

VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING MINUTES

May 5, 2026

Meeting was called to order by Mayor Sean Barnes at 7:00pm.

Pledge of Allegiance.

Council Members Present:

Herb Lower
Mitch Peters

Spencer Giese
Cari Meng
Lyle Simpson

Village Representation Present:

Mayor Sean Barnes
Administrator Kendra Borrer
Fiscal Officer Carol Gissinger

Solicitor David Ball
Deputy Clerk Alyx Grimsley

Village Representation Not Present: Interim Marshal Randall Delawder & Zoning Inspector Jacob Brooks & Councilwoman Sarah Chambers

Citizens Present: Ida Rae Kean, Dan & Kelly Bunting, Shannon Stubbs- Griffith, and JT Griffith

Approval of Council Minutes

Councilman Giese made a motion; seconded by Councilman Peters, to approve the 4/21/2026 Regular Council Meeting minutes as amended. Roll Call Vote: All Yes. Chair declares motion carried.

PUBLIC HEARINGS/ COMMUNICATIONS

Citizen Comments: (3 minutes minimum)

Herb Lower – Who is on the Park Board is Jeri O’Brien, Tracey Barnes, Shannon Stubbs-Griffith & Jeff Baer, soon to be Mike Miller also.

LEGISLATION

RESOLUTION 2026-16

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH KARLI (ALYX) GRIMSLEY TO SERVE AS DEPUTY CLERK FOR THE VILLAGE OF ALEXANDRIA, OHIO, AND DECLARING AN EMERGENCY

Councilman Giese made a motion, seconded by Councilwoman Meng to suspend reading of Resolution 2026-16. Roll Call Vote: All Yes. Chair declared motion carried

Councilman Giese made a motion, seconded by Councilman Simpson to pass Resolution 2026-16. Roll Call Vote: All Yes. Chair declared motion carried

VILLAGE OFFICE REPORTS

Administrator’s Report

- We have received 23 resumes for the Deputy Clerk position. I have interviewed 10 of those applicants, Alyx Grimsley, our new Deputy Clerk, started Monday May 4th. Office hours are being discussed, looking like potentially 3-5 M-Th after onboarding is completed
- Ohio HB 96 Compliance Checklist has begun to be completed. Program Lead has been named as Kendra

Borror and Council is the legislative authority. We need to form a Cybersecurity Council to assist with information gathering and decision making. This council usually consists of the Program Lead, the IT Tech Lead and 1 other party. There will need to be a public resolution in the event of a ransom demand to be passed before July 1st of 2026. After all this is completed then we will need to pass an ordinance to adopt a cybersecurity program which is being compiled by Buckeye Cloud. Once we have gotten to this point we are mandated to complete a training program for all elected officials, officers and staff which will be provided by Buckeye Cloud. Side note: the Auditor of the State will start checking for these items in the next audit cycle following the July 1st deadline.

- David Ball has reached out to the Licking County Health Dept and continues to assist as needed with the sewer hook-up at 2675 Mounts Rd. I have spoken with Matt Miller. Matt discussed previous discussions on this topic that had been had with Jim Jasper and previous council.

I explained to him that unfortunately, for whatever reason, there is no documentation on any agreement that was reached.

I explained to him that there is an ordinance from 2005 that states the property would need to be annexed into the village in order to have sewer. He stated about others outside of village that have sewer. I explained once again, I cannot comment on what happened in the past; it may have all taken place before the ordinance went into effect.

He mentioned that there has been some bad blood between him, his dad and some officials at the village so he feels we will make him pay all this money and do all this paperwork and deny him in the end.

I explained that we will not even address any bad blood, that as long as all requirements per the ordinance are met then it will be to council to approve.

At this point Matt Miller stated that they would have to think about it and get back to us.

Maintenance Report

- Zero Turn mower has been overhauled, serviced and all maintenance completed
- Village tractor is fixed and running.
- All broken and loose wires in the Chevy dump truck have been fixed, and all lights are now in working order.
- Did tree limb clean up at the park
- New meter cap on meter pit at 50 Mill St.
- Trimmed one row of hedges at park
- Effective 5/1/2026 Andy Smith resigned as the maintenance person for the village, citing not the retirement job he was hoping for and lack of proper equipment to do the job effectively.
- 5/4/2026 Job posting for Maintenance worker for \$19 per hour 30 hours per week was reposted.

Water Department Report

- One delinquent water account but customer has been making payments.

