

**BATHFORD PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**21<sup>st</sup> October 2025 – 7.00pm**  
**Community Rooms, Mountain Wood, Bathford**  
**Minutes**

**Present**

Councillor Anna Budd  
Councillor John Budd  
Councillor Hillary Carr (Chair)  
Councillor Katherine Lush  
Councillor Clare Malone  
Councillor Marina Raybould  
Councillor Andrew Sangster  
Councillor Steve Wyatt  
Councillor Ken Tatem

**Clerk: Jon Cooper**

**1. Public Five Minutes**

- 1.1. Three members of the public attended, all left following this agenda item.
- 1.2. Dog fouling on the playing field and Ashley Road was reported, users of the field to be reminded of the no dogs policy and request they clear up when required.
- 1.3. Concerns were raised regarding the Local Plan and the additional dwellings this could bring to parts of the village where parking and access is already difficult at times.
- 1.4. The installation of a covered bike rack was requested.

**2. Ward Councillors**

- 2.1. None attended

**3. Apologies**

- 3.1. Councillor Sue Barclay
- 3.2. Councillor Simon Hodgson

**4. Declarations of interests in any item on the agenda**

- 4.1. None.

**5. Approval of the minutes of the last meeting (16<sup>th</sup> September 2025)**

- 5.1. **RESOLVED:** Acceptance of the minutes from the last meeting was proposed and seconded. The Council unanimously agreed to accept the minutes.

**6. Committee Reports**

Committee Reports were discussed; relevant documents referenced below which will be available online or, on request, from the Parish Office. Further discussions and any resolutions are shown below:

**6.1. Amenities Committee**

- 6.1.1. Cllr John Budd had resigned as Cttee Chairman, he will remain a member of the cttee.
- 6.1.2. A meeting will be held with the Allotment Plot Holders, with a view to getting more wardens.
- 6.1.3. New grass cutting quotes were being collated. One company had submitted a competitive tender, backed by positive references.

**6.2. Communications Committee**

Chairman:

2025/26

6.2.1. Bathford Bulletin to have articles including the Local and Neighbourhood Plans.

**6.3. Finance and Administration Committee**

6.3.1. Quarter two figures had been reviewed and all accounts were in good order.

6.3.2. St Swithun's Church had requested their annual grant be increased to £500, this was agreed but with the amount to be fixed for the next three years.

6.3.3. It was agreed, full Parish Council meetings to remain on Tuesday evenings.

**6.4. Highways Committee**

6.4.1. A tree inspection of the land on the A363 would be requested.

6.4.2. BANES had been requested to clear the foliage from alongside Philip's footbridge.

6.4.3. Waiting limits on Bathford Hill to be installed.

6.4.4. The camper vans alongside the Crown are all parked on private land.

6.4.5. Green meter box near Bathford Bridge has been removed.

**6.5. Planning and Environment Committee**

6.5.1. No objections to any current planning applications had been made since the last meeting.

6.5.2. BANES Local Plan to be discussed at public meeting, to be organised as soon as practical. Deadline for submission of any comments to BANES is 14<sup>th</sup> November.

**6.6. Staffing Committee**

6.6.1. New contract and job description to be fully implemented. Thanks to all members of Staffing and Finance Cttee who had been involved in this.

**7. Items for The Bathford Bulletin**

7.1. Local and Neighbourhood Plans.

**8. Items for the next meeting**

8.1. Local Plan

8.2. Bike Rack (for Amenities Cttee)

**9. Payments for Approval**

9.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to make the following payments shown below: -

Description	Amount Due	Ref
<b>Current Account</b>		
Village Club - Office rent	£185.00	Standing Order
Staff Costs	£725.15	Standing Order
Nest Pension	£15.89	Direct Debit
BT	£44.35	Direct Debit
Corsham Print - Bulletin	£571.00	Oct25-01
ID Verde - Grass Cutting	£495.90	Oct25-02
ID Verde - correction of previous invoices	£1,239.66	Oct25-03
H Carr Expenses - software, mileage	£63.64	Oct25-04
Bathford Parish Hall - Share and Repair (Sept)*	£31.50	Sept25-08
Bathford Parish Hall - Share and Repair (Oct)	£31.50	Oct25-05
RBL - Remembrance Wreath Donation	£100.00	Oct25-06
BDO LLP - External Audit	£378.00	Oct25-07
SW Ambulance Appeal	£300.00	Oct25-08
Topical - Bulletin Art working	£250.00	Oct25-09
Additional Staff Hours - September	£62.70	Oct25-10
National Insurance - Q1	£113.51	Oct25-11
National Insurance - Q2	£157.30	Oct25-12
Restoration of the Bathford Stocks	£61.00	Oct25-17
ALCA - Assertion 10 Training - pt 1	£15.00	Oct25-18
<b>Total</b>	<b>£4,841.10</b>	
<b>Wynne Willson</b>		
ID Verde - Playing Field Grass Cutting	£247.97	Oct25-13
<b>Total</b>	<b>£247.97</b>	
<b>Allotment</b>		
Scribe Allotments	£314.30	Oct25-14
National Allotment Association - Substratum	£84.00	Oct25-15
No Access' signs for allotments	£87.44	Oct25-16
Sara Hummell - deposit return	£50.00	Oct25-19
Micheal Carmel - deposit return	£35.00	Oct25-20
Daisy Lloyd - deposit return	£35.00	Oct25-20
Water 2 Business	£916.61	DD (Already Paid)
<b>Total</b>	<b>£1,522.35</b>	
<b>Grand Total</b>	<b>£6,611.42</b>	

**The meeting closed at 8.55pm**  
**Date of next meeting – Tuesday 18<sup>th</sup> November 2025, 7.00pm**  
**Venue: Mountain Wood, Community Rooms**

Name..... Date.....

Chairman:

2025/26