

**BATHFORD PARISH COUNCIL**  
**ANNUAL MEETING OF THE PARISH COUNCIL**  
**20<sup>th</sup> May 2025, 7.00pm – Mountain Wood Community Rooms, Bathford**

**1. Annual election of Chairman**

1.1. Chairman to sign declaration of acceptance of office form.

**2. Apologies**

**3. Co-option of new members**

3.1. Vote to co-opt new members of the Parish Council

**4. Public ten minutes**

**5. Annual election of Vice-Chair**

5.1. Vice-Chair to sign declaration of acceptance of office form.

**6. Committees**

6.1. To appoint members to serve on the following; Amenities, Communications, Finance & Administration, Highways, Footpaths & Lighting, Planning & The Environment, Staffing

6.2. Confirm terms of reference for committees: Finance & Administration, Staffing.

**7. Council documentation**

7.1. Confirm Standing Orders and Financial Regulations

7.2. Confirm insurance provision

7.3. Dates of meetings until next Annual Meeting of the Parish Council

**8. Declaration of interests in any item on the agenda**

**9. Approval of the minutes of the last meeting – 22<sup>nd</sup> April 2025**

**10. Committee reports**

**10.1. Amenities**

10.1.1. Payments for servicing allotment equipment

**10.2. Communications**

10.2.1. APM Feedback

10.2.2. Community Survey

**10.3. Finance and Administration**

10.3.1. Gift for Wendy Chambers

10.3.2. New Councillor Recruitment

**10.4. Highways, Footpaths and Lighting**

10.4.1. Village Gates

**10.5. Planning**

**10.6. Staffing**

**11. Items for the Bulletin**

**12. Items for the next meeting**

**Close**

**Date of Next Meeting – Tuesday 17<sup>th</sup> June 2025, 7.00pm – Community Rooms**