

**BATHFORD PARISH COUNCIL**  
**COMMUNICATIONS COMMITTEE MEETING**  
**Wednesday 25<sup>th</sup> March 2026, 6.00pm**  
**Community Rooms, Mountain Wood, Bathford**  
**Minutes**

In attendance: Hillary Carr (Chair); Simon Hodgson, Steve Wyatt  
Jon Cooper (Clerk).

**1. Copyright License**

- 1.1. Councillor Steve Wyatt to investigate

**2. Social Media Policy**

- 2.1. It was agreed that the Social Media Policy will state that only the Clerk can post on social media on behalf of the Parish Council. Any social media posts made by Councillors will be their own views and not necessarily those of the Parish Council.
- 2.2. Clerk to review Social Media Policy and circulate, for agreement at next Communications Committee Meeting.

**3. Bathford Bulletin Readership Survey**

- 3.1. To date, 41 online responses had been received, the vast majority of which were extremely positive.
- 3.2. Engagement with advertisers was a positive, especially at the time of renewal of advertising for the year with them.

**4. Bathford News**

- 4.1. Discussion was held as to whether to resurrect the Bathford News email newsletter. It was agreed to not do so, at this stage.

**5. Assertion 10**

- 5.1. Work on Assertion 10 was ongoing, the Parish Council does have its own email domain and a website accessibility statement would be added.
- 5.2. A full IT policy was needed, Clerk to work on the NALC model document and bring to the next Communications Committee Meeting.
- 5.3. Areas that still need to be worked out are possible use of SharePoint to control access to data and use of own devices. Using own devices is permitted with agreement that any data is deleted when no longer required. There would, however, be no need to delete items such as normal minutes which are publicly available for download.
- 5.4. GDPR training for Councillors is also required, advice to be sought from ALCA.

**6.**

- 6.1. New website was now fully populated and available.

*Next Meeting: 28<sup>th</sup> May, 6pm – Community Rooms*