

**VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING MINUTES**

**June 2, 2026**

Meeting was called to order by Mayor Sean Barnes at 7:00 pm.

Pledge of Allegiance.

**Council Members Present:** Sarah Chambers  
Herb Lower  
Mitch Peters  
Spencer Giese  
Cari Meng  
Lyle Simpson

**Village Representation Present:** Mayor Sean Barnes  
Administrator Kendra Borrer  
Interim Marshal Randall Delawder  
Deputy Clerk Alyx Grimsley  
Solicitor David Ball  
Zoning Insp Jacob Brooks  
Fiscal Officer Carol Gissinger

**Citizens Present:** Ina Rae Kean, Harold Lee, Lewie Miller, Shannon Stubbs-Griffith & JT Griffith

**Approval of Council Minutes**

Councilman Geise made a motion; seconded by Councilman Peters, to approve the 6/2/2026 Regular Council Meeting minutes as amended. Roll Call Vote: All Yes. Chair declares motion carried.

**PUBLIC HEARINGS/ COMMUNICATIONS**

Citizen Comments: (3 minutes minimum)  
none

**LEGISLATION**

**RESOLUTION 2026-17**

**AMENDED RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH KARLI (ALYX) GRIMSLEY TO SERVE AS DEPUTY CLERK FOR THE VILLAGE OF ALEXANDRIA, OHIO, AND DECLARING AN EMERGENCY.**

Councilwoman Chambers made a motion, seconded by Councilman Peters to suspend reading of Resolution 2026-17. Roll Call Vote: All Yes. Chair declared motion carried

Councilman Giese made a motion, seconded by Councilwoman Meng to pass Resolution 2026-17. Roll Call Vote: All Yes. Chair declared motion carried

**RESOLUTION 2026-18**

**RESOLUTION ESTABLISHING A PROTOCOL FOR ANY RANSOMWARE PAYMENT IN RESPONSE TO A CYBERSECURITY INCIDENT.**

Councilman Giese made a motion, seconded by Councilwoman Chambers to suspend reading of Resolution 2026-18. Roll Call Vote: All Yes. Chair declared motion carried

Councilwoman Meng made a motion, seconded by Councilman Simpson to pass Resolution 2026-18. Roll Call Vote: All Yes. Chair declared motion carried

**RESOLUTION 2026-19**

**RESOLUTION ADOPTING THE 2026 VILLAGE OF ALEXANDRIA COMPREHENSIVE PLAN**

Councilman Peters made a motion, seconded by Councilman Simpson to suspend reading of Resolution 2026-19.  
Roll Call Vote: All Yes. Chair declared motion carried

**RESOLUTION 2026-20**

**1<sup>st</sup> Reading**

**A RESOLUTION ADOPTING A SOCIAL MEDIA POLICY FOR THE VILLAGE OF ALEXANDRIA, OHIO**

\*\*Includes both Facebook and Website.

**ORDINANCE 2026-08**

**AN ORDINANCE TO ADOPT A CYBERSECURITY PROGRAM PERSUANT TO OHIO REVISED CODE SECTION 9.64, AND DECLARING AN EMERGENCY**

Councilman Giese made a motion, seconded by Councilwoman Chambers to suspend reading of Ordinance 2026-08. Roll Call Vote: All Yes. Chair declared motion carried

Councilman Giese made a motion, seconded by Councilwoman Meng to pass Ordinance 2026-08.  
Roll Call Vote: All Yes. Chair declared motion carried

**ORDINANCE 2026-09**

**AN ORDINANCE TO AMEND ARTICLE 20, SECTION 2006 OF THE VILLAGE OF ALEXANDRIA ZONING CODE TO UPDATE THE DESIGNATION OF THE FLOODPLAIN ADMINISTRATOR**

Councilman Giese made a motion, seconded by Councilman Simpson to suspend reading of Ordinance 2026-09.  
Roll Call Vote: All Yes. Chair declared motion carried

Councilwoman Chambers made a motion, seconded by Councilwoman Meng to pass Ordinance 2026-09.  
Roll Call Vote: All Yes. Chair declared motion carried

**VILLAGE OFFICE REPORTS**

**Administrator's Report**

- On May 6<sup>th</sup> I attended an Arbor Day Foundation event hosted by the Division of Forestry for the Tree City USA Award Program on behalf of the Village. We received recognition for being a tree city for 2 years now.
- I spoke with Matt Miller on May 7th. I discussed with him the ordinance of 2005-06 tap fees vs the 2022-07 tap fees. I explained that at the last council meeting that the Mayor and the Village Solicitor were able to get council to honor the agreement for the 2005 tap fees.

