

**BATHFORD PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**16<sup>th</sup> September 2025 – 7.00pm**  
**Community Rooms, Mountain Wood, Bathford**  
**Minutes**

**Present**

Councillor Sue Barclay  
Councillor Hillary Carr (Chair)  
Councillor Katherine Lush  
Councillor Marine Raybould  
Councillor Andrew Sangster  
Councillor Steve Wyatt

**Clerk: Jon Cooper**

**1. Public Five Minutes**

1.1. No members of the public attended.

**2. Ward Councillors – Cllr Kevin Guy attended**

- 2.1. Work is ongoing with BANES Highways, with a view to gain a valuation of the private road off Warleigh Lane. A feasibility study is also to take place on Bathford Hill to investigate options for a mini roundabout.
- 2.2. The Local Plan is going live on 3<sup>rd</sup> October, with a site on Box Road offering a number of options. Other sites can still be added; details of the Mountain Wood developers who previously visited the Parish Council would be sent to BANES.
- 2.3. Cllr Guy said he would speak to First Bus to see what options might be available for relinking the 13/3 so they serve both Batheaston and Bathford, to make a more regular service overall. He would also check if a seat can be installed in the Eastwoods bus stop.
- 2.4. In wider Bath developments, the decision on The Rec was due, following BANES decision the Secretary of State would have up to 21 days to call in BANES' decision.

**3. Apologies**

- 3.1. Councillor Anna Budd  
3.2. Councillor John Budd  
3.3. Councillor Simon Hodgson  
3.4. Councillor Clare Malone  
3.5. Councillor Ken Tatem

**4. Declarations of interests in any item on the agenda**

4.1. None.

**5. Approval of the minutes of the last meeting (15<sup>th</sup> July 2025)**

5.1. **RESOLVED:** Acceptance of the minutes from the last meeting was proposed and seconded. The Council unanimously agreed to accept the minutes.

**6. Committee Reports**

Committee Reports were discussed; relevant documents referenced below which will be available online or, on request, from the Parish Office. Further discussions and any resolutions are shown below:

**6.1. Amenities Committee**

6.1.1. The current Allotment Wardens had resigned, matter to be discussed at next Amenities Committee meeting.

Chairman:

2025/26

- 6.2. **Communications Committee**
- 6.2.1. Bathford Bulletin to have articles including the twinning visit, Jamie's Farm and the Alkmaar Twinning.
  - 6.2.2. Bathford Events are planning to hold Follyfest again next year. The Events Quiz planned for September has now been postponed until December.
- 6.3. **Finance and Administration Committee**
- 6.3.1. An online poll to be published to establish Councillors availability for meetings.
  - 6.3.2. **RESOLVED:** Acceptance of the grant request from S W Ambulance Chairty for £300 was proposed and seconded. The Council unanimously agreed to award the grant, on condition that it was a one-off with no expectation of an annual award.
- 6.4. **Highways Committee**
- 6.4.1. A valuation was being sought for the private road between A363 and Warleigh Lane.
  - 6.4.2. Concern closing Pump Lane to all traffic was raised, this was still only a proposal, and could be mitigated by reducing the speed limit making left turns safer.
- 6.5. **Planning and Environment Committee**
- 6.5.1. No objections to any current planning applications had been made since the last meeting.
  - 6.5.2. Planning Committee will discuss the BANES Local Plan and bring their thoughts back to Full Parish Council.
  - 6.5.3. In regards the Neighbourhood Plan, there will be a meeting held on 8<sup>th</sup> October to discuss questions for stakeholders.
  - 6.5.4. Items from the Village Survey were also being fed into the Neighbourhood Plan as there had been no volunteers to take any individual aspect of it forward.
- 6.6. **Staffing Committee**
- 6.6.1. ALCA are reviewing the Clerk's contract to see if any updates are needed. It is then planned that the new job description and possible new contract be implemented.
7. **Items for The Bathford Bulletin**
- 7.1. The stocks had been repaired; it was now hoped they could be displayed but would need a protective structure. This would cost between £1500 to £2000 to build. A survey would be placed in the Bathford Bulletin to gauge public support for that spend.
  - 7.2. Cllr Steve Wyatt had purchased the Bible from the old Baptist Chapel. He would like it be displayed if a suitable place could be found.
8. **Items for the next meeting**
- 8.1. Only urgent items due to rescheduled training session.

**9. Payments for Approval**

9.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to make the following payments shown below: -

Description	Amount Due	Ref
<b>Current Account</b>		
Village Club - Office rent - August	£185.00	Standing Order
Village Club - Office rent - September	£185.00	Standing Order
J Cooper - Clerk's Salary - August	£734.19	Standing Order
J Cooper - Clerk's Salary - September	£734.19	Standing Order
J Cooper - Clerk's Salary - Additional Payment due to change in scales	£92.04	PAID
BT - July	£44.35	Direct Debit
BT - August	£44.35	Direct Debit
Corsham Print - Bulletin & Bathford Society Brochure	£637.00	Sept25-01
ID Verde - Grass Cutting (half of invoice for village) - July	£247.97	Sept25-02
ID Verde - Grass Cutting (half of invoice for village) - August	£247.97	Sept25-03
H Carr Expenses - software, mileage	£138.08	Sept25-04
Bathford Parish Hall - Share and Repair	£31.50	Sept25-08
<b>Total</b>	<b>£3,321.64</b>	
<b>Wynne Willson</b>		
ID Verde - Grass Cutting (half of invoice for playing field) - July	£247.97	Sept25-05
ID Verde - Grass Cutting (half of invoice for playing field) - August	£247.97	Sept25-06
N Power - Wynne Willson Lighting	£63.99	Sept25-07
<b>Total</b>	<b>£559.93</b>	
<b>Allotment</b>		
A Seal - Allotment Expenses - tools, paint, whiteboard	£88.21	CASH IN ADVANCE
C Symes - Allotment Expenses - Timber and Screws	£52.72	Sept25-09
<b>Total</b>	<b>£140.93</b>	
<b>Grand Total</b>	<b>£4,022.50</b>	

The meeting closed at 8.37pm

Date of next meeting – Tuesday 21<sup>st</sup> October 2025, 8.00pm\*

Venue: Mountain Wood, Community Rooms

\*Note change of normal time, Cllrs only (not open to the public) will have training prior to the meeting between 6pm and 8pm

Name..... Date.....

Chairman:

2025/26