

VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING MINUTES

April 7, 2026

Meeting was called to order by Mayor Sean Barnes at 7:00pm.

Pledge of Allegiance.

Council Members Present:

Sarah Chambers
Herb Lower
Mitch Peters

Spencer Giese
Cari Meng
Lyle Simpson

Village Representation Present:

Mayor Sean Barnes
Administrator Kendra Borrer
Fiscal Officer Carol Gissingner

Solicitor David Ball
Zoning Inspector Jacob Brooks
Deputy Clerk Jacky Wise

Village Representation Not Present: Interim Police Marshal Randall Delawder

Citizens Present: Lewie Miller, Harold Lee, Ida Rae Kean, Claire Lewis, Dan & Kelly Bunting, Shannon Stubbs-Griffith, JT Griffith and Margo Ellis Reporting Project.

Approval of Council Minutes

Councilman Giese made a motion; seconded by Councilman Peters, to approve the 3/17/2026 Regular Council Meeting minutes as amended. Roll Call Vote: All Yes. Chair declares motion carried.

PUBLIC HEARINGS/ COMMUNICATIONS

Citizen Comments: (3 minutes minimum)

Mitch Peters announced that Saturday 4/11/2026 from 9-12, St Albans Township will have a cemetery workday everyone welcome.

LEGISLATION

None

VILLAGE OFFICE REPORTS

Administrator's Report

- Buckeye Cloud is continuing to assist the village in making sure we are compliant with all requirements of HB 96. In writing the Cyber Policy there are additional items we have to implement that will allow us to be set up to handle backup and disaster protocols. There will be an additional cost of \$120 per month for the 3TB cloud storage to allow adherence to the 3-2-1 strategy, \$35 per month for all required staff and elected officials to complete training suite including simulated phishing for 7 users/devices, and finally \$18 per month to add Huntress MDR to each device for a total of \$173 per month / \$2076 per year. With a one-time cost of \$350 for a stock hard drive for a total of \$2426.00
- I met with Deanna from Kleem to see about new street signs for our 2027 wish list. Kleem has a 10-year warranty. She left a catalog and updated price sheet. We have several street signs in dire need of replacement
- The Village has received 3 resumes for the maintenance position. I have interviewed all candidates. We have offered the position to Andy Smith. He will be starting on Monday April 13th at \$19 per hour for 30 hours per week. Jim Jasper has agreed to do his training.
- Water Tower is once again back into full operation. It is believed that all is set and working properly after the cleaned the PRV.

- Letters to residents via water bills & mass email have been sent to all residents to notify them about the Village of Alexandria Pedestrian Improvements SR-37 (sidewalk/crosswalk grant project).
- We have awarded the contract for the Village of Alexandria Pedestrian Improvements SR-37 (sidewalk/crosswalk grant project) to ADR.
- Harold Lee got the blockage cleaned out of the storm drain by his house. He has been keeping an eye on it and as of now seems to be working as it should.
- I have spoken to the Miller family, and he has told me that they would like to move forward with seeing what it would take to hook up to the village sewer. David, Sean and I are working on that.
- We have had 5 records requests since last meeting. All are fulfilled.
- Granville water bill has come in for the month of March, it is \$12,447.66. Average water bill from Granville before the watermain breaks was \$7217. January bill was \$1200 over, Feb bill was \$6068 over and March's bill is \$5230.00. So, YTD we have spent \$12,498.00 over and above the normal for the first 3 months of the year due to watermain breaks.
- Baseball team Ohio hitman has decided not to remove the fence and enlarge the ball field. It was decided that it was a bigger project than they had time to take on. They will not be renting the ball field from us.

Maintenance Report

- Zero Turn mower has been taken for repair and service. The oil leak has been located and is an easy fix. Once that is repaired, he will do a regular service on it ie: sharpen blades, oil change, tune up and air tires up to make sure they hold air. Mower should be back and ready to use by the time we have a maintenance person to use it. Approx 2 weeks.
- 2001 F350 dump truck has been listed on govedeals.com it currently has 4 bids on it

Water Department Report

- One delinquent water account but customer has been making payments.
- I met with Jacky Wise, our water clerk, and she has agreed to accept the Deputy Clerk position that was voted on at the 3/17/2026 regular council meeting with the final appropriations starting April 1. Jacky advocated for herself and stated since she has been here 10 years would it be too much to ask for a higher pay rate of \$21 an hour instead of \$18? I explained to Jacky that it would need to be taken to council due to it being set for \$18 an hour, not a pay range. Sean and I discussed and are asking council for input in light of recent appropriations.

Fiscal Officer's Report

- Add from the already approved Appropriations for EMH&T invoice for JAG Water & Sanitary Master Plan, total balance invoiced \$13,400.43. Also Adding \$2426 for Buckeye Cloud Cyber Security updates & services for a total of \$15,826.53.

Councilwoman Chambers made a motion to add from the already approved appropriations for the \$15,826.53, seconded by Councilman Meng. Roll Call Vote: 4 Yes, Peters - No & Lyle - Abstain. Chair declares motion carried.

- Wrapping up of 2025 finances

Solicitor's Report

Worked on JAG invoice

Working on Records Request and Township response to 19 N Liberty violation letter

Miller property sewer tie in

Tying up loose ends for suspension of police department

Mayor's Report

Nothing additional to report – already covered by Kendra & David

Zoning Inspector Report

- See Exhibit A

Police Department

Randall Delawder not present reported to the Mayor & Administrator

- Sergeant Clayton & Interim Chief Delawder completed the Police Department Inventory.
- Cruiser 4 will be stripped down by the end of this week and ready along with the others already stripped down for sale.
- New MOU and Leads updated with Licking County Sheriff's Office

Planning Commission Report

- Paving schedule
- Getting together all estimates
- Waiting to hear back on additional items on Captain Scott House.
- LCATS funding approved and have been contacted.
- Open house for comprehensive plan light attendance

OLD BUSINESS

Herb Lower asked if we can get a larger port o john that is ADA compliant for the park?
Kendra to look into Millers/MT cost verses affordable portables

Park Board has 4th member and will be sworn in at end of month.

