

VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING MINUTES

May 6, 2025

Meeting was called to order by Mayor Sean Barnes at 7:02 pm.

Pledge of Allegiance.

Council Members Present:

Jeff Baer
Sarah Chambers
Herb Lower

Lyle Simpson
Cari Meng
Mike Miller

Village Representation Present:

Mayor Sean Barnes
Fiscal Officer Carol Gissinger
Zoning Inspector Jacob Brooks

Solicitor David Ball
Administrator Kendra Borrer
Police Chief Dan Bunting

Citizens Present: Kelly Reed, Dean Schiller, Shelly Simpson.

Approval of Council Minutes

Jeff Baer made a motion; seconded by Cari Meng, to approve the 4-15-2025 Regular Council Meeting minutes. Roll Call Vote: All Yes. Chair declares motion carried.

LEGISLATION

RESOLUTION NO. 2025-06 A RESOLUTION CONCURRING WITH THE APPOINTMENT OF JEANNETTE GUNN TO THE POSITION OF VILLAGE SECRETARY FOR THE VILLAGE OF ALEXANDRIA AND DECLARING AN EMERGENCY

Mike Miller made a motion; seconded by Jeff Baer to suspend the readings RESOLUTION NO. 2025-06. Roll Call Vote: All Yes. Chair declares motion carried

Mike Miller made a motion; seconded by Jeff Baer, to pass RESOLUTION NO. 2025-06. Roll Call Vote: All Yes. Chair declares motion carried

VILLAGE OFFICE REPORTS

Administrator's Report

- Kendra Borrer is currently working with WIN on the trash service contract that will expire on 9/30/2025. They are currently offering to extend the Village's current contract and keep it at the current rate of \$18.74 per household for trash and \$7.81 per household for recycling service. They are also continuing their pricing for our seniors of \$16.86 for trash and \$6.81 for recycling per household, which in only a \$3 raise over the past 10 years.
- We received a public record request from Laura Vanscoy, there were unfiled claims for her indiscretions through the Village's Employee Dishonesty Policy. The Village had 2 policies that were held from 2009-2015. We were able to file the claims submitted on 4/23/2025. Liberty Mutual has forwarded notification to Ms. Vanscoy for her review. As of 5/6/2025 Liberty Mutual has denied the claim due to being outside of the statute of limitations. Still waiting to hear back from OML.
- With the efforts of Jeannette, Carol and myself, we have gotten the minutes, ordinances & resolutions updated on the website.
- Jeannette and I are currently working on updating the Water Rules & Regulations and will submit to David Ball for review before bringing it to Council.
- I have checked into CUBIC software training for me. There is a cost of \$1200.00 for 1-4 people for a 2-day training if we go to their office or \$990.00 for 1-3 people for 4 three-hour session webinars.

Fiscal Officer's Report

- Audit wrapping up soon

Solicitor's Report

- Evaluating litigation that is in file

Mayor's Report

- JAG filed facility master plan to EPA yesterday
- Submitted a grant application for comprehensive plan for \$65,000 with no match.
- Asphalt work- connections with Smalls - Collage & Church Streets should be the street to move forward with.

Maintenance Report

- None

Zoning Inspector Report

- We will know more info to discuss 2025 Street work with Smalls here in a few days pending the St. Albans bid opening for their work on May 10th.
- Has taken a look around at the streets after all the rain
- Has a plan for livestock fence permit to make recommendations to Planning Commission
- 3 Violation letters to go out

Police Department

- The Mayor's Court is going pretty well.
- Large Trucks are numbering around over 100 trucks per hour.
- Discussed number of hours for the police department and how to structure the 480 hours per year.

OLD BUSINESS

- Discussion on permits for small animal zoning requests within the village limits. Trying to set permit limits. Is there a desire by council to move forward with this.

Mike Miller made a motion to pass the small animal permit to planning commission. Sarah Chambers seconded. All yes
Chair declares motion carried.

NEW BUSINESS

- Kendra Borrer opened discussion on the acceptance of cash payments ie: museum donations & water payments. I believe this is good practice going forward. Does the Village need to do anything to make this official? Moving forward no cash to be accepted by the Village.
- Was a resolution passed to sell the surplus items ie: Crown Vic and a dump truck through GovDeals? Has anyone followed up on this? I checked with Rinehart Insurance and if we get these vehicles off the policy, it will be a savings of at least \$1010.00 per year for the village. Possibility to use the dump truck to spread salt for winter use. Possibility to get used truck from Johnstown they are selling. David Ball to get Kendra

Borror set up with authority to sell surplus of Village on GovDeals.

Citizen Comments (3-minute time limit)

- Dan Bunting questions concerning water billing.
- Andrew asked about sewer offset for filling swimming pool filling
- Dean Schiller - Alexandria Fundays was approved to build a shelter house. Village to do the trash pickup.

Meeting Announcements

Safety Committee Meeting May 20, 2025, at 7pm.

Public Service Meeting May 20, 2025, at 7pm

Regular Council Meeting May 20, 2025, at 7pm.

Planning Commission May 14th at 5:30 pm

EXECUTIVE SESSION

Executive Session

Mike Miller motioned to move into Executive Session at 8:59 pm to conferences with the public body's attorney concerning pending or imminent court action by division (G)(3) of section 121.22 of the Revised Code. Court action is "pending" if a suit has been commenced; court action is "imminent" if it is on the point of happening or impending. Second, by Jeff Baer. Roll Call VOTE: All Yes. Chair declares motion carried

- Invited into Executive Session: David Ball, Carol Gissinger & Kendra Borror

Mike Miller moved to return from Executive Session to the Regular Council Meeting at 9:27 pm. Second, by Jeff Baer. VOTE: All Yes. Chair declares motion carried

Adjournment

There was no more business to come from Council.

Mike Miller made a motion, seconded by Cari Meng to adjourn the council meeting. All voted in favor, the Chair declared the meeting adjourned at 9:28 p.m.

Respectfully submitted, (May 6, 2025)


Kendra Borror, Administrator

Certified 
Sean Barnes, Mayor/Chairperson

Date 5/20/2025
Approved: 5/20/2025