I went through the numbers with him and showed him the potential savings of 2005 compared to 2022 which are our current rates and this would give him a savings of \$62.50 on the tap fee and \$3590 for the capacity fee for a total savings of \$3652.50. He asked what these fees are for and I explained about permission to hook in and capacity is the property owners share to help ensure there will be capacity to

handle their sewer for the future if the village had to build new or expand the treatment plant. I explained to him that he would still be responsible for his attorney fees and the surveyor's invoice.

I asked if he wanted to hook up to the water at this time and he said he was still up in the air about that.

He stated again that he needs to think about this. I mentioned to him that the council would like to get this wrapped up soon, as they feel there shouldn't be much more to the application if he wishes to proceed. I mentioned to him a timeline of conclusion by the end of June if possible. I called Matt again this morning and left a message. I spoke with Lewie Miller before tonight's meeting, and he reported that Matt has decided not to go with the sewer at this time.

- We have had 4 tickets from OUPS/ Ohio811 - 3 were township addresses what we do not service and 1 is a water customer we service; work was being completed on the back of property away from our lines. I spoke to Lewie Miller and he would like us to come out to Matts and mark the water main in the next week so they can do planned work.
- Carol and I completed a comprehensive inventory of all village equipment, vehicles and tools and it is now updated in the village maintenance manual.
- Jeannette and I completed the Social Media Policy that is before council.
- Jeannette and I have been working on the updating of the Water Rules and Regulations that should be coming before council at our meeting on June 16th.
- We have reserved 15 toters for Alexandria Fun Days July 16-18. They are at no additional cost.
- Planning Commission has been toying with a new village logo design. Which was sent previously to council for any input. Right now, the input is leading us to use design #1.
- WIN Waste sent an invitation to tour Tunnel Hill Reclamation Landfill on June 8th at 4 pm.

#### Water Superintendent

- Air conditioning went out at the treatment plant. It was discovered by Jack on Tuesday, May 19th. DorMar did a same day service call. The circuit board has gone bad. They bypassed it so the A/C would work temporarily while they order the parts to properly repair.

#### Maintenance Report

- We have had no applicants for the maintenance position.
- Kendra thanked her son, Jacob Buell for coming to the village to empty the trash cans at the intersection in an effort to help keep the village clean.
- Speaking of Jacob Buell, he has offered to mow the water treatment plant and the water tower for the village. Since we currently do not have anyone for the Maintenance, could we pay him between \$12 to \$15 an hour until we hire someone? Current Village Personnel & Procedure Manual Section 1.02 paragraph C item 2 states that the municipality can hire summer, casual and temporary employees without regard to relationship of the applicant to any past or present staff or officials.
- Thank you to Herb Lower and Sean Barnes for mowing and weed eating around the treatment plant and park.
- Huge THANK YOU to Kevin Hull for organizing the Community Clean Up day that was on May 16th. They did a tremendous job.

#### Water Department Report

- Sean, Jeannette, Carol and I met with Lyle & Mitch on May 12th and have come up with a new reporting document for Water income vs expense. Mitch has requested that I report this monthly to council potentially at the second meeting of the month. I will have the initial report for the June 16<sup>th</sup> meeting.

- We have 3 delinquent water accounts; past due notices were sent out 6-1-2026.
- Alyx is doing a great job with the water payments and billings. She discovered 11 accounts that the meter readings have been estimated for a few months. Mitch has volunteered to check the meters to make sure they are working appropriately so we can get those accounts on actual readings. Hopefully these will be up to date by the end of the week.

### **Fiscal Officer's Report**

- Helping with inventory.
- Paying the bills that are coming in.

### **Solicitor's Report**

- This evening's legislation was significant in effort in various areas.
- After about one year of waiting, the judge ruled in the favor of Alexandria in the Jersey Township case which was claiming alleging violations of the open meetings act against the village of Alexandria, Mayor Sean Barnes, the City of Johnstown and the members of Johnstown's city council, Granville's Mayor, and Granville's Vice Mayor. All of Jersey Township's claims against the 3 sets of defendants have been dismissed. However, Johnstown filed a counter claim alleging that the litigation was frivolous and abuse of process. Judge has called us all in for a status conference on June 30<sup>th</sup>, we need to discuss what our options are. He requests that we discuss in executive discussion.

