

**VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING**  
**SEPTEMBER 17, 2024**  
**AGENDA**

1. **Mayor Sean Barnes Calls to Order the Village of Alexandria Regular Council Meeting of September 17, 2024 at \_\_\_\_pm.**
2. **Pledge of Allegiance**
3. **Council Member Roll Call:**

**Baer** - Present/Not present

**Lower** - Present/Not present

**Miller**- Present/Not present

**Bottar-Dillen** - Present/Not present

**Meng**– Present/Not present

**Reed** -Present/Not Present

**Mayor, Sean Barnes** Present/Not present

**Solicitor, David Ball** - Present/Not present

**Fiscal Officer, Carol Gissinger** - Present/Not present

**Village Administrator, Lisa Homan** - Present/Not present

4. **Review and Approval of Minutes**

**Minutes from Regular Council Meeting 9-3-2024**

\_\_\_\_\_ made a motion; seconded by \_\_\_\_\_, to approve the 9-3-2024 Regular Council Meeting minutes.

**Baer**\_\_ **Bottar-Dillen**\_\_\_\_, **Lower**\_\_\_\_, **Meng**\_\_\_\_, **Miller**\_\_\_\_, **Reed**\_\_\_\_\_

All in favor?

Chair declares motion carried/failed

**5. Public Hearings/Communications-**

Review Rules of Council as relates to meeting posting requirements

**RULE 4 – REGULAR MEETINGS**

Regular meetings of the Council shall be held at the Council Chambers at the Alexandria Village Building, 4 West Main Street, Alexandria, Licking County, Ohio 43001, on the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Tuesday of each month at 7:00 pm and such other times or places as may be ordered by Council. When a regular meeting falls on a legal holiday, then the meeting shall be held on the immediately following Thursday of that week at 7:00 pm or such other time as Council may determine. Notice of all regular and special meetings will be posted at five (5) locations within the village at least twenty-four (24) hours preceding the meeting.

The first (1<sup>st</sup>) meeting of the month shall be considered a routine council meeting and shall follow the established agenda. This shall give Council an opportunity to get up to speed with the daily activities occurring within the village. Village Officials will be expected to provide updates during this meeting. **The second (2<sup>nd</sup>) meeting of the month shall follow an agenda, and also shall be considered a council meeting.** Legislation may be voted on by council during if it has been discussed in a previous council meeting

## 6. Legislation-

**ORDINANCE No. 2024-05** AN ORDINANCE ADOPTING A PROCEDURE FOR REPAIR AND REMOVAL OF CERTAIN FIRE DAMAGED STRUCTURES AND NOTIFYING THE OHIO DEPARTMENT OF INSURANCE OF SAID ADOPTION; AND DECLARING AN EMERGENCY

\_\_\_\_\_ made a motion; seconded by \_\_\_\_\_, to suspend the readings on **ORDINANCE NO. 2024-05**

**Baer\_\_\_\_ Bottar-Dillen\_\_\_\_ Lower\_\_\_\_, Meng\_\_\_\_, Miller\_\_\_\_, Reed\_\_\_\_.**

All in favor?

Chair declares motion carried/failed?

\_\_\_\_\_ made a motion; seconded by \_\_\_\_\_, to pass **ORDINANCE NO. 2024-05**

**Baer\_\_\_\_ Bottar-Dillen\_\_\_\_ Lower\_\_\_\_, Meng\_\_\_\_, Miller\_\_\_\_, Reed\_\_\_\_.**

All in favor?

Chair declares motion carried/failed?

**ORDINANCE NO. 2024-06** AN ORDINANCE REGULATING USE OF RESIDENTIAL STREETS; AND DECLARING AN EMERGENCY

\_\_\_\_\_ made a motion; seconded by \_\_\_\_\_, to suspend the readings on **ORDINANCE NO. 2024-06**

**Baer\_\_\_\_ Bottar-Dillen\_\_\_\_ Lower\_\_\_\_, Meng\_\_\_\_, Miller\_\_\_\_, Reed\_\_\_\_.**

All in favor?

Chair declares motion carried/failed?

\_\_\_\_\_ made a motion; seconded by \_\_\_\_\_, to pass **ORDINANCE NO. 2024-06**

**Baer**\_\_\_\_**Bottar-Dillen**\_\_\_\_ **Lower**\_\_\_\_, **Meng**\_\_\_\_, **Miller**\_\_\_\_, **Reed**\_\_\_\_\_.

All in favor?

Chair declares motion carried/failed?

## **7. Village Officer Reports**

### **A. Administrator's Report**

#### **Current Water/Sewer Billing Status**

| <b>Water/Sewer Monthly<br/>Total Due</b> | <b>Payments Received<br/>Total</b> | <b>Outstanding Payments<br/>Total</b> |
|--|------------------------------------|---------------------------------------|
| \$24,667.54                              | \$6,561.12                         | \$18,106.42                           |
| <b>Sewer Only Monthly<br/>Total Due</b>  | <b>Payments Received<br/>Total</b> | <b>Outstanding Payments<br/>Total</b> |
| \$378.20                                 | \$62.00                            | \$316.20                              |

\*19 accounts are past due from August

#### **Maintenance Updates**

- Ballfield lights are now secured with a lock at the power pole after it was observed that the lights were on and power pole unsecure. Key to power pole is at the Village Office.
- Main Street paving completed.

**B. Fiscal Officer's Report-**

1. Fraud Training- New Hires Lisa Homan, Sarah Chambers, Jacob Brooks.  
Dan Bunting, Virgil Clayton, Heath Steele, Shawn Watson  
Vacation- Jack Liggett

**C. Solicitor's Report**

**D. Mayor's Report-**

**E. Zoning Inspector Report**

**F. Police Department**

## **Committee Reports-**

### **A. Finance Committee-Miller**

### **B. Public Safety-Meng**

**Parking:** per Mayor Barnes's summer email, returning this to Council for final review. 2023 Council approved the plan Safety Committee created last year, but we want to ensure 2024 Council is aware of the plan before Mr. Ball creates a parking resolution.

**American Legal Publishing:** Our understanding is that American Legal Publishing is used broadly across various departments (e.g. zoning, finance, administration, legislation, etc.) and thus it is reasonable to charge these costs to the village's general fund rather than the PD operating fund. We would like to request (and/or discuss) this change.

**Fund transfer from PD Wage to Operating for Ballistic Vests:** Safety Committee reached an impasse while discussing transferring funds from the PD Wage fund to Operating. We had community input as well, and thus would like to return the final discussion and vote to Council. I am prepared to summarize our discussion for the larger council.

### **C. Service-Lower**

**D. Planning Commission**

**8. Old Business**

**9. New Business-**

- A. Discussion on a town hall for the tax levy.

**10. Citizen Comments** (3-minute time limit)

## **11. Meeting Announcements**

Planning Commission Meeting September 18, 2024 at 5:30pm  
Safety Committee Meeting for September 5, 2024 at 6pm.  
Regular Council Meeting October 1, 2024 at 7pm.

## **12. Adjournment**

\_\_\_\_\_ made a motion; seconded by \_\_\_\_\_ to adjourn the council meeting.

All in favor?

Chair declares motion carried/failed?

**Meeting Adjourned at** \_\_ \_\_ p.m.