

VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING MINUTES

July 1, 2025

Meeting was called to order by Mayor Sean Barnes at 7:00 pm.

Pledge of Allegiance.

Council Members Present:	Jeff Baer Herb Lower	Sarah Chambers Cari Meng
Council Members Absent:	Lyle Simpson	Mike Miller
Village Representation Present:	Mayor Sean Barnes Fiscal Officer Carol Gissinger Zoning Inspector Jacob Brooks	Solicitor David Ball Administrator Kendra Borrer Police Chief Dan Bunting
Citizens Present:	Kelly Bunting	

Approval of Council Minutes

Councilwoman Meng made a motion; seconded by Councilwoman Chambers, to approve the 06-17-2025 Regular Council Meeting minutes. Roll Call Vote: All Present Yes, 2 Absent. Chair declares motion carried.

LEGISLATION

1st Reading for

AN ORDINANCE TO AMEND AND ADD CERTAIN SECTIONS AND CHAPTERS OF THE VILLAGE OF ALEXANDRIA, OHIO ZONING CODE MORE FULLY DETAILED IN THE DOCUMENT BELOW.

SMALL FARM ANIMAL ORDINANCE

To permit residents to have certain small animals within the village.
Opened for discussion and corrections. None at this time.

VILLAGE OFFICE REPORTS

Administrator's Report

- Banner Policy and Application has been created and passed off to the solicitor for final review and to put together the ordinance. Should have for Council at the July 15th meeting.
- We held our first all-staff meeting on June 9th.
- CCR was mailed out to all residents.
- I met with Ann from ACI to see about online credit card payments, there is no set up fee since we already use them for our water payment system. This would be at no cost to the Village, convenience fee of \$2.75 charged to user(resident). Working on getting it set up.
- Jeannette & I set in on a meeting with ODOT to see about an abbreviated safety grant for crosswalks. We identified a couple of areas they agreed where good candidates for assistance getting crosswalks. Jeannete is getting info together for submission.
- We have gotten a time clock for all our hourly employees. It is mounted and should be operational by Tuesday.
- Jeannette and I have been working on getting some Summer Movies scheduled. We are potentially looking

at 3 movies, each movie has a cost of \$240 - \$275.

- We have received 3 resumes for the maintenance position and have interviewed 1 today, the 2nd & 3rd will interview tomorrow morning.
- While working on the job posting for maintenance it was noticed that the maintenance supervisor position and pay rate were not included in the 2025-04. Do we need to update this? David Ball stated no due to the Supervisor Ordinance being specific for Jim Jasper.
- Also noted was Resolution 2025-06 for the Jeannette Gunn. She waived her salary; the resolution reads she's to be paid \$100. Should this be amended? David Ball, yes, we need a letter from Jeannette that she is waving the wages.
- Residents are concerned about traffic speed through town and lack of police patrolling.

Fiscal Officer's Report

- No bank report available since it's the 1st of the month, it has not populated yet.

Solicitor's Report

- Insurance for Laura Vanscoy update as to the reason we believe it cannot be denied. The Attorney for Liberty Mutual has responded.
- The insurance company is continuing to pay for litigation with Jersey Township, the bill is about \$7,000.00 at this time. Judge is taking it under submission. We should hear soon.

Mayor's Report

- Verdantis will look over and get back to us on a possible solution for the TAPS grant application.
- Summer Movie Series set and moving forward will be on Aug 23rd Moana 2, Sept 6th IF, and Sept 20th the Lorax at Parker Park. Tying into Arbor Day celebration with the Sept 20th movie.
- Can get a wholesale account with a local nursery for the Arbor Day trees.
- Village Entrance Signs were ordered and are in.
- Attended Moots Run WWRP meeting

Zoning Inspector Report

- Kurtz Brothers regarding the Captain Scott house, still wanting to know what residents want done with it. They can go either direction. Moved to old business for discussion since discussed at last meeting.
- West end of Village entrance sign – Jacob Brooks has been working on a location and to get the easement.
- Zoning Permit report: see attached Exhibit A
- Mrs. Reese Griffith property is a contentious situation. Both have completed a survey.

Police Department

- Status of police department. Clarity that all officers are hourly and permanently appointed.
- Cruiser to KCeps with maintenance issues.

Planning Commission Report

- Moving ahead with the grant for Comprehensive Plan
- Small Animal Ordinance has been submitted to David Ball.
- Rezoning Hearing July 9th at 5:40pm

OLD BUSINESS

Herb asked about the striped off parking spaces. Need to revise parking ordinance and mapping to add by the museum due to poor sight line to no parking.

Field by sewer plant needs mowed.

Kurtz Brothers Captain Scott House – Potential for historic registry for Park Grant possibility? Historical preservation with a garden area that would be period appropriate? Community Garden? Mayor Barnes to reach out to Kurtz Brothers.

NEW BUSINESS

None at this time

Citizen Comments (3-minute time limit)

None

Meeting Announcements

Planning Commission Meeting July 9, 2025 at 5:30 pm

Safety Committee Meeting July 15, 2025 at 7pm.

Public Service Meeting July 15, 2025 at 7pm

Regular Council Meeting July 15, 2025 at 7pm.

Planning Commission Meeting July 23, 2025 at 5:30 pm

Adjournment

There was no more business to come from Council.

Councilman Baer made a motion, seconded by Councilwoman Meng to adjourn the council meeting. All voted in favor, the Chair declared the meeting adjourned at 8:21p.m.

Respectfully submitted, (July 15, 2025)

Kendra Borrer, Administrator

Certified



Sean Barnes, Mayor/Chairperson

Date



Approved: 7/15/2025

Exhibit A

all	Village	Zoning Inspector	17-Jun	2025 street repairs Requests from Congruex and TrueNet Communications for Village Permit regulations	ZI met with Smalls Paving, Bobby Smalls and determined that Estimates had only half the theoretical Asphalt Material needed on them to complete the dimensions of our streets. Therefore doubling the cost of that portion of the work	ZI measured several street over last couple of updated measurements docs to use with Smalls for 2025.
all	Village	Telecom companies	17-Jun	Property Line and Fence disagreement with Neighbor property HN 118	ZI has provided numerous technical info on these requests and informed that at minimum a \$250 right-of-way construction permit would be required, and provided the new Construction ROW Permit to them.	ZI has not heard back from either entity, despite ask if they needed anything else, or if they had construction
	132 W Main	Mrs. Verda Reese	28-Jun	Nuisance property	ZI went to Village office on this same day (Saturday) and printed a hard copy of the Fence Zoning Code regulations and a permit for Mrs. Reese.	14 days
	209 W Main	Violation	30-Jun	Abandoned Vehicles	Letter prepared by ZI and mailed by Admin KB	30 days
	16 Granville	Violation	30-Jun	Re-zoning Request by Property Owner	ZI informed Zoning Commission within 5 days of request on 6/25/25, prepared Hearing Letter and Re-zoning Application information for Admin KB and Board member JG to mail per Code requirements. ZI acquired to install physical sign on parcel to be rezoned	
	26 S Liberty	Re-zoning Request by Property Owner	30-Jun	Re-zone from GB to R-1	ZI had various correspondence with other Village officials to provide information for Street Repair contract scope and for background on Sidewalk repair projects.	Sidewalk evaluation for full Village needs to be CLEAR criteria set in place beforehand
all	Village	Prep for July 1 Council Meeting	1-Jul	Numerous, Street Maintenance and Sidewalks		