted,



Sarah Chambers
Village Secretary

10/15/2024

Date



Sean Barnes
Chairperson, Mayor

10/15/24
Date