

**VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING  
FEBRUARY 4, 2025  
AGENDA**

1. **Mayor Sean Barnes Calls to Order the Village of Alexandria Regular Council Meeting of February 4, 2025 at 7:00 pm.**
2. **Pledge of Allegiance**
3. **Council Member Roll Call:**

**Baer** - Present/Not present

**Lower** - Present/Not present

**Miller**- Present/**Not present**

**Bottar-Dillen** - Present/Not present

**Meng**– Present/Not present

**Vacant** -Present/Not Present

**Mayor Sean Barnes** Present/Not present

**Solicitor – David Ball** - Present/Not present

**Fiscal Officer Carol Gissinger** - Present/Not present

**Village Administrator-Kendra Borrer**- Present/Not Present

**Village Zoning Inspector- Jacob Brooks** - Present/Not Present

**Police Chief- Dan Bunting** - Present/**Not Present**

Andrew Bottar-Dillen resigned from council effective immediately.

**4. Review and Approval of Minutes**

**Minutes from Regular Council Meeting 1-21-2025**

**Meng made a motion; seconded by \_\_\_\_Baer\_\_\_\_, to approve the 1-21-2025 Regular Council Meeting minutes.**

**Baer\_\_ Bottar-Dillen\_\_\_\_, Lower\_\_\_\_, Meng\_\_\_\_, Miller\_\_\_\_,**

All in favor?Y

Chair declares motion carried

Jeff Baer made a motion appoint Sarah Chambers to fill Kelly Reed 12/31/2027. Seconded by Meng. Roll Call Vote  
Motion carries

Jeff Baer made a motion to appoint Lyle Simpson to fill Andrew Botten-Dillen term 12/31/2025  
Second by Meng. Roll Call Vote  
Motion Carries.

**5. Public Hearings/Communications-none**

**6. Legislation-**

**RESOLUTION NO. 2025-03 A RESOLUTION CONSENTING TO THE PROBATIONARY APPOINTMENT OF KENDRA BORROR AS VILLAGE ADMINISTRATOR OF THE VILLAGE OF ALEXANDRIA; AND DECLARING AN EMERGENCY**

**Meng** made a motion; seconded by \_\_\_\_Baer\_\_\_\_, to suspend the readings **RESOLUTION NO.2025-03.**

**Baer**\_\_\_\_ **Lower**\_\_\_\_, **Meng**\_\_\_\_, **Miller**\_Absent\_\_\_\_, **Lyle** Abstain\_\_\_\_, **Sarah** Y.

All in favor?Y

Chair declares motion carried/failed?

**Sarah** made a motion; seconded by \_\_Meng\_\_\_\_, to pass **RESOLUTION NO.2025-03.**

**Baer**\_\_\_\_**Sarah**\_\_\_\_ **Lower**\_\_\_\_, **Meng**\_\_\_\_, **Miller**\_Absent\_\_\_\_, **Simpson**\_Abstain\_\_\_\_.

All in favor? Y

Chair declares motion carried/failed?

**ORDINANACE NO. 2025-02 AN ORDINANCE AMENDING THE MAYOR'S COURT MAGISTRATE SALARY RANGE FOR THE VILLAGE OF ALEXANDRIA AND DECLARING AN EMERGENCY**

\_\_\_\_\_**Baer**\_\_\_\_ made a motion; seconded by \_\_\_\_Sarah\_\_\_\_\_, to suspend the readings **ORDINANCE NO.2025-02.**

**Baer**\_\_\_\_**Simpson**\_\_\_\_ **Lower**\_\_\_\_, **Meng**\_\_\_\_, **Miller**\_\_\_\_, **Chambers**\_\_\_\_.

All in favor?

Chair declares motion carried/failed?

\_\_\_\_\_ made a motion; seconded by \_\_\_\_\_, to pass **ORDINANCE NO. 2025-02.**

**Baer**\_\_\_\_**Bottar-Dillen**\_\_\_\_ **Lower**\_\_\_\_, **Meng**\_\_\_\_, **Miller**\_\_\_\_, **Vacant**\_\_\_\_\_.

All in favor?

Chair declares motion carried/failed?

## **7. Village Officer Reports**

### **A. Administrator's Report –**

1. All copy/printers have been restored to the network and are back in functioning order.
2. Karen Holt records request has been officially completed and delivered to Karen electronically.
3. Record retention of documents that were in all filing cabinets and boxes has been completed per Village of Alexandria Public Records Policy.
4. There have been 2 interviews with IT companies, Alpha Link & Buckeye Cloud. I have received the quote from Buckeye Cloud for the network infrastructure for a one time cost of \$4620.00. I have forwarded it to the council. Waiting on the quote from Alpha Link for the ongoing maintenance for future consideration.
5. Approved & Signed minutes from Planning Commission for August & September have been uploaded and emailed to Jeannette to post on the website.
6. Chief was able to obtain 10 HP laptops from the State of Ohio at no cost to the Village for future use. We will have IT set them up.

**B. Fiscal Officer's Report-** presented appropriation summary reports to the council, income tax collection from RITA,

**C. Solicitor's Report -** David reported on the income tax took the income tax increase resolution to the BOE and it was accepted so it will be on the ballot.

#### **D. Mayor's Report-**

Working on tree list, new administrator & arbor day celebration

**E. Zoning Inspector Report** – Jacob reported no permits or violations. Nothing for the village from Licking County in permits. Updates on zoning codes.

**F. Police Department** – none at this time

Baer made a motion to accept the resignation of Andrew Meng Seconded. All Yes Carried

Oath of Office for 2 new Council members

Sarah Chambers

Lyle Simpson II

Sworn in by Mayor Sean Barnes

#### **8. Old Business**

**Discussing** Water rates increase from Granville to cover the service rate of \$8.14 for 1000 gallon currently, Increasing to \$9.77 per 1000 gallon. Alexandria customer cost of \$10.12 increasing to \$12.21 for 2025. David to prepare a new ordinance.

#### **9. New Business-**

A. Increase pay for Rick Fitch-covers Jack Liggett when he is on vacation sewer plant up to 6 times per year from \$250 to \$300.

\_\_\_\_Meng\_\_\_\_ made a motion; seconded by \_\_\_\_Baer\_\_\_\_, to pass Pay increase for Rick Fitch

Baer\_\_\_\_Simpson\_\_\_\_ Lower\_\_\_\_, Meng\_\_\_\_, Miller\_\_\_\_, Chambers\_\_\_\_.  
All yes

**Motion carried**

Sean opened discussion on how to appropriate additional funds possibly into wage increases. Administrator, Fiscal Officer, Zoning Inspector, & increase hours for police chief.

Zoning Inspector from \$300 to \$500 per month

Village Administrator increase from \$1000 to \$1500 per month

Fiscal Officer from \$2000 to an additional 10 %

Police Chief from 15 hours per week up to 20 hours per week. Increase \$8400 per year

**10. Citizen Comments** (3-minute time limit)

**11. Meeting Announcements**

Planning Commission Meeting February 5<sup>th</sup> & 19th, 2025 at 5:30pm  
Zoning Commission Meeting February 5<sup>th</sup> & 19th, 2025 at 5:30pm  
Safety Committee Meeting February 18, 2025 at 7pm.  
Public Service Meeting February 18, 2025 at 7pm  
Regular Council Meeting February 18, 2025 at 7pm.

**12. Adjournment**

\_\_\_\_\_ made a motion; seconded by \_\_\_\_\_ to adjourn the council meeting.

All in favor?

Chair declares motion carried/failed?

**Meeting Adjourned at** \_\_ \_\_ p.m.