

BATHFORD PARISH COUNCIL
PARISH COUNCIL MEETING
23rd February 2026 – 7.00pm
Community Rooms, Mountain Wood, Bathford
Minutes

Present

Councillor Sue Barclay
Councillor John Budd
Councillor Hillary Carr (Chair)
Councillor Simon Hodgson
Councillor Clare Malone
Councillor Marina Raybould
Councillor Steve Wyatt
Councillor Ken Tatem

Clerk: Jon Cooper

1. Public Five Minutes

- 1.1. Nigel Whitehead of WPB Planning attended the meeting, outlining new schemes they will seek planning permission for in the near future. This included EV charging points on Box Road opposite Emery's and a revised scheme of four houses in Meadow Park

2. Ward Councillors

- 2.1. None attended

3. Apologies

- 3.1. Councillor Anna Budd
3.2. Councillor Katherine Lush
3.3. Councillor Andrew Sangster

4. Declarations of interests in any item on the agenda

- 4.1. None

5. Approval of the minutes of the last meeting (20th January 2026)

- 5.1. **RESOLVED:** Acceptance of the minutes from the last meeting was proposed and seconded. The Council unanimously agreed to accept the minutes.

6. Committee Reports

Committee Reports were discussed; relevant documents referenced below which will be available online or, on request, from the Parish Office. Further discussions and any resolutions are shown below:

6.1. Amenities Committee

- 6.1.1. A second Allotment Plot Holders meeting was held. A core group of five volunteers agreed to form an Allotment Management Cttee. Next meeting to be held on 3rd March to take this to wider plot holders for approval.
6.1.2. Quotes are being sought to make the tree by the Village Club car park safe; as it has broken branches.
6.1.3. Play area repairs have been completed by HAGS.

6.2. Communications Committee

- 6.2.1. Proposed APM speakers to include; Wessex Water, Tier Bikes. Confirmation to follow on BANES Planning and the Ward Councillors.
6.2.2. Volunteers Day to be held to celebrate all the various volunteering groups within the Parish
6.2.3. Readership survey to be published in the next Bathford Bulletin, to gauge what articles people enjoy and how often they would like issues to be published.

Chairman:

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- 6.2.4. Caution was advised if using AI, in regards to fact checking the information provided.
- 6.2.5. New website to be circulated to councillors for any comments and suggestions prior to going live.

6.3. Finance and Administration Committee

- 6.3.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to appoint Kevin Marris as internal auditor for 2025/26 accounts.
- 6.3.2. Budget lines that retained ringfenced reserves would be reported on via the Scribe Accounts software.
- 6.3.3. It was reaffirmed that £250 could be spent towards the cost of a bench and plaque to be sent to Artannes-sue-Indres, Twinning Association to invoice the Parish Council.
- 6.3.4. It was suggested that the unspent £500 of the grants allocation in the budget could be sent to the different groups within the Parish. Preference being that groups should still apply for this. This could include possibly the Parish Hall who were considering purchasing staging with Bathford Player.

6.4. Highways Committee

- 6.4.1. Cllr Clare Malone and the Clerk met with Jessica Fox-Taylor of BANES, regarding the E Bikes and scooters. Over 30 had been parked on the corner of Titan Barrow.
- 6.4.2. Numbers had been limited to 15 at Titan Barrow with new locations to be found, including behind the Village Club and possibly on Mountain Wood.
- 6.4.3. A better system of rebalancing the bikes would take place, so they are not left at the end of the route in Bathford.
- 6.4.4. E Bike and scooter training could take place, with Follyfest seen as an ideal time.
- 6.4.5. Work on Bathford Hill and High Street was scheduled to take place by the end of the fiscal year.

6.5. Planning and Environment Committee

- 6.5.1. Cttee to meet with George Blanchard of BANES Planning, regarding the Neighbourhood Plan.

6.6. Staffing Committee

- 6.6.1. Nothing to report. To be removed from monthly agenda, as few staffing details are to be made public.

7. Items for The Bathford Bulletin

- 7.1. Tier Bikes
- 7.2. 'Save the date' for the APM

8. Items for the next meeting

- 8.1. Consideration of appointment of a Village Handyman.

9. Payments for Approval

- 9.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to make the following payments shown below: -
- 9.2. Clerk to ask if Scribe Allotments could be billed annually.

Description	Amount Due	Ref
Current Account		
Village Club - Office rent	£185.00	Standing Order
Staff Costs	£774.66	Standing Order
Nest Pension	£18.57	Direct Debit
BT	£44.35	Direct Debit
Lloyds Card - Adobe/ Instant Ink/ Web Space/ Vouchers for Bulletin Competitions	£301.06	Direct Debit
Amazon - Printer Ink/ shredder bags/ torch	£159.58	Feb26-01
Cosmic Computers - Web Domain	£23.99	Feb26-02
ID Verde December	£495.90	Feb26-03
ID Verde January	£495.90	Feb26-04
Corsham Print	£571.00	Feb26-05
HAGs - Play Area Repairs	£1,079.48	Feb26-06
Scribe - accounts software subscription	£532.80	Feb26-07
H Carr Expenses - software, mileage	£314.91	Feb26-08
BANES donation to Follyfest, forwarded to Events	£500.00	PAID
David Bethune - Repair oak bench outside village shop	£60.00	PAID
Total	£5,557.20	
Wynne Willson		
Total	£0.00	
Allotment		
Scribe Allotments Subscription	£39.60	Direct Debit
R J Sully - cutting of allotment hedge	£144.00	Feb26-09
Total	£183.60	
Grand Total	£5,740.80	

The meeting closed at 8.30pm

Next meeting: Monday 23rd February 2026, 7.00pm, Mountain Wood Community Rooms

Name..... Date.....

Chairman:

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