



# **MEXENTRY**

## **PARTNERS**

YOUR STRATEGIC PARTNER IN MEXICO

# Our Company



- We are a one-stop advisory firm dedicated to facilitating the entry of foreign companies into Mexico.
- Our core values are ease of mind, security, profitability, and trust.
- Our goals focus on reducing costs, mitigating risks, accelerating our clients' revenue, and ensuring full regulatory compliance.
- We accomplish our goals by combining our knowledge and experience with a trusted network of partners who deliver the highest quality services.



# Expected Benefits



## Cost Reduction

Through a team of professionals with deep expertise in business management and everyday operations.

Our supply chain expertise helps our customers' companies accomplish the right balance of time, compliance, and results.

## Risk Mitigation

Achieved through efficient payroll management, and responsible union and personnel relations -when needed-. (Corporate risk).

Thanks to personalized guidance in the executive relocation process, we help minimize personal risks.

## Revenue Acceleration

Facilitating government procedures and permits in a professional and efficient manner.

We minimize time-to-market for the arrival of international talent, ensuring a smooth transition.

## Regulatory Compliance

Implementing best practices to ensure compliance with tax and immigration requirements, giving our clients ease of mind.

Preparing the legal infrastructure required for daily operations before day one.

# Service Portfolio



## HR Services

Payroll and  
Labor  
Administration.

Union  
Relations and  
Personnel  
related Risk  
Management

## Compliance & Corporate Support

Corporate  
Legal Services

Finance and  
Taxes

Government  
Relations &  
Affairs

## Business Operations

Securing th  
Right Location

Business  
Administration

Logistics and  
Customs

## Executive Relocation

Executive  
Housing

Schooling

Complimentary  
Cultural  
Services

# HR Services



- Payroll & Labor Administration
  - Employment contracts
  - Payroll calculation, distribution, & tax receipt validation - CFDI
  - Social Security (IMSS) incorporations, terminations and updates.
  - Monthly reports & accounting reconciliation
- Union Relations & Labor Risk Management
  - Union (collective) contract negotiations
  - Personnel risk assessment.
  - Preemptive measures implementation
  - Labor conflict management

## **Deliverables:**

- Payroll reports,
- Validated (CFDI) receipts,
- Labor & fiscal compliance report.

# Compliance & Corporate Support



- Corporate Legal Services
  - Business incorporation and setup.
  - Commercial contract drafting, review and negotiation.
  - Business internal policies (compliance, ethics, privacy).
- Finance & Taxes
  - Fiscal strategy.
  - Financial structure setup for new companies in Mexico
  - Tax returns, compliance, and transfer pricing (if applicable).
- Government Relations & Affairs
  - Permits, licenses & procedures with Mexican authorities.
  - Representation before authorities.

# Business Operations



- Securing the Right Location
  - Strategic location analysis (area, security, costs)
  - Real estate due diligence
  - Lease or purchase evaluation & negotiation matrix
- Business Administration
  - Operation cost evaluation in Mexico
  - Contract management, versions & renewals
  - Operation & financial reports
- Logistics & Customs
  - Tariff classification
  - Coordination of customs brokers & freight forwarders
  - Analysis & resolution of supply chain conflicts

# Executive Relocation



- Immigration Procedures
  - Guidance for Visa and immigration (FMM) application
  - Relocation vendor recommendations.
- Executive Housing
  - Housing search and contract negotiation
  - Check-in & check-out support and guidance
- Schooling
  - School evaluation matrix & enrollment assistance
- Additional Services
  - Language learning program search assistance
  - Cultural integration and daily life orientation
  - Community Bulletin Board



# Roadmap



## On Your Mark

- Incorporation & Legal Services
- Location

## Get Set

- Government Affairs
- Strategy and Structure

## Go

- Business Administration
- HR Services
- Finance & Taxes.

## Pass the Baton

- Executive Housing
- Cultural Integration
- Phase In / Phase Out





**MEXENTRY**  
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