

BATHFORD PARISH COUNCIL
PARISH COUNCIL MEETING
22nd July 2025 – 6.15pm
Community Rooms, Mountain Wood, Bathford
Minutes

Present

Councillor Sue Barclay
Councillor Anna Budd
Councillor John Budd
Councillor Hillary Carr (Chair)
Councillor Simon Hodgson
Councillor Katherine Lush
Councillor Clare Malone
Councillor Marine Raybould
Councillor Andrew Sangster
Councillor Ken Tatem

Clerk: Jon Cooper

1. Public Five Minutes

- 1.1. Two members of the public attended, one did not address the meeting.
- 1.2. A resident enquired about the potential for houses to be built on the Bathford Nurseries site. It was confirmed that BANES had noted that the site had potential for house building, but no planning applications had been made. It was known that the site owners were willing to sell the land. It was also confirmed that the BANES Local Plan would be publicly consulted upon, before being finalised by the end of next year.

2. Apologies

- 2.1. Councillor Steve Wyatt

3. Declarations of interests in any item on the agenda

- 3.1. None.

4. Approval of the minutes of the last meeting (17th June 2025)

- 4.1. **RESOLVED:** Acceptance of the minutes from the last meeting was proposed and seconded. The Council unanimously agreed to accept the minutes.
- 4.2. Confirmation on the grass cutting contract name was requested, Clerk would check and confirm as name on the invoice seemed different to contactors listed name in the minutes.
- 4.3. It was confirmed that IDVerde had been requested to cut the bridleway (7.4.2)
- 4.4. The fingerpost was not going to be returned as it was damaged beyond repair (7.4.4)

5. Committee Reports

Committee Reports were discussed; relevant documents referenced below which will be available online or, on request, from the Parish Office. Further discussions and any resolutions are shown below:

5.1. Amenities Committee

- 5.1.1. A quote of £60 was accept to replace the window in the bus shelter with Perspex.
- 5.1.2. Two new Allotment Wardens were confirmed as the Allotment AGM, along with Jo Slee stepping down as a Warden.
- 5.1.3. The Parish Council did still plan on assisting with the judging of the allotments for the flower show, the external judge's details would be shared.
- 5.1.4. Mark Sulley would be requested to cut the allotment hedge.

Chairman:

2025/26

- 5.1.5. BANES were responsible for the verge cutting, maps confirming who was responsible for which area of grass would be circulated to Councillors and placed on the website.
- 5.1.6. Any areas that needed attention, that are BANES' responsibility, should be reported on 'Fix My Street'.
- 5.1.7. IDVerde confirmed that they would be cutting the playing field every two weeks. They would be asked again when the bench is to be installed.
- 5.1.8. BANES had cleared Dovers Lane.
- 5.1.9. The Parish Council noticeboards had been repaired and reinstalled.

5.2. Communications Committee

- 5.2.1. Bathford Follyfest had been a success, with thanks given to all those that volunteered. It had been agreed by the Finance Cttee that the Parish Council would pay for the cost of the marquee, with this being an event bringing the parish together

5.3. Finance and Administration Committee

- 5.3.1. Quarter 1 financial figures had been checked and all was fine, with no concerning overspends.
- 5.3.2. The Parish Hall Cttee are to decide if any preferential rate can be applied to the Repair Café. The next Repair Café is scheduled for the 2nd Saturday in September.

5.4. Highways Committee

- 5.4.1. Plans were being developed, with BANES, to improve safety on the A363. This would include looking at the five junctions and assessing appropriate speed limits.
- 5.4.2. Next Highways Cttee meeting is scheduled for the morning of 30th July.
- 5.4.3. Overhanging branch had been reported on Philips Footbridge, suspected that it is the responsibility of Bath Demolition.

5.5. Planning and Environment Committee

- 5.5.1. No comments had been made on applications following the last meeting.
- 5.5.2. Cllr Simon Hodgson to draft response to the plans for Bathampton Meadows access.
- 5.5.3. A response to BANES Community Energy consultation would be drafted.

5.6. Staffing Committee

- 5.6.1. It was requested that staffing payments be detailed in more detail on 'payments for approval'.

6. Items for The Bathford Bulletin

- 6.1. Overgrown hedges
- 6.2. Grass Cutting

7. Items for the next meeting

- 7.1. Reschedule the training that had been cancelled. The next meeting is scheduled for 16th September, however, Cllrs A Budd, J Budd, S Hodgson and C Malone will all be away. Everyone is currently available for 21st October, Clerk to contact ALCA and suggest that as new training date.

8. Payments for Approval

8.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to make the following payments shown below: -

Description	Amount Due	Ref
Current Account		
Village Club - Office rent	£185.00	Standing Order
J Cooper - Clerk's Salary	£654.00	Standing Order
BT	£44.35	Direct Debit
Corsham Print - Bulletin	£499.00	Jul25-01
ID Verde - Grass Cutting (half of invoice for village)	£247.97	Jul25-02
J Cooper - Clerk's Salary (hours over Standing Order for June)	£85.25	Jul25-03
H Carr Expenses - software, mileage	£84.34	Jul25-04
Julian House Donation - in lieu of payment to Kevin Marris for internal audit	£100.00	Jul25-05
Bath Marquees - Follyfest (PC Donation)	£2,032.80	Jul25-06
David Bathune Woodwork - Noticeboard Repairs	£1,200.00	Jul25-09
Topical Design	£250.00	Jul25-10
Bathford Parish Hall - Repair Café	£42.00	Jul25-11
Total	£5,424.71	
Wynne Willson		
ID Verde - Grass Cutting (half of invoice for playing field)	£247.97	Jul25-07
Total	£247.97	
Allotment		
A Seal - Allotment Expenses	£63.99	Jul25-08
C Symes - Allotment Expenses	£39.56	Jul25-12
Total	£103.55	
Grand Total	£5,776.23	

The meeting closed at 7.22pm

Date of next meeting – Tuesday 16th September 2025, 7.00pm

Venue: Mountain Wood, Community Rooms

Name..... Date.....

Chairman:

2025/26