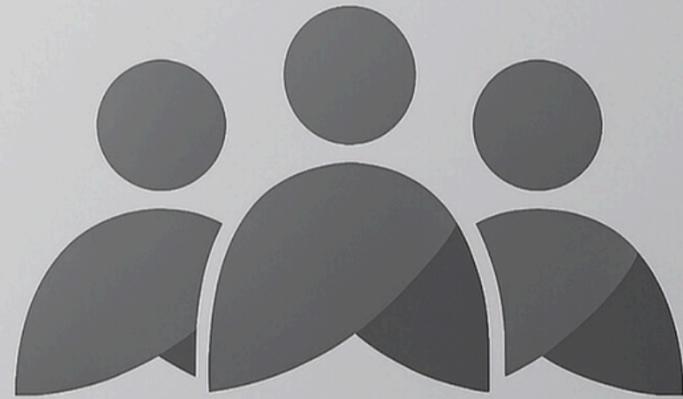

Pricing Guide



LUME HR



Mission Statement



To empower small and growing businesses with clear, compassionate, people-first HR support that builds confidence, strengthens culture, and helps organisations thrive.

Lume - HR was born from a genuine passion for helping both businesses and people grow. After years of working closely with leaders, teams, and founders, I saw a pattern: so many organisations want to create positive, supportive workplaces — but they often feel overwhelmed, unsure where to start, or worried about getting things wrong.

I started Lume - HR because I believe HR should feel human, not heavy. It should empower, not intimidate.

And it should help businesses bring out the very best in their people.

Pricing

Every business is different — and so are its HR needs. That's why we don't offer one-size-fits-all pricing. Instead, we take the time to understand your organisation, your challenges, and the level of support you're looking for before recommending the right package. Once we understand your needs, we'll provide a clear proposal outlining:

- What's included
- How we'll support you
- The total cost
- Any optional add-ons

No hidden fees. No confusing jargon. Just straightforward HR support designed around you.

Pay Per Hour



Ideal for one-off questions, urgent issues, or ad-hoc HR advice when you need it.



You only pay for the time used, giving you complete flexibility and control.

Monthly Retainers



Tailored to your business size and the level of support you need each month.



Includes regular access to HR advice, guidance, and document support.



Perfect for businesses wanting consistent HR partnership without hiring in-house.



Pricing is confirmed after an initial call so we can understand your team, challenges, and goals.

Essentials Support

Perfect for small businesses needing occasional HR guidance. This package includes:

- Up to 5 hours of HR support each month
- Advice on day-to-day employee questions
- Policy reviews and light updates
- Email support for quick queries
- Access to essential templates and guidance documents

Growth Partner

Ideal for growing teams needing more consistent HR support. This package includes:

- Up to 10 hours of HR support each month
- Support with employee relations issues
- Policy updates and documentation improvements
- Manager guidance documents and toolkits
- Onboarding process review
- Monthly check-in call

People-First Package

For businesses wanting ongoing partnership and deeper HR involvement. This package includes:

- Unlimited HR support each month
- Full employee relations support and guidance
- Yearly full compliance checks
- Policy creation, updates, and compliance checks
- Training and development support for managers
- Culture, engagement, and performance guidance
- Fortnightly HR strategy calls

Hourly HR Support

- Flexible, on-demand HR advice for any people challenge, big or small
- Support with ER cases such as disciplinaries, grievances, investigations and performance issues
- Policy reviews and updates to keep your business compliant and up to date
- Employment law guidance explained in clear, simple language
- Project-based work, including handbooks, onboarding processes, audits and documentation
- Help with hiring, from job descriptions to interview support
- Plus much more!!

Prices are shared after we've discussed your needs, as my support is fully flexible and tailored to the level of help your business requires.