Fiscal Officer's Report

- Processing expenditure and entering receipts

Solicitor's Report

- Update on 2675 Mounts Rd sewer hookup, shared with council the ordinance that led to lack of agreement to what was potentially promised and led to misunderstanding, ordinance 2022-07 item #4. Talked of waiving tap fees. Never promised to pay attorney fees or survey fees. Does council want to proceed with it this way.
- Captain Scott house lease agreement
- Working on transfer of police vehicle for service of stripping down vehicles for private use

- Waiting on response on zoning violation 19 N Liberty St

Mayor's Report

- Mayor Barnes updated on the Miller sewer issues that he has been working with Granville to gather information that Lewie Miller requested from Granville about our contract with Granville and any map that would accompany the contract. As of now, it looks like Granville and Alexandria were working towards updating those documents around 2011, but nothing was finalized. Our goal is to get this contract and new maps put together for the next contract term.
- Planning Next finalized comprehensive plan. Planning commission will meet soon to review before a recommendation to council.

Zoning Inspector Report

- County Permits within Village:
 - 4/8 - 91 W Main - GENERATOR install GEN-260620
 - 4/15 - 14 W Main - Occupancy 2nd Floor Apartments - BLDC-241739
- Village Zoning Office:
 - 3 Permits - 269 Granville, 94 Kerr, 14 W Main
 - 1 Violation - 269 Granville
- 2 Violations ONGOING pending further action
 - 19 N Liberty ("Safety Hazard" Township Bldg) - status between Rosenberg & Ball and County Prosecutor Office
 - 2 E Main (Container no progress or updates of progress since expiration of Violation action date April 3, ZI will bring matter to next Planning Commission agenda for discussion on action)
- On a side note, I began preparing the area on the corner of SR 37 and Jersey Mill Rd. For the WEST end Village of Alexandria sign installation. POST and BRACKET items still need ordered and an Ohio811 call made for installation on the corner. I still plan to order these items and work with village on this upon return from vacation.

Police Department

- We have sold 2 of the retired cruisers, the 2007 Ford Crown Victoria for \$1625.00 scheduled to be picked up Friday and one of the 2017 Ford Explorer for \$3010.00 pending pickup arrangements.

Planning Commission Report

- Approved the final landscape plans to finish up the triangle
- Captain Scott house we continue to work on lease
- Street Tree Program
- Flood plain administrator handled in house by zoning inspector
- SWAMP storm water management plan – can reduce flood plain insurance up to 30%

OLD BUSINESS

Water & Sewer fees as outlined in ordinance 2005-06, does council want to extend this to Miller's instead of ordinance 2022-07? Another option is to wait and hear how they want to proceed.

What about Northridge and Beechwood that are on the sewer? Did they ever annex in? How would hardship fit in on this situation. David Ball suggested that they could amend the ordinance in the case of Licking County

Health Department is involved.

What does everyone think of the fees from the original discussion? Do we want to honor previous fees even though we have no documentation or record of. Mitch Peters commented that we need to make sure it is doable to run a lateral. Spencer Giese is agreeable to the lower rates that was offered 4 years ago. Herb – Yes, Simpson – Yes, Meng – Yes & Peters all agree. Kendra to reach out to Matt Miller and find out if they want water also and the fees prior to 2022 would be offered and honored.

Set a timeline for finalization of the annexation, David would bring an ordinance with all details as long as everything is concluded by end of 2026.

Councilman Peters has a question about using a container as a shed? Is that spelled out in zoning? Zoning violation notice cited Accessory Dwelling Unit Section 19 Zoning Code for 2 E. Main St. Question for Jacob

Councilman Simpson – asked regarding police department if Officer Delawder would he be chief? Sean Barnes stated no decision has been made.

NEW BUSINESS

None

COMMITTEE REPORTS

A. Finance Committee - Chambers

1. The Village has 7 Bank Accounts:
 - a. Bank Statement-1354 Park-- Balance as of 4-30-2026 \$17,478.22
 - b. Bank Statement-1357 Sewer—Balance as 4-30-2026, \$90,04.87
 - c. Bank Statement- 2995 Main Checking Account—Balance as of 4-30-2026, \$200,000
 - d. Bank Statement-3894 Museum—Balance as of 4-30-2026, \$32,823.37
 - e. Bank Statement-8919 Sweep Account—Balance as of 4-30-2026, \$37,547.53

The village paid several high dollar invoices in the month April 2026

Rinehart Insurance for 2026/2027	\$12,315
TLV	\$4,806
City of Johnstown-JAG	\$13,400
Zemba	\$10,469
TLV	\$ 2,580
LCAT	<u>\$ 2,000</u>
Total	\$ 45,570

With the high dollar invoices paid in April the SWEEP account automatically debited \$65,135.24 along with the normal SWEEP amounts.

