

**BATHFORD PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**21<sup>st</sup> April 2026 – 7.00pm**  
**Community Rooms, Mountain Wood, Bathford**  
**Minutes**

**Present**

Councillor Sue Barclay  
Councillor Anna Budd  
Councillor John Budd  
Councillor Hillary Carr (Chair)  
Councillor Katherine Lush  
Councillor Clare Malone  
Councillor Marina Raybould  
Councillor Andrew Sangster  
Councillor Steve Wyatt

**Clerk: Jon Cooper**

**1. Public Five Minutes**

1.1. None attended

**2. Ward Councillors**

2.1. None attended

**3. Apologies**

3.1. Councillor Ken Tatem  
3.2. Councillor Simon Hodgson

**4. Declarations of interests in any item on the agenda**

4.1. None

**5. Approval of the minutes of the last meeting (17<sup>th</sup> March 2026)**

5.1. **RESOLVED:** Acceptance of the minutes from the last meeting was proposed and seconded. The Council unanimously agreed to accept the minutes.

**6. Committee Reports**

Committee Reports were discussed; relevant documents referenced below which will be available online or, on request, from the Parish Office. Further discussions and any resolutions are shown below:

**6.1. Amenities Committee**

6.1.1. Greenways Grounds Maintenance had started the grass cutting for the year, with the first cut taking place on April 9<sup>th</sup>. They had been requested to continue to cut the cricket pitch grass weekly to 20mm and to inform us when their next two cuts were taking place, in order that someone could be present.

6.1.2. Allotment Management Cttee had sent a proposed updated version of the agreement between themselves and the Parish Council. To be reviewed, initially by the Allotments Cttee.

6.1.3. It was agreed that no dog fouling signs would be useful, Cllr Clare Malone to investigate if we could purchase some, like those found in Batheaston.

**6.2. Communications Committee**

6.2.1. APM speakers to include Wessex Water, Tier Bikes, BANES Ward Councillors. Share and Repair to be asked if they would like to give an update after around a year of operation in Bathford.

Chairman:

2026/27

**6.3. Finance and Administration Committee**

- 6.3.1. End of year figures were reviewed with no overall concerns. Bathford Bulletin overspend appeared to be due to a double entry.
- 6.3.2. Avonvale Rugby Club to be contacted with regards to increasing the standing order for the scout hut and clubhouse, these had historically been raised every five years but have lagged. Suggested the increase yearly going forward.
- 6.3.3. Purchase of new defibrillator to be delayed, it had been discovered that British Heart Foundation offered a grant for a free defibrillator for Parish Councils. The next window for these opened in July.
- 6.3.4. A new case for the defibrillator outside the shop to be purchased along with all the supplies needed for Avonvale's to be sited on the side of their clubhouse for public access.
- 6.3.5. Another first aid awareness session will be held when the new defibrillators are in place.
- 6.3.6. Certain budget lines such as Legal Contingency and A363 Tree Work to have any underspent budget ringfenced. Clerk was requested to check if funds had been allocated to an electric charge point in the past.

**6.4. Highways Committee**

- 6.4.1. BANES were completing the work on the A363.
- 6.4.2. Fencing behind the bus stop on Dovers Park had been installed for "health and safety", due to the drop behind, according to the contractors on site.
- 6.4.3. BANES plans for a potential mini roundabout at the bottom of Bathford Hill required auditing before they could be taken further, this could cost up to £10,000.

**6.5. Planning and Environment Committee**

- 6.5.1. The work to date at 37 Church Street had been undertaken within permitted development rules, a planning application had been received for the wall adjacent to the A363.
- 6.5.2. A local boundary review had been undertaken in Batheaston and Bathampton as part of the Local Plan. Once the Local Plan reaches its next step, a meeting will be held to inform the residents.
- 6.5.3. Neighbourhood Plan was progressing, with draft objectives now written.
- 6.5.4. Objection to the padel courts application in Bathampton submitted on grounds of light and noise.

**7. Items for The Bathford Bulletin**

- 7.1. APM Agenda
- 7.2. Invite for local organisations to apply for grants.
- 7.3. No applications were received for the request for a Village Handyperson last month.
- 7.4. The Village Shop had a positive response to their request in the Bulletin for volunteers.

**8. Items for the next meeting**

- 8.1. Contact Clerk with any items to be included.

## 9. Payments for Approval

- 9.1. **RESOLVED:** Having been proposed and seconded, The Council resolved to make the following payments shown below: -
- 9.2. It was noted that the Allotments Account would only have a balance of around £500 after these payments. Discussion to be held as to whether Parish Council should pay for some allotment costs.

| Description                                                                 | Amount Due       | Ref            |
|-----------------------------------------------------------------------------|------------------|----------------|
| <b>Current Account</b>                                                      |                  |                |
| Village Club - Office rent                                                  | £185.00          | Standing Order |
| Staff Costs                                                                 | £774.66          | Standing Order |
| Nest Pension                                                                | £18.57           | Direct Debit   |
| BT                                                                          | £44.35           | Direct Debit   |
| Additional Hours for 2024/25 (£107.40 to be paid + £4.48 Nest contribution) | £111.88          | Apr26-01       |
| Greenways Grounds Maintenance                                               | £275.82          | Apr26-02       |
| H Carr Expenses - software, mileage                                         | £74.44           | Apr26-03       |
| Corsham Print - Bulletin,                                                   | £600.00          | Apr26-04       |
| Amazon - Envelopes, notepads, bungee cords                                  | £56.70           | Apr26-05       |
| West Country Tree Services - dead tree on Village Green                     | £948.00          | Apr26-06       |
| <b>Total</b>                                                                | <b>£3,089.42</b> |                |
| <b>Wynne Willson</b>                                                        |                  |                |
| BANES - Play Area Inspections                                               | £462.67          | Apr26-07       |
| N Power -footpath lighting                                                  | £65.29           | Apr26-08       |
| Greenways Grounds Maintenance                                               | £240.00          | Apr26-02       |
| <b>Total</b>                                                                | <b>£767.96</b>   |                |
| <b>Allotment</b>                                                            |                  |                |
| Scribe Allotments Subscription                                              | £39.60           | Direct Debit   |
| Water 2 Business                                                            | £115.53          | Direct Debit   |
| Martin Bath - Repair Water Butts                                            | £448.59          | Apr26-09       |
| Greg Knowles - new mower                                                    | £299.00          | Apr26-10       |
| WET - Portaloo clean and service                                            | £108.00          | Apr26-11       |
| <b>Total</b>                                                                | <b>£1,010.72</b> |                |
| <b>Grand Total</b>                                                          | <b>£4,868.10</b> |                |

The meeting closed at 8.05pm

Next meeting: Tuesday 19<sup>th</sup> May 7.00pm, Mountain Wood Community Rooms

Name..... Date.....

Chairman:

2026/27