### **Mayor's Report**

- Had a few different meetings with Carol and Kendra.
- Met with the Tad VanNess, Trustee from St. Albans Township last week to see if there's any opportunity for the Village and Township to work together on anything for the community's benefit. There are a few options being discussed.

### **Zoning Inspector Report**

For MAY 2026 there were:

- 1 Fence Permit for 119 E Main - APPROVED (replacing existing short lattice fence at front and full rear 6' privacy wood fence)
- 0 Violation letters (however, the info gathered during this time will create multiple violation letters to be sent early June)
- ZERO village permit applications to Licking County (two of the violations will be for Decks that require County permitting, 133 W Main and 226 W Main)
- 209 W Main follow up: property owners willing to contribute \$1,000 or more for screen for that property since it's been an issue for upkeep there, we are working with the health of that individual and finding a solution to make it look nicer.
- Worked with Kendra on the Ohio 811 Tickets and they have been working on those as a team.
- They are turning next door into an event center.
- The Lakehouse Pizza is changing ownership but has the same name.
- See Exhibit A

### **Police Department**

- Randall Delawder reported thanks to Kendra for helping with extra cruisers.
- 2017 Chevy Tahoe has been sent to be stripped down in preparation to sell. That leaves us with the 2016 and 2017 Ford Explorer cruisers for police dept use.

## Planning Commission Report

- One meeting in May. Sent recommendations to council for approval of the comprehensive plan.
- Started having a conversation with EDG, who assists with grants, planning, infostructure, design, maintenance schedules, etc., to discuss infostructure, maintenance schedules, and what they could help us with from a technical standpoint. We are looking to set up a meeting or workshop to get in front of council and give us an education session on economic development toolkit. Once we get to this comprehensive plan, we want council to understand all those potential avenues to protect the community interest as economic development becomes a talking point. We may have a session planned within the next month or two.

## OLD BUSINESS

### Police Department Discussion:

Peters: Are we going to put some money out there to get someone patrolling?

Meng: Is there space in the budget to do so?

Giese: It seems to me the residents have spoken, we had a levy to fund the police, but the citizens had turned it down. The tax increase levy got inevitably turned down due to the state of the economy. The levy was not a police levy but part of the language for the levy on the ballot was to fund the police department. They were not in favor of the 0.5% tax increase.

Simpson: There is not a lot of money in the budget so that is why we needed a tax increase.

Lower: Not even half of the citizens took the time to vote.

Chambers: People want police presence and talk about speeding, but we have cut the budget and asked for some funds and the election results were soundly defeated. The funds are just not there.

Giese: There have been several social media posts about speeding and hazardous driving, but they are typically not within the hours we have set to patrol. *We need to start encouraging citizens to pick up the phone and call the police department, even if it's not our own, to take care of the speeding.*

Simpson: Asking Interim Chief Delawder, what salary and hours are you needing?

Delawder: Have submitted a rough budget to the mayor.

Barnes: Met with the police chief from a large village development and a deputy sheriff from a county down in southern Ohio to ask about how they effectively run a police department. Kendra has also spoken to Utica about how they approach it.

1/3 of the budget should go to the police department which is the standard for larger villages and cities. This is unreasonable for our village since we have other things that need taken care of such as village projects, paving roads, and maintenance. We wouldn't be able to afford those if \$70,000 of the budget was going to some part time police officers. Our situation is nothing unique, it's happening all over the state and country, because the smaller villages and townships are not receiving as much funding as they used to 20 years ago. Since there are limited funding options, we introduced levies to get a tax increase, but it did not work out. The deputy sheriff that I spoke to from southeast Ohio, stated that during a 20-year period, he saw at least 2 municipalities fold their police department due to lack of funding.

Even if there is a ticket wrote, there are court fees that need taken care of on top of that. There were only 2 months of 2025 where more than 4 citations were written. What would be the minimum expectation for us to fund a police department? The two police enforcement officers that he talked to stated that the

minimum is 5 full-time officers to cover every shift of every day. They did the calculations for these officers, plus adding in more vehicles if necessary for rotation for a 4 year rotation to be able to ensure they are rotated out and serviceable, maintenance costs, training costs, fuel costs, salaries, ammunition, etc., which would come to \$650,000-\$750,000, which would mean we would need a budget of \$2,000,000 for the year, when our budget is only \$200,000 for the year.