NEW BUSINESS

- Councilman Giese – Council meeting cadence and legal expenses. Can we consider looking at 1 of 2 options could we go back to 1 meeting a month including committee meetings and legal counsel or potentially a summer meeting schedule of 1 meeting a month from Memorial Day to Labor Day and 2 meetings a month from Oct- April to help cut back on legal expenses.
- David Ball responded that Mayors Court adds \$300 per month to the cost and double meetings every month is also an additional expense. He will do whatever Village needs him to do.
- Sarah Chambers stated that committee meetings were rolled into 2nd council meeting to help elevate the number of meetings per month.
- Sean Barnes state that 2 council meetings also helped with expediting legislation due to the 3 readings it cut decision down from 3 months to 6 weeks.
- David Ball stated that his fee should be automatically reduced by \$300 since we no longer have mayor's court. Pay \$2400 legal fees starting April, 2026.
- Tracy finished with Mayors Court effective April reducing the balance of her \$4800 per year salary. Meghan still has payments to process, not sure her end date to calculate pro rating of her \$3600 per year.
- Spencer Giese – If we go to reduced meeting cadence, savings could range from \$3600 to \$14000.
- Spencer Giese – We appreciate Jacky's long standing with the village – What would it look like for additional pay to go from \$18 up to \$21 per hour? Kendra Borrer responded it would be adding \$1075.28 for the year including OPERS for 2026.

Cari Meng, Mitch Peters, Lyle Simpson, Sarah Chambers, Spencer Giese & Herb Lower all agree that the appropriations are too razor thin to add money to salaries at this time. Maybe revisit if Tax Levy passes as they appreciate all everyone does for the village.

- Spencer Giese wonders how we are getting the word out of Tax Levy before May 5th ? Village cannot use Village funds to promote Levy on earned income only, not paying taxes on unearned income. Sean Barnes responded that the village will be putting information in the newsletter, Facebook and on the website. Planning on a notification being sent out in the water bills as well.

Citizen Comments (3-minute time limit)

- Shannon Stubbs-Griffith – commented that if we are looking at giving a \$2 an hour raise it should be to Maintenance. It is not a good look for council especially if we need to give money for a police department. Citizens will be very upset if Council starts giving raises in light of the fiscal constraints.
- Dan Bunting – Mayor’s Court, is the village keeping or getting rid of it, is confused. Sean Barnes stated that we are waiting for the Levy results to decide on next steps with Police Dept and Mayors Court.

Meeting Announcements

Planning Commission Meeting April 8, 2026, 5:30 pm
 Safety Committee Meeting April 21, 2026, at 7pm.
 Public Service Meeting April 21, 2026, at 7pm
 Regular Council Meeting April 21, 2026, at 7pm.
 Planning Commission Meeting: April 2026, 22 at 5:30pm

Adjournment

There was no more business to come from Council.
 Councilwoman Chambers made a motion, seconded by Councilman Giese to adjourn the council meeting.
 All voted in favor; the Chair declared the meeting adjourned at 7:51p.m.

Respectfully submitted, (April 21, 2026)



Kendra Borrer, Administrator

Certified Sean Barnes
 Sean Barnes, Mayor/Chairperson

Date 4/21/26
 Approved: 04/21/2026



VILLAGE:
ZONING INSPECTOR - REPORTING - ACTIVITY AND PERMIT / VIOLATION LOGS

UPDATED: 4-07-2026, JBrooks

#	ADDRESS	ORIGINATION	DATE	CONCERN	INSPECTOR FOLLOW UP	ADDITIONAL
19	N Liberty	ZI observation	4-Mar	Code	response toward abating to give Township two (2) public meeting times to move toward remedy or discussion to remedy as needed	
261	W Main	Signage Violation	6-Mar	Feather Flag Violation	ZI verified Sign was removed by Property to Remedy	
51	N Liberty	Signage Violation	6-Mar	Sandwich Board sign in Right of Way	Sign was removed after ZI followed up with one of business managers Various Comments to Resident and Correspondence with Resident and with foreman Decorative Concrete per Resident request to relay Comments direct to his Contractor	
92	W Main	Driveway Permit-2026-02	20-Mar	Form Inspection		Concrete
all	village	Alex Next Open House	24-Mar	Attended and spoke with attendees over the two hours timeframe		
19	N Liberty	Letter from Licking County Prosecutor	24-Mar	ZI provided letter from LCP Jenny Wells Office by Mr. Zach West to Mayor Barnes to review with Village Solicitor		
all	village	LOI for ODOT Crosswalk Project	1-Apr	Comments on Selection of Design Consultant and Grading of 5 Consultants to Village Administrator	will be scoping meeting with selected Design Consultant	
general	village	Ms. Shelby Simpson W Main two nuisance property concerns	1-Apr	ZI will investigate the two concerns within next 7-10 days		
94	Kerr	Driveway Permit Application	2-Apr	Resident submitted Application after speaking with ZI at Alex Next meeting	IN REVIEW - no change to footprint of existing drive, a remove and replace request	
269	Granville	Submitted Outbuilding/Garage Permit Application	6-Apr	ZI at first observation appears to be a plausible request extending existing outbuilding on a larger parcel deep lot	IN Review - Structural Addition Permits will also be Submitted to Licking County Building Dept	ZI already this app resident 2026-03 returned