



TROUBLE SPOT

= Checklist =

WHICH OF THESE PROBLEMS DO YOU NOTICE?

(Check all that apply.)



ITEMS & STORAGE

- ☐ Items don't have a permanent home.
- ☐ Similar items are stored in different places.
- ☐ Things slide around inside drawers.
- ☐ Small items become scattered.
- ☐ I can't see what I already have.
- ☐ I buy duplicates because I can't find things.
- ☐ Deep cabinets waste space.
- ☐ Vertical space isn't being used.
- ☐ Shelves are overcrowded.
- ☐ Items are stacked on top of each other.



HABITS

- ☐ I put things down instead of putting them away.
- ☐ I postpone putting things away.
- ☐ I keep too many "just in case" items.
- ☐ I buy more than I have room for.
- ☐ Mail piles up.
- ☐ Family members don't know where things belong.
- ☐ I don't have a daily reset routine.
- ☐ My organizing system is difficult to maintain.



Which space
are you evaluating?



What frustrates
you most?



What do you think
is causing the problem?



What's one simple
solution you
could try?

MY FIRST ACTION STEP



Today I will:

- ☐ Declutter.
- ☐ Give everything a home.
- ☐ Group similar items together.
- ☐ Measure the space.
- ☐ Look for an organizing product that solves my problem.
- ☐ Create a simple maintenance habit.
- ☐ Other: _____



REMEMBER



**You don't need a
perfect home.
You need a home that
*works for you.***



*Focus on solving one problem
at a time, and organizing
becomes much easier.*