What are we getting out of what we pay? What's the incentive for them to do their job on what we are currently paying? Is it beneficial for the village to push aside all our infrastructure and village needs to fund a police department that may or may not do their job at the rate that we pay?

The recommendations made are that we have the sheriff's office at call currently, use that until we can get to a place where we can get a police department. However, it will be a very long time before we will have the funds to have a full-time police department. What is the bridge for that? What Etna has done is contractual services through the Sheriff's department which is expensive, however, we would get a full-time dedicated sheriff's deputy for 8 hours a day, every day, for every week of the year for \$129,000 a year plus \$80,000 a year for a new vehicle every 4 years. Which is unaffordable right now, but we should plan to do so in the future which is what the comprehensive plan from **Resolution 2026-19** is all about.

Meng: We need to start encouraging citizens to pick up the phone and call the police department, even if it's not our own, to take care of the speeding.

Council states: None of us wanted and all hate that this decision has to be made, but due to lack of funding, it must be done.

#### **Motion:**

Councilman Simpson made a motion to dissolve the police department seconded by Councilman Giese. Roll Call Vote: 5 yes, Peters no. It pains council to dissolve the department. Chair declared motion carried.

Delawder asked for a transition period to transfer inventory.

#### **Motion Amended:**

Councilman Simpson made a motion to dissolve the police department effective July 1, 2026. Roll Call Vote: 5 yes, Peters no. It pains council to dissolve the department. Chair declared motion carried.

Councilwoman Chambers thanks Chief Delawder and all the officers.

#### Maintenance Personnel Issue:

Advertised on indeed, Facebook, and our website, and we have received 0 resumes for this position. We did get a couple of phone calls about it but have yet to have anyone come in to discuss the position or apply. One of the gentlemen that had applied previously said he would need a few days to think about it. Those few days will be up on Thursday.

Considered getting the park board to help with mowing the park.

Kendra talked to Carol and Sean about having Jacob Buell do the mowing. Herb and Sean have been doing the triangle as well as Herb doing portions of the park. Nobody has yet to use the mower that has been worked on, but Sean will try it out next time he mows the tower.

Council asked about hiring Jacob Buell to mow, Kendra stated she can do that however she need council to decide the wages due to him being her son. Council agreed for Kendra Borrer to hire Jacob Buell to mow as seasonal help at an hourly wage of \$13.00 an hour.

As far as other maintenance items, *everything has been put on hold.*

We found the last maintenance worker to be a well-rounded maintenance man; he did a lot of really good work for the Village. However, he left a resignation letter on the Administrator's desk on Friday, May 1<sup>st</sup>.

The Resignation Letter: This is not the retirement position he wanted and there was more work needed to be done than he had the hours to do. He never said anything about the pay being out of line. We have purchased the proper tools in the past, and there are receipts for them, but a lot of those big items have since disappeared.

There is no secure building that the Village can keep its maintenance items.

There are also people getting in and out of treatment plant just by removing the bolt, not even needing a key.

Barnes has stated that he will be getting this fixed ASAP.

We will continue to look for someone to fill the position.

Called and left a message for Andy but we did not receive any communication in return to see if there's anything we could do to fix the issues he had.

## NEW BUSINESS

### Water Sewer Superintendent:

Kendra met with Granville and talked with Matt and Courtney about potentially contracting with Matt to help us with the Water/Sewer Treatment Plant. Matt stated he would want to learn everything we are doing for one year without any other workers or contractors having access without him present coming in to helping, except if he needed something repaired that was above his knowledge. He would handle all water related items including mowing and flushing of the hydrants, instead of having the maintenance worker do tasks. He knows that we have had our maintenance worker handle flushing of the hydrants and the turning of the valves, so it would transfer some of that responsibility back over to the water superintendent. We are waiting for the contract to see what the cost will be, we should have it by next meeting.

The current superintendent, Jack, who has over 30 years of experience, would no longer be the superintendent due to his request to double his wage to continue working with us. He made this request in January of 2026. Working with Granville would ultimately be less than what Jack wanted to be paid, plus they are willing to do more for us.

Matt would also provide emergency response which is something we don't currently have.

### New Village Logo Ideas:

The idea behind a new logo is that the old logo is sort of outdated and it's not super visible. We are looking for a more modern design, including a patriotic color palette. It is a very minimal cost for the screen printing and decals.