Balance at- 4-1-2026	\$80,128.00
11 Credits Deposit	\$22,554.77

11 Debits Withdrawals \$65,135.24

Ending Balance 4-30-2026 \$37,547.53

f. Bank Statement-3505 Mayors Court—Balance as of 4-30-2026, \$10,939.30

g. Bank Statement-9743-Capital Improvements as of 4-30-2026, \$0

B. Public Safety-Peters

Speed Signals getting them up and working would be of a benefit to the village.

C. Public Service-Meng

We have been able to run the water department in the absence of a Deputy Clerk with no issues. Stop sign at Stan Robertson's has been reset. SSGT Hickman's street sign has been installed by the museum

Does Park board have the authority to hire someone to mow just the park. Yes. Pastor Hall has 20-25 people to volunteer for clean-up day on May 16th. Does anyone have any other ideas of areas that need addressed. Park is on their list.

Flags for Fire Hydrant – Amazon has set of 5 for \$220 – Dave Sapp may have cones we can use. Alyx to do research to find fire hydrant flags. Total of 23 Fire Hydrants.

Village needs to purchase or use new cones. Dave Sapp has indicated in the past that they have cones they would be willing to let us use.

Potentially use stakes to mark off alleys.

Ask Mr. Wollard to mark his meter pit so no future damage.

Village is working on getting an estimate for the sections of potholes that need repaired and possibly get those taken care of this year if the price is right.

Citizen Comments (3-minute time limit)

None

Meeting Announcements

Planning Commission Meeting May 13, 2026 at 5:30 pm

Regular Council Meeting June 2, 2026 at 7:00pm

Safety Committee Meeting June 16, 2026, at 7pm.

Public Service Meeting June 16, 2026, at 7pm

Regular Council Meeting June 16, 2026, at 7pm.

Adjournment

There was no more business to come from Council.

Councilwoman Meng made a motion, seconded by Councilman Simpson to adjourn the council meeting.

All voted in favor; the Chair declared the meeting adjourned at 8:24 p.m.

Respectfully submitted, (June 2, 2026)

Kendra Borrer

Kendra Borrer, Administrator

Certified *Sean Barnes*
Sean Barnes, Mayor/Chairperson

Date *6/2/2026*
Approved: 06/2/2026

5-5-2026



VILLAGE:
 ZONING INSPECTOR - REPORTING - ACTIVITY AND PERMIT / VIOLATION LOGS
 UPDATED: 5-05-2026, JBrooks

#	ADDRESS	ORIGINATION	DATE	CONCERN	INSPECTOR FOLLOW UP
269	Granville	Submitted Outbuilding/Garage Permit Application	6-Apr	ZI at first observation appears to be a plausible request extending existing outbuilding on a larger parcel deep for	IN Review - Structural Addition Permits will also be Submitted to Licking County Building Dept. ZI met with residents on site and confirmed from County Auditor aerial property line data that the existing walk is a private walk to the house and not a part of the village alley, residents can remove or replace walk as they deem appropriate, and can notify ZI of activity when needed
63	Hill	Residents the Richards requested ZI look at their sidewalk	14-Apr	Condition of existing NW side walk	
226	W Main	Resident request for fence Application	22-Apr	Reviewed basic fence install items with resident over the phone and sent application ongoing village infrastructure evaluations majority of E and W Main now logged during Feb 28, March 7, April 18 and 26	complete all other village streets with sidewalk in May 2026
general	village	W Main Sidewalk Assessments	26-Apr	Resident will have total replacement of existing driveway to edge of village street. No change in alignment in village right-of-way for drive location	approved. Resident Mr. Wolfe will notify ZI when contractor work day is scheduled for ZI to stop by and view activity and give any recommendations if helpful ZI messaging with property owner Mr. Wedekind and interested in purchasing landscape items and perhaps a village tree city use tree for the property to give appropriate screening to the front porch area for the resident. ZI spoke with resident, Michael, and he was in good spirits and agreeable to trees to replace his various items on porch as screening, he said trees are "rad", so that was a rather positive response to the idea. ZI will take to planning commission opportunity for plantings there
94	Kerr	Resident and ZI conversation	27-Apr		
209	W Main	Nuisance complaint of a neighbor	28-Apr	Boards in front of front porch and grass beginning to grow toward nuisance height	
14	W Main	Fire Condemned Space and Subsequent Remodel	30-Apr	Owner Mr. Baldwin notified ZI that all County inspections are complete. ZI met with Mr. Baldwin and walked all 2nd floor spaces	ZI emailed County Building Dept and Ms. Heidi Slisher confirmed with Approval No. BLDG-241739