

VILLAGE OF ALEXANDRIA REGULAR COUNCIL MEETING

MINUTES - JANUARY 7, 2025

Mayor Sean Barnes called to order the Village of Alexandria Regular Council Meeting of January 7, 2025 at 7:22 pm.

Council Members Present: Jeff Baer, Andrew Bottar-Dillen, Herb Lower, Cari Meng, and Mike Miller. (One vacancy remains.)

Village Representation Present - Mayor Sean Barnes. Solicitor David Ball, Fiscal Officer Carol Gissinger, Village Zoning Inspector Jacob Brooks, Police Chief Dan Bunting
Village Administrator-Vacant

Citizens: Kendra Borrer

The minutes from the December 17, 2024, Regular Council Meeting were read. Jeff Baer made a motion, seconded by Cari Meng, to approve them as presented. All voted in favor, and the Chair declared the motion carried.

Public Hearings/Communications- No public hearings or communications were presented.

Legislation-

2nd Reading Resolution

A RESOLUTION PROVIDING FOR SUBMISSION OF AN AMENDMENT TO VILLAGE INCOME TAX, STATING THE RATE OF INCOME TAX, THE PURPOSE OF THE INCOME TAX, THE DATE OF THE ELECTION AT WHICH THE QUESTION IS TO BE PUT BEFORE THE VOTERS AND DIRECTING THE BOARD OF ELECTIONS TO CONDUCT THE ELECTION.

2nd Reading Ordinance

AN ORDINANCE TO AMEND VILLAGE OF ALEXANDRIA ORDINANCE NO. 2019-06, EXHIBIT A, SECTION 1 AUTHORITY TO LEVY TAX; PURPOSE OF TAX, AND SECTION 3 IMPOSITION OF TAX, TO PROVIDE FOR AN INCREASE IN THE INCOME TAX IN THE AMOUNT OF ONE-HALF OF ONE PERCENT (0.50%) COMMENCING JULY 1, 2026 FOR THE PURPOSE OF PROVIDING FUNDS FOR THE GENERAL MUNICIPAL OPERATIONS OF THE VILLAGE OF ALEXANDRIA.

Note: Change in date from 1st Reading from January 1, 2026 to July 1, 2025

RESOLUTION NO. 2025-01

A RESOLUTION AUTHORIZING THE SALE OF SURPLUS VILLAGE PROPERTY INTERNET AUCTION AND DECLARING AN EMERGENCY IN THE VILLAGE OF ALEXANDRIA

- Motion to suspend readings: Jeff Baer made a motion, seconded by Cari Meng, to suspend the readings for Resolution No. 2025-01. All voted in favor, and the Chair declared the motion carried.
- Motion to pass: Jeff Baer made a motion, seconded by Andrew Bottar-Dillen, to pass Resolution No. 2025-01. All voted in favor, and the Chair declared the motion carried.

Village Officer Reports

Administrator's Report – Sean Barnes

Sean Barnes introduced Kendra Borrer as his appointee for the position of Village Administrator. He distributed her resume to council members and provided an opportunity for questions. Ms. Borrer previously served as the Assistant Administrator for Harlem Township. Her official hire date is January 7, 2025, and she will collaborate with Mr. Barnes to transition into the role.

Fiscal Officer's Report- Carol Gissing

- Carol confirmed that check stubs will be emailed from noreply@auditor.gov. Some individuals are not yet set up to receive them..
- She is working on closing out the year, with a deadline of March 1, 2025.

Solicitor's Report – David Ball

- The firm prepared legislation presented at this evening's meeting.
- David Ball highly recommended Tracy Van Winkle for the Magistrate position.

Mayor's Report- Sean Barnes

- He has been participating in the interviewing and hiring of a Village Administrator.
- He arranged for Tracy Van Winkle to begin as Magistrate next week in Jeannette Gunn's absence.
- JAG Water and Sewer Group is hoping to complete a Master Plan by the end of January.

Zoning Inspector Report – Jacob Brooks

- Jacob submitted an Activity report to the Mayor and Council via email.
- He brought to Council the need for a ROW fee schedule for permits and is working on an action item list for the Planning Commission.
- A baseline inspection with photos was completed for the beauty salon property at 27 W. Main. No immediate concerns were identified.

Police Department – Dan Bunting

- All officers completed their firearms qualifications. Two officers did not qualify and are currently assigned to desk duty.
- Police Chief Bunting proposed moving Mayor's Court sessions to the 1st and 3rd Mondays of each month to accommodate the new Magistrate's schedule. This change would also affect the Magistrate's pay structure, setting compensation at \$200 per session (\$4,800 annually). Solicitor Ball will prepare an ordinance amendment for the next council meeting.

Committee Reports-

Finance Committee-Mike Miller

Finance reports for November and December 2024 were distributed. Moving forward, all council documents, including finance reports, meeting minutes, and agendas, will be distributed electronically.

Public Safety-Cari Meng

The Public Safety Committee met prior to this meeting. No old or new business was discussed, and the committee is awaiting the appointment of new members.

Service-Jeff Baer

- Only Jeff showed up for the December 19, 2024 meeting.
- The Backflow measures are tabled.
- Jeff emphasized the need to use crack seal repairs to maintain the investment in ODOT street paving.
- Jeff expressed appreciation for Jim Jasper and all the work that he has done.

Planning Commission – Sean Barnes

A two-hour MORPC workshop will be held on January 8th at the Village Office in place of the regular Planning Commission meeting. Everyone is invited to attend.

Old Business - There was no old business to discuss

New Business

Council members expressed interest in exploring a Village Charter. Solicitor David Ball will prepare a sample resolution for discussion at the next meeting.

Citizen Comments (3-minute time limit)

No citizens attended.

Meeting Announcements

Planning Commission Meeting: January 8, 2025 at 5:30pm

Safety Committee Meeting: January 7, 2025 at 5:30pm.

Public Service Meeting: Committee Meetings will be held during the 2nd Monthly Council meeting.

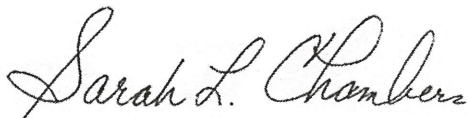
Regular Council Meeting: January 21, 2025 at 7:00 pm.

Adjournment

Andrew Bottar-Dillen moved to adjourn the council meeting, and Jeff Baer seconded the motion. All voted in favor and the Chair declared the motion carried.

The meeting was adjourned at 8:49 p.m.

Respectfully submitted,



Sarah Chambers
Village Secretary

January 8, 2025

Certified by



Sean Barnes, Mayor/Council Chair

1/8/2025

Date