### **Citizen Comments (3-minute time limit)**

Stubbs-Griffith:

1. In regard to dissolving the police department, nobody in the council monitors the Alexandria/St. Albans Facebook page, but I posted on there a couple weeks ago because I caught someone trying to break into the back of my garage. This post was taken down; however, he did make a police report. Is there some way we can notify other residents to keep their eyes out. After this last drawing on Saturday, I saw a guy walking down main street taking pictures of houses as he walked, he was covert about it and was not in any work uniform. It was at 8 PM.
  - a. The Village should be notified/called so that it can post onto the official Facebook account and notify other residents.
2. The black painted fence along Maple Drive at the back of my property: I have received a survey and found that it is not on my property. Who maintains the fence? I am willing to help but I want to know who owns it.
  - a. Township owns Maple Drive so it would be their job to maintain it.

Mitch Peters will be handling the Water Meters this week.

### **Meeting Announcements**

Planning Commission Meeting June 10, 2026 5:30 pm

Safety Committee Meeting June 16, 2026, at 7pm.

Public Service Meeting June 16, 2026, at 7pm  
Regular Council Meeting June 16, 2026, at 7pm.  
Regular Council Meeting July 7, 2026, at 7pm

### EXECUTIVE SESSION

#### Executive Session

Councilwoman Meng motioned to move into Executive Session at 9:36 pm to conferences with the public body's attorney concerning pending or imminent court action by division (G)(3) of section 121.22 of the Revised Code. Court action is "pending" if a suit has been commenced; court action is "imminent" if it is on the point of happening or impending. Second, by Councilwoman Chambers. Roll Call VOTE: All Yes. Chair declares motion carried

Invited into Executive Session: David Ball, Carol Gissinger, and Kendra Borrer

Councilman Meng moved to return from Executive Session to the Regular Council Meeting at 9:52pm. Second, by Councilman Giese. VOTE: All Yes. Chair declares motion carried

#### Adjournment

There was no more business to come from Council.

Councilwoman Chambers made a motion, seconded by Councilwoman Meng to adjourn the council meeting. All voted in favor; the Chair declared the meeting adjourned at 9:52p.m.

Respectfully submitted, (June 16, 2026)



Alyx Grimsley, Deputy Clerk

Certified   
Sean Barnes, Mayor/Chairperson

Date 6/16/2026  
Approved: 06/16/2026



VILLAGE:  
**ZONING INSPECTOR - REPORTING - ACTIVITY AND PERMIT / VIOLATION LOGS**

UPDATED: 6-02-2026, JBrooks

#	ADDRESS	ORIGINATION	DATE	CONCERN	INSPECTOR FOLLOW UP
	209 W Main	Property owner would contribute to landscape effort Jeannette Gunn on various potential nuisances for residents who take walks around the sidewalks of the village, etc.	15-May	\$1,000 toward landscape efforts for natural screening 4 nuisance concerns and determined latest Sidewalk ordinance for ZI to review and help incorporate into Code is 2006-18	6/1 ZI updated PO that village planning will discuss and get back with him as soon as our next June meeting
119 E Main	Village	Marianne Todd for Mae Fence Co. Jeannette Gunn on various activities observed	22-May	Fence permit request Heads up on AT&T survey crew on street regarding fiber-optic (overhead)	ZI reviewed proposed rear of property fence alignment and 6' high wood materials and confirmed APPROVED to code. Permit submitted 5/29 and APPROVED on 6/1 by ZI ZI reviewed open Ohio811 tickets in village and did not see anything related to N Liberty. ZI has not been contacted by any telecom reps for any scheduled fiber-optic underground work
general	N Liberty		25-May		
general	Village	Ohio811 tickets	26-May	ZI seeing various Ohio811 utility flags in Right of Way on W Main Street.	ZI reviewed Ohio811 Near Tickets and verified MP Dory activity at Maple and Northridge for signs has been completed as of 5/22. VA Kendra Borror marked other ticket as clear.
general	Village	ZI follow up on various Nuisance Concerns	1-Jun	ZI followed up on 6+ nuisance or potential zoning violations concerns brought to ZI attention since May Planning meeting.	ZI took various photos and gathered info for letter write-ups and spoke with several residents including 2 Business updates, 8 W Main, and 51 N Liberty
general	Village	Licking County Building Deputy Auditor Susan Spurson	2-Jun	Confirm 2025 New Structures measurements	ZI measured accessory 2025 building on 50 W Main (Jasper) and 269 Granville (Drumm) and reported info back to LC