

BATHFORD PARISH COUNCIL
PARISH COUNCIL MEETING
16th June 2025 – 7.00pm
Community Rooms, Mountain Wood, Bathford
Minutes

Present

Councillor Sue Barclay
Councillor Anna Budd
Councillor John Budd
Councillor Hillary Carr (Chair)
Councillor Simon Hodgson
Councillor Steve Wyatt

Clerk: Jon Cooper

1. Public Five Minutes

1.1. One member of the public attended, from item 6.4, but did not address the meeting.

2. Apologies

2.1. Councillor Clare Malone
2.2. Councillor Andrew Sangster

3. Co-option of new members

3.1. **RESOLVED:** Acceptance of Marina Raybould, Ken Tatem and Katherine Lush co-opted councillors was proposed and seconded. The Council resolved to accept the appointments. Marina Raybould and Ken Tatem signed Acceptance of Office Forms.
3.2. **RESOLVED:** Allowing Katherine Lush to sign the declaration of interest prior to the next meeting, due to her being absent at this meeting, was proposed and seconded. The Council resolved to accept the proposal.
3.3. Ken Tatem initially planned to join the Highways and Planning Cttees, Marina Raybould initially requested to join the Finance Cttee.

4. Ward Councillor Updates

4.1. No Ward Councillors attended.

5. Declarations of interests in any item on the agenda

5.1. As a member of the Events Committee, Cllr Hillary Carr declared a non-pecuniary interest in Follyfest.

6. Approval of the minutes of the last meeting (20th May 2025)

6.1. **RESOLVED:** Acceptance of the minutes from the last meeting was proposed and seconded. The Council unanimously agreed to accept the minutes.

7. Committee Reports

Committee Reports were discussed; relevant documents referenced below which will be available online or, on request, from the Parish Office. Further discussions and any resolutions are shown below:

7.1. Amenities Committee

7.1.1. Tony Hughes has been requested to cut the cricket playing surface on a fortnightly basis, on the weeks I D Verde are unable to complete a cut.
7.1.2. It is predicted that Jo Slee, Allotment Warden, will step down at the Allotment AGM and two new Wardens will be voted in. Cllr Hillary Carr to attend the Allotment AGM on behalf of the Parish Council.
7.1.3. Window in the bus shelter to be replaced with Perspex.

Chairman:

2025/26

7.2. Communications Committee

7.2.1. Bathford Follyfest, has now raised over £5k in sponsorship, pricing has been amended to £5 per adult and £3 concessions. The event has been organised with liaison from Bathford Cricket Club who are playing at home on that day.

7.3. Finance and Administration Committee

7.3.1. It was confirmed no councillors had any conflicts of interest with the external auditor BDO LLP Ltd.

7.3.2. **RESOLVED:** Acceptance of the Annual Governance Statement was proposed and seconded. The Council resolved that this is a correct record of their financial controls.

7.3.3. **RESOLVED:** Acceptance of the Annual Return was proposed and seconded. The Council resolved that this is a correct record of their financial position.

7.3.4. Clerk confirmed no petty cash is currently held and the increase in income shown in the accounts last year was largely due to a grant received from Avon and Somerset Police and extra fund precepted for grants.

7.4. Highways Committee

7.4.1. Cllr Hillary Carr has been liaising with BANES regarding three of their footpaths. A handrail has been requested in Meadow Park; a raised footpath under the railway bridge near Portals and a solution to the overgrown roots in Birdcage Walk, which present a trip hazard especially at night.

7.4.2. ID Verde to be requested to cut the bridleway alongside the playing field.

7.4.3. BANES will also be requested to cut back the vegetation on Dovers Lane.

7.4.4. BANES had removed the finger post from Church Street, that had been knocked over. It would be requested to be returned to the Council.

7.5. Planning and Environment Committee

7.5.1. BANES had updated, via Teams, their current position on the Local Plan.

7.6. Staffing Committee

7.6.1. Staffing Committee meeting to be arranged.

7.6.2. Clerk confirmed that he was on leave week commencing 23rd June.

8. Items for The Bathford Bulletin

8.1. Introduction of new Councillors

8.2. Overgrown hedges

9. Items for the next meeting

9.1. To be advised

10. Payments for Approval

10.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to make the following payments shown below: -

Description	Amount Due	Ref
Current Account		
Village Club - Office rent	£185.00	Standing Order
J Cooper - Clerk's Salary	£654.00	Standing Order
BT	£44.35	Direct Debit
Corsham Print - Bulletin	£571.00	Jun25-01
ID Verde - Grass Cutting (half of invoice for village)	£247.97	Jun25-02
J Cooper - Clerk's Salary (hours over Standing Order for April and May)	£107.68	Jun25-03
H Carr Expenses - software, mileage	£170.54	Jun25-04
Parish Hall	£36.00	Jun25-06
Total	£2,016.54	
Wynne Willson		
ID Verde - Grass Cutting (half of invoice for playing field)	£247.97	Jun25-05
H Jones - cutting of cricket pitch	£108.00	Jun25-07
Total	£355.97	
Allotment		
Total	£0.00	
Grand Total	£2,372.51	

The meeting closed at 7.55pm
 Date of next meeting – Tuesday 22nd June 2025, 6.15pm
 Venue: Mountain Wood, Community Rooms

Name..... Date.....

Chairman:

2025/26