# **Privacy Policy**

**Effective Date:** 09/08/2025

Design by Distinction, LLC ("Company," "we," "us," or "our") respects your privacy and is committed to protecting your personal information. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website [insert website URL], use our services, or interact with us.

#### 1. Information We Collect

We may collect the following types of information:

- **Personal Information**: Name, email address, phone number, billing address, and payment details when you book or purchase our services.
- **Non-Personal Information**: Browser type, device information, IP address, and website usage data collected through cookies and analytics tools.
- Communications: Messages, inquiries, or feedback you provide to us.

#### 2. How We Use Your Information

We use the information we collect to:

- Provide and improve our interior design services.
- Process payments and send invoices or receipts.
- Communicate with you regarding bookings, updates, or customer support.
- Send marketing emails, newsletters, or promotional offers (you may opt out anytime).
- Analyze website performance and customer trends.
- Comply with legal, tax, and business obligations.

## 3. Sharing Your Information

We do not sell or rent your personal information. We may share information with:

- **Service Providers**: Third-party vendors who help us operate our business (e.g., payment processors, email platforms).
- **Legal Requirements**: When required to comply with law, legal process, or protect rights and safety.
- Business Transfers: In case of a merger, acquisition, or sale of company assets.

### 4. Cookies & Tracking Technologies

Our website may use cookies and similar tracking technologies to improve user experience, analyze traffic, and personalize content. You can disable cookies in your browser settings, but some features of the site may not function properly.

#### 5. Data Security

We implement reasonable administrative, technical, and physical safeguards to protect your personal information. However, no method of transmission or storage is 100% secure, and we cannot guarantee absolute security.

## 6. Your Privacy Rights

Depending on your location, you may have the right to:

- Access, update, or delete your personal information.
- Opt out of marketing communications.
- Restrict certain processing of your data.

To exercise your rights, contact us at **LAROYA@DESIGNBYDISTINCTION.COM**.

### 7. Children's Privacy

Our services are not directed to individuals under 13. We do not knowingly collect personal information from children. If we discover such information, we will delete it immediately.

## 8. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the privacy practices or content of those sites.

# 9. Updates to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page with a revised "Effective Date."

### 10. Contact Us

If you have questions about this Privacy Policy, please contact us at:

# **Design by Distinction, LLC**

Email: <u>LAROYA@DESIGNBYDISTINCTION.COM</u>

Website: http://designbydistinction.org