

BATHFORD PARISH COUNCIL
PARISH COUNCIL MEETING
20th January 2026 – 7.00pm
Community Rooms, Mountain Wood, Bathford
Minutes

Present

Councillor Sue Barclay
Councillor Anna Budd
Councillor John Budd
Councillor Hillary Carr (Chair)
Councillor Katherine Lush
Councillor Clare Malone
Councillor Marina Raybould
Councillor Andrew Sangster
Councillor Steve Wyatt
Councillor Ken Tatem

Clerk: Jon Cooper

1. Public Five Minutes

1.1. Peter Martin attended, to represent Bathford Society, to thank the Parish Council for the work on the stocks and express a wish that they vote to erect the shelter to be able to display the stocks again.

2. Ward Councillors

2.1. None attended

3. Apologies

3.1. Councillor Simon Hodgson

4. Declarations of interests in any item on the agenda

4.1. None

5. Approval of the minutes of the last meeting (18th November 2025)

5.1. **RESOLVED:** Acceptance of the minutes from the last meeting was proposed and seconded. The Council unanimously agreed to accept the minutes.

6. Committee Reports

Committee Reports were discussed; relevant documents referenced below which will be available online or, on request, from the Parish Office. Further discussions and any resolutions are shown below:

6.1. Amenities Committee

- 6.1.1. A meeting was held with the Allotment Plot Holders on 2nd December. A few plot holders specified an interest in creating a new allotment management committee. A further meeting would be held to progress the idea.
- 6.1.2. Two benches had been replaced, two more were budgeted for replacement in the coming year.
- 6.1.3. Play area repairs had been completed by HAGS.
- 6.1.4. A new defibrillator had been suggested near the allotments, with a local resident offering to site it on their garage and supply the electricity.
- 6.1.5. **RESOLVED:** Having been proposed and seconded, The Council resolved to delegate to the Finance Committee, the purchase of a new defibrillator.

6.2. Communications Committee

- 6.2.1. A list of suggested meeting dates was circulated and agreed, with the Christmas meal date amended to 15th December.
- 6.2.2. New website to be circulated.

Chairman:

2025/26

- 6.2.3. Assertion 10 will need to be complied with, whereby the Parish Council can demonstrate it has full IT and data policies in place. Clerk to request and circulate more details from ALCA.
 - 6.2.4. Only two requests for secure bike storage were received, so it is not viable to go ahead with at this stage.
 - 6.2.5. Bathford Bulletin advertising had created a £1400 surplus over printing costs, a thank you dinner would be organised for the volunteer editorial team
- 6.3. **Finance and Administration Committee**
- 6.3.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to raise a Precept of £40,856 for 2026/2027.
 - 6.3.2. Budget lines that retained ringfenced reserves would be reported on via the Scribe Accounts software.
- 6.4. **Highways Committee**
- 6.4.1. The A363 was scheduled for a 40mph speed limit from Sally in the Woods, reducing to 30mph from Roots Allotments. BANES are also looking into the possibility of a roundabout at The Crown junction.
 - 6.4.2. Full length of High Street and Bathford Hill to become 20 mph zone.
 - 6.4.3. Meeting with BANES to be organised regarding e scooter parking location. There were 22 parked there at the time of this meeting. It is hoped that more locations will be added to relieve the pressure on the current one.
- 6.5. **Planning and Environment Committee**
- 6.5.1. Avonvale RFC requested support for Wessex Water to divert a culvert that is draining onto their lower pitch.
 - 6.5.2. The Neighbourhood Plan would be a large body of work and all Cllrs were requested to be available to help.
 - 6.5.3. A meeting will be held with the key stakeholders in the parish, such as sports clubs, Village Club etc.
 - 6.5.4. Clerk to check if Batheaston are creating a Neighbourhood Plan.
 - 6.5.5. A thankyou event was to be held for all the volunteers within the community.
- 6.6. **Staffing Committee**
- 6.6.1. Nothing to report. To be removed from monthly agenda, as few details are for the public.
7. **Items for The Bathford Bulletin**
- 7.1. Defibrillator near the allotments
 - 7.2. Stocks
8. **Items for the next meeting**
- 8.1. Volunteers Day
 - 8.2. APM Speakers, including BANES Highways
9. **Payments for Approval**
- 9.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to make the following payments shown below: -

Description	Amount Due	Ref
Current Account		
Village Club - Office rent (Dec)	£185.00	Standing Order
Village Club - Office rent	£185.00	Standing Order
Staff Costs (Dec + additional hours to Dec 2025)	£856.05	Standing Order
Nest Pension (Dec)	£14.00	Direct Debit
Staff Costs	£774.66	Standing Order
Nest Pension	£10.61	Direct Debit
BT (Dec)	£44.35	Direct Debit
BT	£44.35	Direct Debit
Lloyds Card - Adobe/ Instant Ink	£44.97	Direct Debit
Bathford Parish Hall - Share and Repair (Jan and Feb)	£63.00	Jan26-01
H Carr Expenses - software, mileage	£123.88	Jan26-02
Donation to Brunel Shed	£100.00	Jan26-03
Auto Speed Watch Licenses x2	£429.60	Jan26-04
Amazon - Prime/ Paper/ Punch Pockets/ Desk Tidy	£242.85	Jan26-05
NALC - 'Beyond the Precept' Training - H Carr	£42.00	Jan26-06
I D Verde Grass Cutting	£495.90	PAID IN DEC
Corsham Print	£585.00	PAID IN DEC
Total	£4,241.22	
Wynne Willson		
West Country Tree Services	£1,050.00	Jan26-0
Total	£1,050.00	
Allotment		
Scribe Allotments Subscription	£39.60	Direct Debit
Total	£39.60	
Grand Total	£5,330.82	

The meeting closed at 8.45pm

Next meeting: Monday 23rd February 2026, 7.00pm, Mountain Wood Community Rooms

Name..... Date.....

Chairman:

2025/26